



10+ Year
Strategic Community Plan
2017

Adopted 29 June 2017

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Our Vision

***A wonderful place to live, work, invest
and visit with the community working
together to achieve shared objectives.***

Message from the Shire President

Council presents to you the Strategic Community Plan 2017.

The aspirations detailed in this plan are the result of extensive community consultations and articulates how the community would like to see the Shire evolve into the future.

From your feedback received by the Shire, some of the most common themes revealed;

- Small and safe community that is a great place to raise kids;
- Diverse, creative and inclusive with opportunity to engage all groups;
- Future service provision required for youth, seniors and a family friendly community;
- Our natural environment is protected and enhanced;
- Responsible land management to reduce risks and control weed;
- Value our history and heritage;
- Thriving small businesses;

This plan for the future identifies goals and objectives of community members and serves as a directive document for Councillors and the Shire.

In achieving these overarching goals, there is also the imperative requirement of having accountable and transparent leadership. The councillors of the Shire of Bridgetown Greenbushes acknowledge and accept the goals and objectives identified by the community.

Over the last four years the Council and Shire staff has worked hard to deliver a large number of projects and actions that the community told us in 2012/13 were important. These included a new library, new aquatic centre, completion of a Regional Trails Masterplan, rezoning of land for a light industrial area, participation in a regional waste strategy, support for local environmental and landcare groups and financial support for a number of events.

The 2017 Strategic Community Plan outlines Council's long term vision, values, aspirations and objectives, based on the input provided by the community. We have also developed a Corporate Business Plan, which is an internal working document to ensure our priorities and resources are aligned to the Strategic Community Plan, and provide a mechanism to ensure the strategies are delivered.

We believe we captured your aspirations and have reflected these in our desired goals, objectives and strategies.



Cr John Nicholas JP
Shire President

The Bridgetown-Greenbushes Community

Located in the heart of the Blackwood River valley, the Shire of Bridgetown-Greenbushes is able to boast beautiful scenery, stunning heritage buildings, extensive forests, national parks, wineries and heritage walk trails. The district includes the heritage town of Bridgetown, the town of Greenbushes with a long and proud mining history and other localities such as Catterick, Hester, Hester Brook, Kangaroo Gully, Kingston, Maranup Ford, North Greenbushes, Sunnyside, Wandillup, Winnejuip and Yornup.



The Shire is generally bisected by South Western Highway, which runs through Bridgetown townsite and the township of Yornup, connecting to Balingup and beyond to Bunbury to the north and Manjimup to the south. Steere Street, Gifford Road and Bridgetown-Boyup Brook Road connect Bridgetown east to Boyup Brook, with Brockman Highway connecting west to Nannup.

The Bunbury-Manjimup railway line also bisects the Shire from north to south, aligned through Bridgetown, North Greenbushes, Hester and the township of Yornup. Although declared an operational rail line no freight or passenger rail services currently operate, forcing all services via road transport.

Greenbushes and North Greenbushes are located in proximity to South Western Highway with Hester connected via Hester Road to both South Western Highway and Bridgetown-Boyup Brook Road.

Known for the lifestyle opportunities it offers, Bridgetown was once a traditional timber and farming based community. Both still remain important economic drivers in the Shire, as our tourism, retail/commerce/service industries and a growing art and cultural movement.

The beautiful landscapes, heritage architecture, strong sense of community and access to services are some of the reasons many people have decided to make a “tree change” and settle in the Shire.



Greenbushes Pool



Hampton Street – Blues at Bridgetown Festival

In 2016 it was estimated that tourists visiting the Shire was approximately 96,000 persons with approximately half each being day trippers or overnight visitors. A number of events are held each year with the largest being the annual ‘Blues at Bridgetown’ music festival which is a nationally recognised event. A wide range of other music, cultural and sporting events are held at other times of the year and all bring visitors into the area.

The Shire is well above the national average for people aged over 65 years. The table shows a drop off in population in

the age groups between 15 and 29 years which is typical of many inland rural towns and reflects the lack of educational and employment opportunities for that age sector. Conversely the proportion of persons aged 50 years and over is significant and reflects the lifestyle choices the Shire has to offer for retirees.

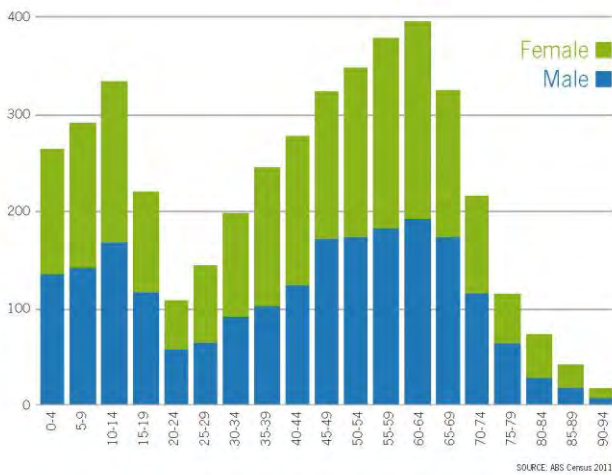
The latest estimate of residential population in the Shire of Bridgetown-Greenbushes is from 2015 and indicates a population of 4,670. The table below illustrates the changes in population since 2011.

Year	2011	2012	2013	2014	2015	2016
Population	4,421	4,513	4,607	4,637	4,662	4,670

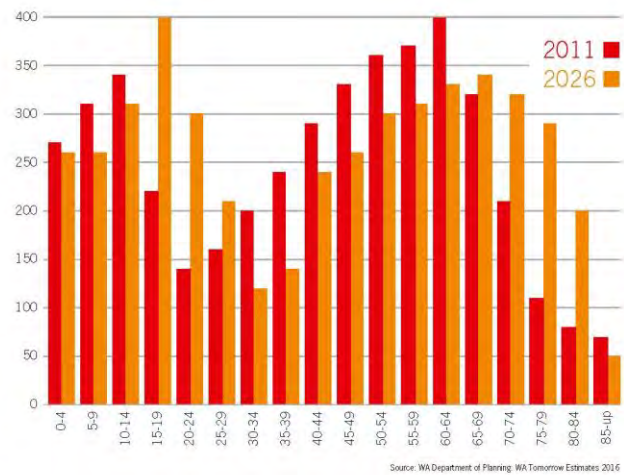
Data Source: Australian Bureau of Statistics

Our community profile

Population by age and gender in the Shire of Bridgetown-Greenbushes



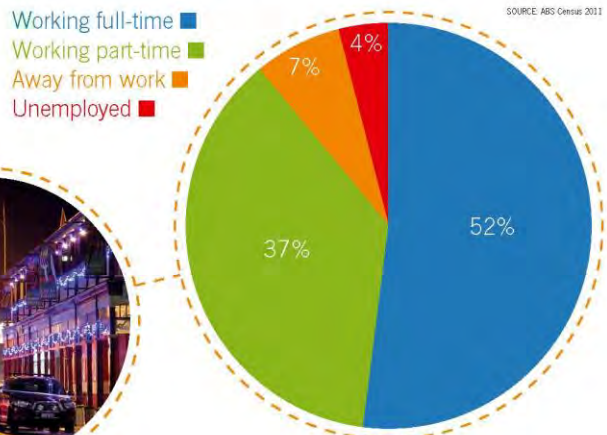
Projected population growth in the Shire of Bridgetown-Greenbushes 2011-2026



About us

2011 population: 4,319
 2016 estimated population: 4,670
 Median age: 46 years • Families: 1,239
 Average children per family: 2
 All private dwellings: 2,216
 Average people per household: 2.4
 Median weekly household income: \$883
 Median monthly mortgage repayments: \$1,500
 Median weekly rent: \$180
 Average motor vehicles per dwelling: 1.9

Participation in the labour force by residents of the Shire of Bridgetown-Greenbushes (aged 15 years and over)

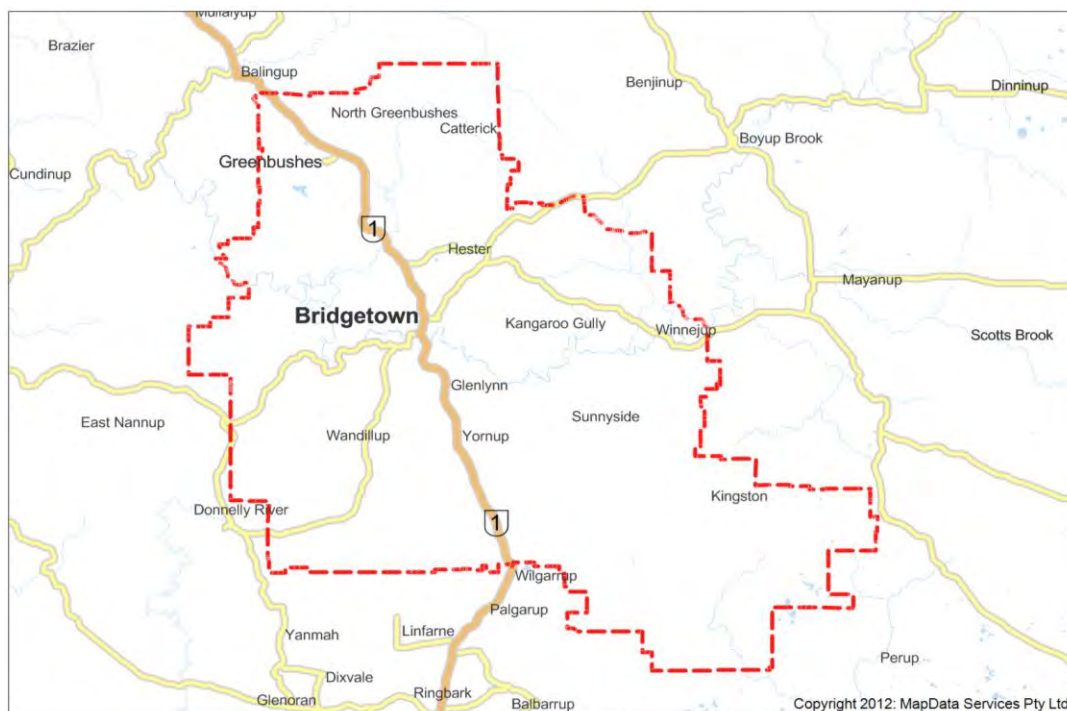


There were 2,035 people who reported being in the labour force in the week before Census night in Bridgetown-Greenbushes (S) (Local Government Areas). Of these 52% were employed full time, 37% were employed part-time and 4% were unemployed.

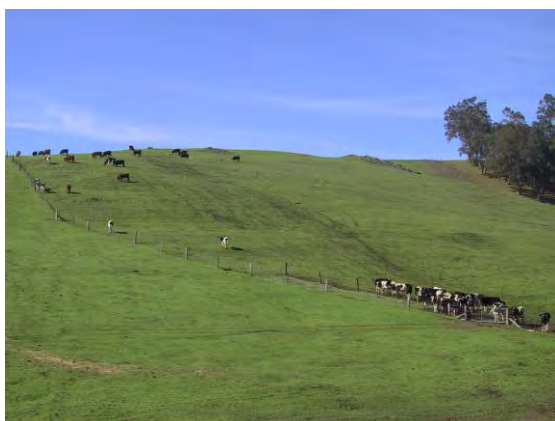


The Natural Landscape

The town of Bridgetown is located approximately 268 kilometres south of Perth and 95 kilometres south of Bunbury and Greenbushes is located 17 kilometres north of Bridgetown. The district is bordered by the Shires of Boyup Brook to the north and east, Manjimup to the South, Nannup to the west and Donnybrook-Balingup to the north.



The Shire covers 1,691 km² of agricultural farmland, State forest and national parks, mining leases, Crown land and townsites. The majority of the Shire is within the Blackwood River catchment area. The dominant visual character of the Shire is one of vegetated or pastured undulating landscapes. The diversity of vegetation is represented within the Shire's National Parks, State Forests and Forest Conservation Areas (approximately 45% of Shire Area) and areas of remnant vegetation, with tree plantations influencing the vegetated landscape.



The Shire has a Mediterranean type climate with high rainfall of an average 840mm per year. Greenbushes receives over 100mm more annual rainfall with its annual average being 950mm. The Blackwood River and its tributaries are features of the Shire and provide a picturesque backdrop to the town of Bridgetown as well as recreational opportunities for tourists and visitors. Fertile soils allow many different plants and trees to be grown in the Shire which is well known for

its scenery, scenic drives, walks and gardens. The leaves of the wide variety of deciduous trees provide a range of colours in Autumn and the area's beautiful gardens are celebrated in the Festival of Country Gardens during Spring. The Shire's diverse and changing landscapes have led to the Shire branding itself "simply beautiful."

The Built Landscape

Bridgetown is one of the oldest towns in the South West with the first settlers in the area recorded in 1857. Prior to European exploration and subsequent settlement of the district the land was inhabited by Aboriginal tribes of the *Nyungar* groups. Previous research has indicated that specific tribes called *Kaneang* and *Pibelmen* claimed portions of land within what is now the Shire of Bridgetown-Greenbushes.



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Hampton Street facing north 1930

In 1857 the first settlers in the Bridgetown area were E.G. Hester and J. Blechynden. In 1862 John Allnutt settled on 4000 acres south east of Bridgetown. John Blechynden's land on the north side of the Blackwood River was acquired by the government for a future townsite.

By the late 1860s settlement had spread along the fertile river and stream valleys of the district with large pastoral leases across the hills. In 1868 the town of Bridgetown (formerly Geegelup) was gazetted. The town grew steadily through the 1870s and by 1879 it could boast several stores and public houses.

The district population continued to increase gradually until towards the end of the century when the development of the timber saw milling industry and the arrival of the railway (in 1898) gave an added boost to the economy and population.

In 2000, Bridgetown was granted historic town status by the National Trust. This status is recognition of the number of historical buildings still standing. Some of the significant heritage buildings include the Post Office and two of the town's hotels, as well as other civic, commercial and industrial buildings built around the time of Federation. The location of heritage buildings and landmarks are published in a self-guided walk guide for visitors and tourists.

In 1886 tin was discovered in the area of Greenbushes by David Stinton. In the period 1897-1910 the buoyant price of tin triggered rapid growth of Greenbushes with the population being upwards of 3000 at its peak.

Greenbushes also has a number of heritage buildings such as its Post Office and the Greenbushes Eco Cultural Discovery Centre, as well as a heritage park and a heritage trail. The Town is possibly better known for its open cut mine where tin, tantalite concentrates, lithium minerals and kaolin have been mined since 1888. A central lookout point in the Town allows visitors to gain an appreciation of the magnitude of the mine. The mine is the largest employer in the Shire employing approximately 240 people with additional employment (both short-term and long-term) proposed from 2017 onwards for a significant expansion of the mine's processing capacity.



Bridgetown town site

Other major employing sectors in the Shire include retail and commercial, service industry, timber milling, agriculture and plantation management.

Community facilities available in Bridgetown include two primary schools, a district high school, childcare, playgroup, district hospital, medical centre, dental clinic, chemist, two supermarkets, three banks, hardware, trade and agricultural agencies, news agency, bakery, service stations, real estate agents and many tourist oriented businesses such as cafes, specialty stores and galleries. Most retail activities are located in the main street

precinct of Hampton Street, in Bridgetown. Greenbushes' community facilities include a primary school, service station and convenience store.

Bridgetown has a 24-bed hospital accommodating acute cases as well as nursing home type patients. Several visiting specialists perform minor surgery at Bridgetown Hospital and offer follow-up clinics. Bridgetown Hospital forms part of the South West Country Health Service which also provides Primary Health Care services to our residents.

There is a private medical surgery located in Bridgetown as well as a physiotherapist, chiropractor(s), podiatrist and a range of natural and alternative health practices and practitioners.



Open pit – Talison Lithium

Sporting and recreational activities include the Bridgetown Leisure Centre, comprising a recreation centre, gymnasium and seasonal outdoor pool, tennis courts, bowling club, two golf clubs, a harness racing track for training and race meetings, ovals for cricket, football and soccer and a variety of walk trails, both within Bridgetown and Greenbushes and in the rural areas of the Shire. To service the agricultural and other industries, along with residents and visitors to the district, the Shire maintains 218km of sealed roads and 576 km of unsealed roads.

Bridgetown-Greenbushes is known for its lifestyle opportunities. Our community is made up of people from diverse backgrounds with many different interests. Ample opportunities are available to participate in community activities, from religious and service groups to business groups, arts, craft and culture, sport and recreation. We have emergency service groups and service clubs operated by volunteers. These groups are always looking for new recruits and volunteering is a great way for residents to meet people and assimilate into our community.

Integrated Planning Framework

All Local Governments in WA are required to comply with the Integrated Planning and Reporting Framework (IPRF). The core components are:

1. Strategic Community Plan

- Strategy for 10+ years
- Provides the vision, outcomes and Council's strategic priorities
- Identifies long and medium term objectives
- Determines allocation of resources
- Shaped by community input

2. Corporate Business Plan

- Four-year delivery plan
- Aligned to Strategic Community Plan
- Financial projections

3. Annual Budget

- Financial statements and policies for one year

The Strategic Community Plan responds to three questions put to the community and the local government:

- Where are we now?
- Where do we want to be?
- How do we get there?

The Shire's Integrated Planning Framework addresses these needs by providing a process to:

- Ensure community input is obtained
- Determine long term (10+ years) objectives
- Identify the resourcing to deliver against the long term objectives
- Clearly articulate long term financial implications and strategies

Under the Integrated Planning Framework Council's decisions take the community's aspirations into account and deliver the best results possible with the available resources.

The Strategic Community Plan sets the scene for the whole framework – it expresses the community's vision and priorities for the future and shows how the Council and community intend to make progress over a ten year period.

Detailed implementation for the next four years is covered in the Corporate Business Plan. The "Informing Strategies" – particularly the Long Term Financial Plan, Asset Management Plans and Workforce Plan – show how the Plan will be managed and resourced.

The Strategic Community Plan is a ten year plan. However, it is not fixed for ten years – it would be long out of date by then. Rather, it is a "rolling" plan which is reviewed every two years, as shown in the diagram below.

Integrated planning and reporting gives a local government a framework for establishing local

priorities and for linking this information to operational functions. The *Local Government (Administration) Regulations 1996* require each local government to adopt a Strategic Community Plan and a Corporate Business Plan.

A successful integrated planning and reporting process will deliver the following outcomes:

- A Strategic Community Plan that clearly links the community's aspirations with the Council's vision and long term strategy
- A Corporate Business Plan that integrates resourcing plans and specific council plans with the Strategic Community Plan.

Integrated Planning provides for:

- Strategic planning systems that deliver accountable and measurable linkages between **community aspirations, financial capacity** and **practical service delivery**
- Financial planning systems that accurately demonstrate a local government's **capacity to deliver services** and **manage assets** that can sustain communities into the future
- Effective asset management systems with the rigour of process and integrity of data to accurately reflect **true asset management costs**

The Strategic Community Plan is the overarching plan guiding all the Shire's activities. The Plan identifies the issues that are important to our community, sets out the community's vision and objectives as well as strategies to implement the objectives.

For the Strategic Community Plan the two yearly reviews alternate between a minor review (updating as needed) and a major review (going through all the steps again). The plan is continuously looking ahead, so each review keeps a ten year horizon. This is to ensure that the best decisions are made in the short to medium term.

The diagram on the following page illustrates the Shire of Bridgetown-Greenbushes' Integrated Planning and Reporting Framework and where the Strategic Community Plan sits in the Framework. The diagram illustrates the process used to guide Council's decisions, resource allocations and planning.

Integrated planning and reporting framework



An 'Integrated Planning Review Cycle' has been endorsed by Council and sets review intervals for all documents contained in the Shire of Bridgetown-Greenbushes Integrated Planning Framework.

Shire of Bridgetown-Greenbushes Integrated Planning Review Cycle

Strategic Community Plan (SCP)	Desktop Review every 2 years (includes community survey) Full Review every 4 years (includes community survey and workshops)
Corporate Business Plan	Annual Desktop Review Full Review every 4 years (following SCP full review)
Long Term Financial Plan	Annual Desktop Review Full Review every 4 years (following SCP full review)
Asset Management Plans	Annual
Capital Works Plans	Annual
Plant & Fleet Replacement Plans	Annual
Workforce Plan	Every 4 years (following SCP full review)
Community Services Strategy	Every 5 years
Sport and Recreation Strategic Plan	Desktop Review every 5 years Full Review every 10 years
Public Art Strategy	Desktop Review every 10 years
Trails Masterplans	Desktop Review every 5 years
Aged Community Plan	Desktop Review every 4 years
Youth Community Plan	Desktop Review every 4 years
Access and Inclusion Plan	Desktop Review every 4 years

Developing Our Strategic Community Plan – Community Engagement

In terms of the Integrated Planning and Reporting Framework and Guidelines, all local governments must develop their 10+ year Strategic Community Plan through a community engagement process aimed at identifying long term community aspirations, visions and objectives.

A number of different consultations occurred as part of the review of the Strategic Community Plan or for various informing strategies of the Strategic Community Plan that have relevance to the overall review process for the Strategic Community Plan. This consultation process commenced in 2015 and concluded in December 2016.

The total number of participants in the above community engagement is estimated at 750. Determining actual numbers that participated in the review of some of the informing strategies is difficult as in many cases agencies or groups (not necessarily individuals) were consulted. This is offset by some individuals participating in more than one of the specific engagement opportunities. The estimate of 750 persons is for those that actively participated or registered in the various community engagements. All households in the community had access to some of the community engagement consultations (community survey, community engagement sessions) as these were advertised on a flyer distributed to all postal addresses in the Shire as well as being promoted in other mechanisms.

The different consultations were:

- Community Survey 2015 (211 respondents)
- Community Engagement Sessions November & December 2016 (109 participants)
- “Bridging Success Workshop” December 2015 (54 participants)
- Review of Sport and Recreation Strategic Plan – 2014/15 (27 local sport and recreation groups)
- Review of Age Friendly Community Plan – 2015/16 (192 participants including agencies)
- Review of Youth Plan – 2016/17 (157 respondents)

The common themes resulting from these activities are outlined below.

- **Small and safe community** that is a great place to raise kids.
- **Diverse, creative and inclusive** with lots of opportunities to be involved in different things for all age groups
- Future planning and service provision is needed for **youth, seniors** and a **family friendly** community
- Value our **history** and **heritage**
- Our **natural environment** is very important and should be **protected** and **enhanced**
- **Responsible land management** is essential – all landowners need opportunities to improve their knowledge of fire management / hazard reduction; planting of appropriate species including fire retardant plants; and weed control and eradication
- **Retain the character and natural beauty** of the area – any development should be **sympathetic** to the landscape and existing built form
- **Town centres are a key focus** – for locals and for tourism – they underpin our local economy and continued enhancement is critical to ensure our communities thrive
- **Tourism development** as an important economic contributor – explore and enhance **tourism based on our natural and built assets** – adventure, agriculture, food, heritage,

nature / environmental. We need to position our Shire with a strong brand that reflects the quality of experience available here

- **Thriving small businesses** need continued support with opportunities for growth, learning and enhanced skills, and for new business to start
- **Approach to development applications** – there is room for improvement by the Shire to better work with applicants in the requirements, understanding and progression of approvals – a can-do attitude is needed

Following is a summary of the main findings from each of these engagements:

Community Survey 2015

A community survey was released in August 2015 and was available for interested members of the public to participate over a 6 week period. A total of 211 persons completed the survey of which 191 (92.3%) were residents of the Shire with 16 (7.7%) being a non-resident property owner.

The survey allowed respondents to:

- Rate and provide comments on how important 24 specific project proposals and new initiatives are for the future development and community well-being of the Shire of Bridgetown-Greenbushes.
- Rate their satisfaction and provide comments on 34 different services or facilities provided by the Shire of Bridgetown-Greenbushes.
- List and comment on additional projects/initiatives which they considered to be important to the future development of the Shire.
- List or describe their greatest wish for the Shire of Bridgetown-Greenbushes in 10-15 years
- Describe what to them makes the Shire of Bridgetown-Greenbushes a special place to live.
- Describe how they would like the environment to be in 10-15 years' time.
- Describe how in 10-15 years' time what economic prosperity will mean to them and how should it shape the community.
- Describe how in 10-15 years' time what social well-being would mean to them and how it should shape the community.

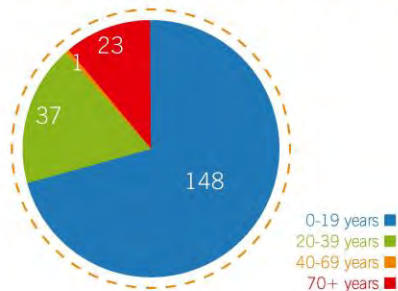
The survey provided Council with good quality information on the community's view of current service delivery and possible future projects and initiatives. Respondents indicated that what makes our area a special place to live were:

- The people (a friendly, welcoming community)
- Community spirit
- Landscape and beauty
- It's diversity of population
- Its surrounding environment
- It's natural attractions
- It's range of facilities
- Low crime
- Its ambience (peaceful, beautiful, friendly, etc.)
- Trees and other vegetation
- A good range of facilities whilst still retaining a "country town" feel

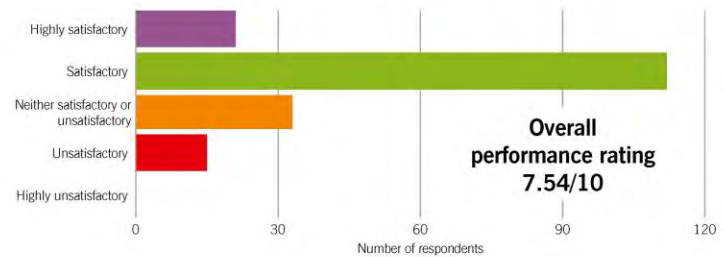
The following page summarises the main findings from the survey.

2015 community survey - feedback from residents

Survey respondents by age group



Level of satisfaction with the Shire's overall performance



Service delivery

High satisfaction stated for -

- Visitor Centre services
- Public toilets • Christmas in the Park
- Playgrounds, town parks & skatepark
- Entry statements • Insight newsletter
- Australia Day breakfast • Waste services
- Summer outdoor movies • Street lighting
- Walk trails, bridle trails & cycleways

Low satisfaction stated for -

- Support, services and facilities for the aged
- Greenbushes sportsground facilities
 - Youth services
 - Weed control

Project proposals and new initiatives

High importance -

- Financial support for local groups
- Preservation of historic buildings
- Improved sporting facilities
- Shire-funded development of aged accommodation
- Enhanced visitor centre services
- Improved disability access
- Improved town parks & gardens
- Dedicated youth facilities
- Tourism promotion

Greatest wish for our Shire

- Main street free of trucks
- Well-preserved heritage buildings
- Retain country feel and sense of community
- Greater focus on environmental sustainability
- Good community and sporting facilities
- More local employment and businesses
- More aged care accommodation
 - A safe community
 - A tourist destination
 - More youth facilities

Future economic focus

- More jobs
 - Jobs for young people
- Tourism, including food tourism
- Agriculture is an important base
 - Support small business
- Encourage home business and cottage industry
- More light industrial land
- Shop local

Future focus on social wellbeing

- Specialist medical services
- Improve health services & facilities
 - Affordable housing
- Vibrant, engaged and diverse community
- Better and more aged care services
 - Schooling to Year 12
- Drug education and support
- Youth services and facilities
- Low crime rates

Future environmental focus

- Less traffic
- Preserve historical buildings
- Weeds under control • More trails
- Keep and maintain parks and open space
 - Enhance Geegelup Brook
- Enhance and promote river foreshore
- Retain and plant more trees
- Preserve natural environment
- Balanced development

Full details of the 2015 community survey are available on the Shire website.

Community Engagement Sessions November & December 2016

In late November and early December 2016 a series of independently facilitated community engagement activities were held, consisting of:

- 2 structured community forums (Bridgetown, Greenbushes)
- 3 community information sessions (Bridgetown, Catterick, Yornup)
- 5 days of a Pop Up Consultation Shop in the main street of Bridgetown
- 3 evening discussion groups held at the Pop Up Consultation Shop

By providing a variety of engagement activities in different venues around the Shire and at different times of the day, it was intended that local residents would be able to find a time and format of their preference to provide input to the Council's review of its Strategic Community Plan.

The common themes raised by participants were:

- Small and safe community that is a great place to raise kids
- Diverse, creative and inclusive with lots of opportunities to be involved in different things for all age groups
- Future planning and service provision is needed for youth, seniors and a family friendly community
- Value our history and heritage
- Our natural environment is very important and should be protected and enhanced
- Responsible land management is essential – all landowners need opportunities to improve their knowledge of fire management / hazard reduction; planting of appropriate species including fire retardant plants; and weed control and eradication
- Retain the character and natural beauty of the area – any development should be sympathetic to the landscape and existing built form
- Town centres are a key focus – for locals and for tourism – they underpin our local economy and continued enhancement is critical to ensure our communities thrive
- Tourism development as an important economic contributor – explore and enhance tourism based on our natural and built assets – adventure, agriculture, food, heritage, nature / environmental. We need to position our Shire with a strong brand that reflects the quality of experience available here
- Thriving small businesses need continued support with opportunities for growth, learning and enhanced skills, and for new business to start
- Approach to development applications – there is room for improvement by the Shire to better work with applicants in the requirements, understanding and progression of approvals – a can-do attitude is needed

Participants in the Bridgetown and Greenbushes community forums and the Pop Up Consultation Shop were asked to consider a list of 36 core services provided by the Shire, and identify the ten services they considered the most important. From these, respondents (total of 43) were then asked to further identify the top five.

Overall, the five services rated most important across all respondents were:

1. Bushfire and emergency management
2. Services and facilities for seniors

3. Waste services – rubbish/recycling collection and tip
4. Visitor centre services, tourism & promotion
5. Fire mitigation and fire hazard inspections

The next five most important services across all respondents were:

1. Community facilities, halls, buildings for community groups
2. Library
3. Rural roads maintenance
4. Community engagement
5. Provision of walk trails, bridle trails, cycle-ways

At the community information sessions held in Bridgetown, Catterick and Yornup the top three community, environmental and economic priorities were identified as:

Community Priorities

Bridgetown Session

- Accommodation for the aged
- Youth facilities and services
- Diversity: more social inclusion, increasing diversity with population growth

BFCC Session

- Services and places for young people: support, mentoring, hang out place
- Being family friendly: programs for young families, crèche at Leisure Centre
- Accommodation for the aged: stronger relationship between Shire and Geegelup Village

Greenbushes Session

- Education: maintain local school, needs leadership and vision
- Transport: improve public/community transport and links with other towns
- CRC services: maintain and expand services, community development role

Catterick Session

- Access and inclusion: ensure our facilities, open spaces and services are accessible for the growing number of local children with special needs
- Education: better promotion is needed of what the school has to offer

Yornup Session

- Health facilities: great medical service but hospital needs upgrading
- Social isolation: concerned about the impact of technology use
- Fire brigade: very strong, new residents/landowners need to be encouraged to join

Environmental Priorities

Bridgetown Session

- Bridgetown town centre: enhance, beautify, maintain character, pedestrian friendly, retain trees, maintain sympathetic urban design
- Natural environment: Promote use of river and improve access, more trails, environmental tourism;
- Heritage: preserve heritage buildings and feel of town, develop cultural centre at library precinct

BFCC Session

- Town centre: better parking, tidy up, pedestrian crossings
- Natural environment: appropriate fire-retardant native trees, trails, upgrade Geegilup Brook
- Sustainability: green thinking, renewable energy, planning for climate change

Greenbushes Session

- Greenbushes town centre: enhance, upgrade, beautify
- Natural environment: Support Blackwood Basin Group's concept plan, access/facilities for Dumpling Gully and Schwenkes
- Sporting facilities: reticulate sports ground, explore sharing of sports grounds with other towns e.g. Balingup

Catterick Session

- Bridgetown town centre: improve / increase parking, address road safety and interaction of trucks and pedestrians, better pedestrian access to sports ground is needed
- Fire mitigation and management: education re appropriate tree plantings in residential areas (not gum trees), continue lobbying DPaW for hazard reduction
- Pest and weed control: Shire must continue to partner with and support local environmental groups in weed control, spraying for blackberry & Watsonia still needed, imported gravel brings weeds to verges
-

Yornup Session

- Natural environment: better access and visibility of the river is needed, walk trails, keep the natural character of our town
- Land management: education is needed for inexperienced landowners re fire, hazard reduction, weed control
- Leisure centre: access into pool not suitable for those with limited mobility

Economic priorities

Bridgetown Session

- Business development: foster and support new and existing businesses, maintain confidence, incentives
- Youth employment and enterprise: training and jobs linked to local industries, hub school for tourism and hospitality,
- Aged care sector: for sustainable employment opportunities

BFCC Session

- Youth enterprise and employment: social or private enterprise for young people, local training opportunities
- Business development: attract retail diversity, move/promote LIA, facilitate cottage industries
- Tourism: collaborative marketing, create a Bridgetown brand

Greenbushes Session

- Local business: support for existing businesses, Shire to be more supportive of business development proposals, EFTPOS machine

- Expand Discovery Centre offering: manned fulltime, establish a co-op shop for local produce, arts, crafts etc.
- Tourism: target grey nomads, adventure tourism (trails), employment opportunities (e.g. park ranger)

Catterick Session

- Re-open the railway: Council to lobby government and industry
- Development approvals process: needs improvement – currently dampens economic development
- Local employment: traineeship at Shire, TAFE/school must link with local industries, youth employment during gap year

Yornup Session

- Tourism: need to keep tourists interested, important employment, promote walk trails and walking tours
- New industries: need to attract these especially when others leave
- Agricultural tourism: town planning provision to make precinct for this, don't want to lose good agricultural land

Review of Sport and Recreation Strategic Plan, Age Friendly Community Plan and Youth Plan

The Sport and Recreation Strategic Plan was reviewed in 2015 with Council adopting the revised Plan in July 2015. The Plan provides a clear snapshot of the extent of Council's financial commitment into both active and passive recreation facilities and service delivery. It identifies major goals for maintaining and developing service delivery in the area of sport and recreation. The Plan was developed based on extensive one-on-one consultation with 27 local sport and recreation groups as well as internal consultation across all service delivery areas.

The Age Friendly Community Plan was reviewed in 2015/16 with Council adopting the revised Plan in March 2016. The following community engagement was conducted during the review process:

- Interviews with 15 key local service providers
- Community forums in Bridgetown and Greenbushes (total of 28 attendees)
- Community survey (149 respondents)

The Youth Plan was prepared in 2016 and was endorsed by Council in 2017. The comprehensive consultation for the Plan included:

- Stakeholder Interviews
- Discussion with the principals from Manjimup Senior High School, Bridgetown High School and Kearnan College
- Youth engagement activity at each school
- Youth Leadership Team
- Engagement Activities (Dunk Tank and BLC Take Over)

The key findings of each Plan and its recommendations of areas of future focus are shown on the following page.

Outcomes from our recent community engagement

Age-Friendly Community Plan

Key findings and areas of future focus

- Projected shortfall in supply of suitable older persons' housing
- Affordability and availability of in-home support services
- Feasibility of community transport options
 - Continuous improvement of outdoor spaces and buildings

Consultation with seniors in 2015

- 15 interviews of key service providers
- 28 community forum participants
- 149 respondents to community survey
- 13 Access and Inclusion Committee members



Youth Plan

- Broad engagement of young people aged 12-18 years – variety of activities
- In-school engagement at Bridgetown High School, Manjimup SHS and Kearnan College
- Youth survey: around 200 respondents
- Interviews with youth service providers
 - Young leaders group formed

**Plan due for completion
December 2016**

Sport and Recreation Strategy

Key findings and areas of future focus

Integrated recreation facility for Bridgetown:

- Redevelop pool and integrate with Rec. Centre
- Maintain roof and flooring • Review parking area

Support organised sport and recreation clubs:

- Infrastructure improvements at sports ground and other club facilities • Support Kidsport
- Link clubs to Dept. Sport & Rec. and funding

Support passive recreational facilities:

- Upgrades and maintenance of parks and gardens
- Fitness equipment • Trails - local and regional
 - Cricket nets • Complete the skate park
 - Support development of a nature play committee

Consultation

- Review of existing plans, strategies and achievements
 - Interviews with 27 local sport and recreation clubs / groups



“Bridging Success” Workshop December 2015

In December 2015 a “Bridging Success” Workshop was held in Bridgetown as part of the Emerging Community Leadership Program. Whilst the aim of the workshop was “to ensure community groups flourish” there was a great deal of information recorded that was identified by the Shire as being relevant to its review of Council’s Strategic Community Plan.

Action plans were derived from the workshop summarised as being:

1. Propose to Council and/or CRC/BFCC/Rotary that in the Shire’s ‘Welcome Pack’, ‘Insight’ newsletter and on its website, there be a comprehensive list of all existing community groups & brief description & contact point – supplied and updated by the groups themselves.
2. In consultation with teachers a personal development life skills program be developed at the high school.
3. That a youth forum, along similar lines to the ‘Bridgetown success’ workshop be held for youth (12-18 year olds) for them to gain a better understanding of the concept of community involvement.
4. Community groups to be encouraged to share and work together such as maintaining a data base of equipment and skills that could be shared, holding networking events twice per annum and participating in intergroup conversations to identify common philosophy & areas where multiply outcomes can be achieved.

How to Read our Strategic Community Plan

The Shire of Bridgetown-Greenbushes Strategic Community Plan reflects the vision for the future and is the principal strategic guide for our future planning and activities.

Based on the community engagement, we have set out the vision for the Shire's future and captured the community's aspirations and values.

A description of the key elements of the Strategic Community Plan is:

Vision

The vision is what the community aspires to create and to be. To reach our vision the Strategic Community Plan focuses on five key goals.

Our Vision is:

A wonderful place to live, work, invest and visit with the community working together to achieve shared objectives

Objectives

These are the community's aspirations. A range of objectives sit under each key goal.

Strategies

These are the things that Council will do to achieve the objectives. Actions for achieving each Strategy are set out in Council's Corporate Business Plan, which has an outlook of four years and is subject to an annual review.

Service Delivery – The Role of the Local Government

The Shire of Bridgetown-Greenbushes, like all local governments in Western Australia, operates within the constraints of legislation but also within the less defined constraints of financial capacity and workforce resources.

The Shire of Bridgetown-Greenbushes obviously plays a significant role, including leading, in the development of its community. However outside the boundaries of the Shire its role and influence can often be less as regional, state and national issues are generally led by higher levels of Government.

Where goals, objectives and strategies cannot be achieved solely by the Shire of Bridgetown-Greenbushes there is often a need for the Shire to work with the community and other levels of Government to deliver these.

Within the five key goal areas of this Strategic Community Plan there are many strategies. The Shire's role in delivering these strategies can be in three different ways of service delivery:

- As a Deliverer
- As an Enabler
- As an Advocate

The Shire can be a **deliverer** of a service directly to the community such as regulatory services (customer service, environmental health, building control, town planning development control, Ranger services, etc.). Council can also deliver outcomes through the annual budget process.

The Shire can be **enabler** of a service by providing financial or non-financial support to a third party (community group, government agency, etc.) to enable that service to be delivered to the community.

The Shire can be an **advocate** for a service by lobbying or persuading a third party (business, government agency, etc.) to deliver an outcome to the community.

How we will use this plan



This plan shares the community's visions and aspirations for the future and outlines how the Shire will, over the long term, work towards a brighter future for the Bridgetown-Greenbushes community.

As we look to the future, the Strategic Community Plan will influence how the Shire, resources and deliver its operations. It will also be the primary driver for all other planning undertaken by the Shire.

The Shire of Bridgetown-Greenbushes intends to use the Strategic Community Plan in several ways, including:

- Guide Council priority-setting and decision-making;
- A mechanism for the on-going interaction of local planning initiatives;
- Inform the decision-making at other agencies and organisations, including community and State Government;
- Provide a rationale to pursue grants and other resources to demonstrate how specific projects align with the aspirations of the community, and within the strategic direction outlined in the Strategic Community Plan;
- Inform potential investors and developers of the community's key priorities, and the ways in which it seeks to grow and develop;
- Engage local businesses, community groups and residents in various ways to contribute to the Shire's future; and

Importantly, plans are only effective if resourced adequately to ensure an outcome.

The strategies will be prioritised and actions applied, after an assessment of available resources, through the development and annual review of the Corporate Business Plan.

Overview of the Plan's Key Goals and Objectives

Key Goal 1 Our economy will be strong, diverse and resilient	Key Goal 2 Our natural environment is valued, conserved and enjoyed	Key Goal 3 Our built environment is maintained, protected and enhanced	Key Goal 4 A community that is friendly and welcoming	Key Goal 5 Our leadership will be visionary, collaborative and accountable
1.1 A diverse economy that provides a range of business and employment opportunities	2.1 Value, protect and enhance our natural environment	3.1 Maintained townscape heritage and character	4.1 A cohesive community with a sense of pride	5.1 Our community actively participates in civic life
1.2 A proactive approach to business development	2.2 Enhanced parklands, reserves and gardens	3.2 Outdoor spaces, places and buildings are fit for purpose	4.2 Programs and facilities that encourage community resilience	5.2 We maintain high standards of governance, accountability and transparency
	2.3 Effectively utilised natural resources	3.3 Maintain an appropriate standard of transport networks, roads and pathways	4.3 Appropriate community led local transport systems	5.3 We operate within the Integrated Planning Framework
	2.4 An informed community on land management and sustainable living		4.4 Promoting volunteerism	5.4 We participate in regional collaboration
	2.5 Effectively managed waste services		4.5 High levels of responsiveness to emergencies and emergency recovery	5.5 We are strong advocates for our community
	2.6 Development is sympathetic to the landscape		4.6 Fire prepared communities	
			4.7 A safe area	

Key Goal 1: Our economy will be strong, diverse and resilient

Some of what the community told us....

Members of the community were asked what would economic prosperity mean to them and how should it shape the community in the next 10-15 years. The term “economic prosperity” was defined to mean what sort of jobs and businesses will be in the respondent’s town.

The most common responses were:

- Need more local jobs
- Jobs for younger people
- Tourism is a potential growth area for jobs
- Food tourism is a potential focus area
- Need to remember agriculture is an important part of our economic base
- Support our existing small businesses
- Support the establishment of home businesses and cottage industries
- More light industry lots
- Need for residents to shop local and create job growth

Selected Comments:

“It will mean a lot to me as I hope to raise children here who will hold local jobs. I hope there will still be small town individual businesses run by locals. However I do believe shopping facilities will or should improve (increase/grow) as many locals as it is, travel to Manjimup or Bunbury for variety or cost.”

“Finding out what can be done to get more support for local businesses. Do we ask the public why many don't many shop locally? Is it all about price or are there other issues including service delivery, lack of variety, the quality etc.?”

“Economic prosperity could bring more diverse people in to town that will bring with them new ideas which the shire needs to be open to.”

“I have noticed considerable changes in the past 10 years, with many newcomers to Bridgetown being based in Bridgetown but employed elsewhere. People are able to work remotely. I think this diversity in employment will continue into the future, allowing for more people to be based in the country but employed elsewhere. This has and will continue to see our community grow.”

“There will be an increased need for smaller blocks with less maintenance to retain aging residents in town; more subdivisions and urban infill will be required for smaller dwellings close to town; services to attract and retain families should be promoted to ensure we keep a balance across the ages of people living here. Affordable housing although essential should be focused on attracting and retaining residents who contribute to the greater good of the town.”

Objectives and Strategies

Key Goal 1: Our economy will be strong, diverse and resilient

Objective	Strategy
2.1.1 A diverse economy that provides a range of business and employment opportunities	1.1.1 Encourage long term growth in the district in order to retain and enhance services 1.1.2 Develop and implement strategic plans and actions that attract economic development 1.1.3 Plan for expansion of the commercial area 1.1.4 Develop industrial and light industrial areas 1.1.5 Pursue improvements to infrastructure and services, including utilities 1.1.6 Work with key partners (business and government) to improve telecommunications within the Shire 1.1.7 Improve tourist facilities 1.1.8 Develop trails – culinary, art, walk, mountain bike, canoe and bridle 1.1.9 Support tourism activities that focus on events, adventure, agriculture, food, heritage and the natural environment 1.1.10 Deliver or support a range of events where a demonstrable community benefit can be shown
2.1.2 A proactive approach to business development	1.2.1 Embrace a “can-do” approach to development 1.2.2 Design and implement business retention strategies and initiatives for support of existing and potential new businesses 1.2.3 Communicate and engage with the business community 1.2.4 Ensure the Shire’s procurement policies support local business and local employment

Key Goal 2: Our natural environment is valued, conserved and enjoyed

Some of what the community told us....

Members of the community were asked to think of the future of the Shire of Bridgetown-Greenbushes and how they would like the environment to be in 10-15 years' time.

The most common responses with regard to our natural environment (natural space, trees, land, rivers, etc.) were:

- Left as it is
- Weeds under control
- Preservation of our natural environment
- Retention of trees and planting of more trees
- Enhance and maintain Geegelup Brook
- Enhance river foreshore and encourage greater use of the river
- More trails of all types

Selected Comments:

“Remain true to its essence and to not lose its way on the path to development. A balanced approach that does not compromise on what is inherently Bridgetown/Greenbushes.”

“We require more easily accessible tracks and trails and information throughout the extensive reserves that surround Bridgetown.”

“Protect and build on what we have and really look after the river.”

“All natural bush to be kept as is, more trees native to WA to be planted around open spaces. Rivers to be kept clean and free of rubbish. More walk trials to be developed.”

“Leave the environment alone. What makes Bridgetown special, is the respect for heritage buildings, our open spaces and no high rise buildings or cut throat "Super Chain" stores, that compete with our local services.”

“Part of Bridgetown/Greenbushes beauty is that we are close to our natural environment. Almost anywhere you stand, you can glimpse something of nature around you. It is important to keep that. As for the changes humans make, remember to keep it small and human-scaled.”

“Retain open spaces, control environmental pests, develop sustainable technologies and make Bridgetown a showcase of what is possible.”

“Trees, walkways, paths parks and gardens any future developments and infrastructure needs to be carefully structured and engineered so that we do not lose any more of the natural beauty that we have today, as this is one of our biggest attractions.”

Objectives and Strategies

Key Goal 2: Our natural environment is valued, conserved and enjoyed

Objective	Strategy
2.1 Value, protect and enhance our natural environment	2.1.1 Support and promote sound environmental management practices 2.1.2 Support local and regional environmental initiatives 2.1.3 Identify opportunities for protecting and enhancing the health of the Blackwood River and tributaries 2.1.4 Consider opportunities for greater recreational and commercial use of the Blackwood River 2.1.5 Improve public access to natural waterways
2.2 Enhanced parklands, reserves and gardens	2.2.1 Prepare and implement strategies for development and maintenance of parklands and reserves 2.2.2 Manage the Shire's parks on a waterwise basis 2.2.3 Prepare and implement management or conservation plans for bushland reserves 2.2.4 Develop the Dumpling Gully waterbodies at Greenbushes 2.2.5 Develop and maintain playgrounds that cater for a range of age groups and activities
2.3 Effectively utilised natural resources	2.3.1 Explore and implement renewable energy options for Shire buildings 2.3.2 New Shire buildings to incorporate environmentally sustainable design principles
2.4 An informed community on land management and sustainable living	2.4.1 Improve provision and distribution of land management information 2.4.2 Encourage the community to have sustainable lifestyles and inform the community on ways to use our environment sustainably
2.5 Effectively managed waste services	2.5.1 Identify long term waste disposal and recycle options for the Shire 2.5.2 Implement waste reduction and recycling initiatives
2.6 Development is sympathetic to the landscape	2.6.1 Planning processes allow for a diverse range of land and development opportunities

Key Goal 3: Our built environment is maintained, protected and enhanced

Some of what the community told us....

Members of the community were asked to think of the future of the Shire of Bridgetown-Greenbushes and how they would like the environment to be in 10-15 years' time.

The most common responses with regard to our built environment (townscapes, buildings, parks, etc.) were:

- Less traffic
- Retention of historical buildings in commercial area and sympathetic development of infill buildings in these areas
- Retain and maintain parks and open space
- Balanced development that fits into environment and character of the district not something supplanted from metropolitan area

Selected Comments:

"The main street should be more people friendly. At the moment it is cars/trucks dominated. Develop the main street so it is for the people. Doesn't mean a bypass, this would be costly and difficult. But it does mean, think about the space so that people are the focus."

"A continued growth in the population; continued building of houses that mirror growth; occupancy of shops and businesses providing opportunities for employment. Good fire management processes to keep people and properties safe. Continued emphasis on welcoming streetscape that make visitors choose to stop here to explore."

"I would like to see a community focused on the future with recycling and sustainable living."

"Not spoiled by trying to make Bridgetown something other than what it currently is. People love Bridgetown for its friendly, caring, simplicity. Look after what we currently have & don't let it become overdeveloped."

"While keeping the "heritage" of our town, it is important to also expand to allow more growth."

"Retention of the Heritage Street Scape, more attention to tidying up of verges and bushland close to and in the town site. Would also like to see the trucks diverted away from the main street with more development of the main street - a 'stop a while for coffee and lunch.'"

"Preservation of historic buildings and landmarks, development of a vibrant town centre (including attractive landscaping) and more access, picnic facilities and walk and bridle trails in the bush and by the river."

Objectives and Strategies

Key Goal 3: Our built environment is maintained, protected and enhanced

Objective	Strategy
3.1 Maintained townsite heritage and character	3.1.1 Ensure relevant policies and plans offer appropriate protection to existing heritage character whilst still allowing appropriate development opportunities 3.1.2 Ensure town centres achieve a high standard of appearance and amenity 3.1.3 Work with community to identify and implement projects that promote the unique heritage and history of each town
3.2 Outdoor spaces, places and buildings are fit for purpose	3.2.1 Community spaces and buildings accommodate a wide range of interests and activities 3.2.2 Social and recreation programs make the most of existing built facilities 3.2.3 Bridgetown Sportsground is the base for oval sports in the Shire 3.2.4 Greenbushes Sportsground is the base for rectangular sports in the Shire 3.2.5 Provide and maintain a range of facilities that cater for the community's needs 3.2.6 Develop new facilities that provide for the identifiable needs of the community
3.3 Maintain an appropriate standard of transport networks, roads and pathways	3.3.1 A well maintained local and regional transport network 3.3.2 Maximise funding opportunities to improve road safety 3.3.3 Provide and maintain a safe and efficient transport system 3.3.4 Ensure suitable access to road building materials

Key Goal 4: A community that is friendly and welcoming

Some of what the community told us....

Members of the community were asked what would social well-being mean to them and how should it shape the community in the next 10-15 years. The term “social well-being” was defined in the question to mean aspects such as health, education, crime, safety, social support and affordable housing.

The most common responses were:

- Same as it is now
- We need more specialist medical services to avoid having to travel distances to access these services
- Affordable housing
- More aged care facilities and support services
- High School to Year 12
- Mental health services
- Dealing with abuse of drugs and dangers that drugs represent to the community
- More services, programs and facilities for youth
- Retention of low crime rates
- A good mix of age groups (not just seniors)

Selected Comments:

“Services available so we don't have to travel. Better access to specialists via video link (if it is not viable for them to be located here).”

“Hopefully the social well-being of the town will be in line with what it has achieved so far.”

“I would like to see more done for the youth. More projects.”

“We need a sustainable mix of age-groups and a focus on local community activities for social cohesion.”

“Health facilities with an aging community are essential. Otherwise we will lose many over 55.”

“If we can maintain the currently quality of life for all our residents and visitors it would be incredible.”

“I hope the excellent health care we have in Bridgetown & good schools will still be as good in 10-15 years' time. As I will be in my mid 70's by then, support for the aged will be an important aspect.”

“Retention of at least current hospital/medical facilities. Further development/support for aged facilities (housing, recreation, pathways, etc.)”

Objectives and Strategies

Key Goal 4: A community that is friendly and welcoming

Objective	Strategy
4.1 A cohesive community with a sense of pride	4.1.1 Deliver and support a wide range of community activities, events and associated infrastructure
	4.1.2 Deliver programs that encourage community interaction and participation
4.2 Programs and facilities that encourage community resilience	4.2.1 Encourage events, activities, programs and services relevant to, and accessible for local youth
	4.2.2 Increase the awareness and acceptance of diversity and needs in local youth
	4.2.3 Support relevant (local or outreach) support services and programs
	4.2.4 Support educational and employment transitional programs
	4.2.5 Support initiatives that develop confidence, self-esteem and resilience
	4.2.6 Increase the number of aged care housing facilities
	4.2.7 Explore the potential and feasibility of volunteer network/social enterprise models to assist seniors with home maintenance
	4.2.8 Establish a central source of information dissemination and promotion of local seniors services and home bound residents
	4.2.9 Improve services and facilities for seniors and people with a disability
	4.2.10 Maintain and enhance community services, including education and health
4.3 Appropriate community led local transport systems	4.3.1 Investigate improvements to local transport systems
	4.3.2 Seek to link volunteer transport service timetables with commercial transport providers
4.4 Promoting Volunteerism	4.4.1 Acknowledge volunteers and the contribution they make to our community
	4.4.2 Promote to the community, both individually and at the community level, the importance and benefits of volunteering
4.5 High levels of responsiveness to emergencies and emergency recovery	4.5.1 Monitor risk management and emergency management profiles, procedures and preparedness
	4.5.2 Prepare and implement flood mitigation/management strategies
	4.5.3 Improved mobile phone communications

<p>4.6 Fire prepared communities</p>	<p>4.6.1 Reduce bush fire hazards</p> <p>4.6.2 Support community education and information programs in relation to fire protection</p> <p>4.6.3 Develop policies and strategies concerning fire management on private properties</p> <p>4.6.4 Bush fire brigades are resourced with adequate equipment, appliances, training and other operational requirements</p>
<p>4.7 A safe area</p>	<p>4.7.1 A functional and safe Hampton Street</p> <p>4.7.2 Improve parking and pedestrian accessibility in town centres</p> <p>4.7.3 Develop and implement crime prevention strategies</p>

Key Goal 5: Our leadership will be visionary, collaborative and accountable

Some of what the community told us....

Members of the community were asked a number of questions were relevant to the issues associate with civic leadership. The most common responses were:

- A vibrant and engaged community
- Council needs to consult more
- Local Government amalgamation isn't seen as a priority
- Develop a "can do" approach to assessing development applications

Selected Comments:

"The biggest strength of Bridgetown is its active and engaged community."

"Utilise the FB page better to advertise current events. The community often feels like they are on a need to know basis, this is perceived in a negative way."

"Needs a stronger focus on different sectors of the community"

"Support for dynamic home businesses, local businesses having a go at something different. Less restriction and more support."

"I believe the community is given a lot of opportunity to provide feedback to Council on a number of issues."

"There is very little community engagement by the Shire; I read insight, but hardly see anything else."

"I don't see how amalgamation of local governments is good for the local community."

"To be the community it has long been, and is sometimes recently losing its sense of. Wonderful place to live, more coherent planning, not changing rules after people have bought a place with certain parameters then these being changed, so the values long liked are no longer there."

"To be a wonderful and safe place to live for people of all ages with an attractive profile that attracts more people to the region."

Objectives and Strategies

Key Goal 5: Our leadership will be visionary, collaborative and accountable

Objective	Strategy
5.1 Our community actively participates in civic life	5.1.1 The community is involved in local decision making 5.1.2 People are provided opportunities to develop strong leadership skills 5.1.3 Monitor, maintain and enhance the way we communicate with the community 5.1.4 People receive Shire information, services and opportunities according to their needs 5.1.5 Support groups that deliver programs, activities and services for the benefit of the community
5.2 We maintain high standards of governance, accountability and transparency	5.2.1 Councillors provide strong and ethical leadership 5.2.2 Staff work in an ethical manner 5.2.3 Ensure organisational capability 5.2.4 Maintain a strong customer focus 5.2.5 Regularly review community engagement strategies and policies 5.2.6 Ensure the future financial sustainability of the organisation 5.2.7 Council's policies and local laws are responsive to community needs 5.2.8 Ensure all legislative responsibilities and requirements are met
5.3 We operate within the Integrated Planning Framework	5.3.1 Implement the Shire's Integrated Planning Review Cycle 5.3.2 Apply best practice asset management principles 5.3.3 Establish and review service levels
5.4 We participate in Regional Collaboration	5.4.1 Monitor opportunities for shared services in co-operation with regional partners 5.4.2 Participate in local government collaborative groups 5.4.3 Monitor potential initiatives in local government reform
5.5 We are strong advocates for our community	5.5.1 Lobby and advocate to represent the community's needs

Delivering and Measuring the Strategic Community Plan

The overall aim of the Strategic Community Plan is to align the community's aspirations to the Shire's objectives and strategies. These objectives and strategies will be delivered by Actions listed in the Shire's Corporate Business Plan that is subject to an annual review.

Annual reporting of the implementation of the Actions of the Corporate Business Plan is included in the Shire's Annual Report.

The Shire will conduct a community satisfaction survey every two years and this will provide feedback from the community on the delivery of this Strategic Community Plan.

We thank the people of the Shire of Bridgetown-Greenbushes for their time and effort in being a part of our community engagement and for their invaluable input into our Strategic Community Plan.

The Shire of Bridgetown-Greenbushes 10+ Year Strategic Community Plan 2017 has been developed by engaging the community and other stakeholders. Council's Elected Members, Management and Staff have also had input into the development of the Plan.

Appreciation and Acknowledgments

Thank you to all members of our community that participated in the development of this Strategic Community Plan, including the various informing strategies that fed into this Plan. The information obtained from the various community engagement processes drove the development of the Strategic Community Plan with Council's elected members and executive staff also having input.

Facilitation of the community engagement sessions held in November and December 2016 was done by Ms Liz Storr of Storybox Consulting. Liz also produced a number of graphic information posters that have been incorporated into this Strategic Community Plan.

Much of the information contained in this Strategic Community Plan has been derived from documents in the public domain and liaison with the community and other key stakeholders. Copies of the relevant informing strategies are available for viewing or download from the Shire website: www.bridgetown.wa.gov.au/your-shire/publications (select "strategic planning" from the dropdown box).

- Results of Community Survey 2015
- Report of Findings Community Survey
- Report on findings from community engagement undertaken to inform Council's review of its Strategic Community Plan.



Consolidated Asset Management Plan

2016-2026



May 2017

Revision 4

Adopted:

Document Control



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1	30 th September 2016	Draft Consolidated AMP Version 2	KJW	ML	ML
2	3 rd May 2017	Draft Consolidated AMP updated with 30 th June 2016 valuations and data	KJW	ML	
3	9 th May 2017	Correct Upgrade/New projections	KJW	ML	ML

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1. EXECUTIVE SUMMARY

Context

The Shire of Bridgetown-Greenbushes is located at the heart of the South West of Western Australia close to forests and National Parks, wineries, heritage walks and trails, and some of the state's most stunning historical buildings. In 2000, Bridgetown was recognised as a "Heritage Town" and as such it is important that our assets are managed in such a way to enhance this image and the development of this Asset Management Plan is an important step in this process.

As part of this process, Council faces the significant task of ensuring its infrastructure meets the service levels that the community desires, within its service capabilities whilst maintaining a sustainable financial position. The provision of the level of service desired by the community is also wholly dependent on the level of State Government grant funding for renewal and upgrade works.

Council owns a varied portfolio of Infrastructure Assets within the following major classes:

- Transport
- Property
- Parks, Reserves & Other Infrastructure
- Plant & Equipment

Council needs to ensure that there is an appropriate level of funding to enable its assets to be maintained and renewed to an acceptable standard.

This Plan collates current asset condition, valuation, income and expenditure data, and compares it with the asset stock's long term funding needs (that are required to provide an agreed and sustainable Level of Service).

This Plan investigates whether Council's current level of asset operational, maintenance and renewal funding are sufficient to sustain the assets at a standard that will be acceptable to both asset owners and users.

Asset management involves continuous monitoring and improvement. Specific tasks and projects have been identified in this plan to ensure the progress of asset management in relation to Council's infrastructure assets. Improving the Shire's asset management approach will ensure the provision of information required to ensure the whole of life costs involved in asset management are acknowledged and

the target levels of service are delivered to stakeholders.

Infrastructure Assets

The Infrastructure Asset network comprises:

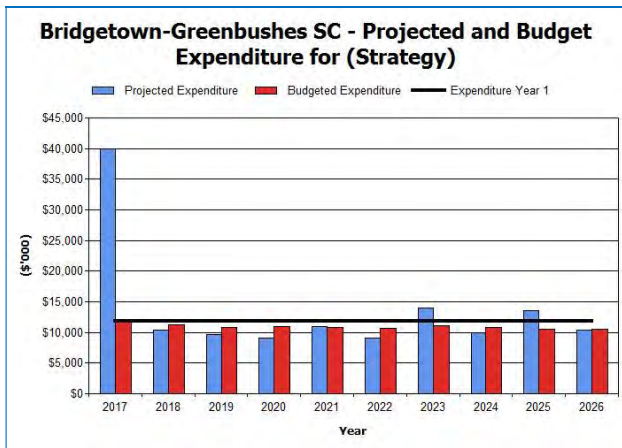
Asset Class	Number
Transport – Road network	737.5 km
Transport – Drainage network	1,413,416 m
Transport – Footpath network	17,844 m
Transport – Bridges	423 m
Transport – Culverts (Rural)	15,852 m
Transport – Drainage Pits & Pipes	681 & 15,566 m
Transport – Road Signage	692
Parks & Gardens	Area to be Assessed
Reserves	Area to be Assessed
Playground Equipment	Qty to be determined
Other Infrastructure	Qty to be determined
Major Plant	25
Minor Plant	61
Equipment	101
Property – Community Use	6
Property – Council Admin & Ops	17
Property – Emergency Services	12
Property – Historical	6
Property – Libraries	1
Property – Public Conveniences	7
Property – Public Halls	5
Property – Residential	3
Property – Sport & Recreation	31
Property – Tourism	1
Property – Furniture & Equip	74
Property – Freehold Land	85

These infrastructure assets have a replacement value of \$283,368,000.

What does it Cost?

The projected outlays necessary to provide the services covered by this Asset Management Plan (AM Plan) includes operations, maintenance, renewal and upgrade of existing assets over the 10 year planning period is \$136,991,000 or \$13,699,000 on average per year.

Estimated available funding for this period is \$109,210,000 or \$10,921,000 on average per year which is 80% of the cost to provide the service. This is a funding shortfall of **-\$2,778,000** on average per year. The graph below shows projected expenditure that is based on a forward planning process that tailors planned works to match available funding in the Long Term Financial Plan. This process does not take into account the actual asset needs based on sound asset management planning and whole of life cost principles.



What we will do

We plan to provide infrastructure asset services for the following:

- Operation, maintenance, renewal and upgrade of all assets classes to meet service levels set by Council in annual budgets.

What we cannot do

Until the issue of poor asset condition, asset useful lives, capacity and utilisation information has been resolved Council will continue to allocate finite resources to assets not based on sound asset management planning principles.

This AM Plan indicates that Council has insufficient funding to provide current levels of service into the future. The funding gap is the shortfall between projected asset expenditure and the long term financial plan budget provision. The Whole of Life resourcing gap for services covered by this AM Plan is - **\$2,565,000** per year.

Managing the Risks

There are risks associated with providing the service and not being able to complete all identified activities and projects. We have identified major risks as:

- Lack of condition information about the assets could lead to assets becoming unsafe and/or being replaced at sub-optimum levels

- Current levels of service are not clearly understood or documented; this can create inconsistencies around service level delivery and dissatisfaction of the service by the community and facility users
- Insufficient knowledge within the organisation of the Asset Management Planning process does not encourage a strategic focus being applied to asset management potentially leading to poor asset management decisions

We will endeavour to manage these risks within available funding by:

- Provide training to relevant staff and Councillors
- Include KPI's in staff job descriptions and annual performance reviews
- Development of a assets hierarchy
- Develop and implement an annual condition inspection program
- Undertake community consultation to develop levels of service and incorporate into integrated planning documents
- Undertake annual community survey on levels of service, review resources available to meet expected Levels of Service
- Provide additional resources or adjust levels of service in consultation with the community

Confidence Levels

This AM Plan is based on medium level of confidence.

The Next Steps (Improvement Plan)

The actions resulting from this asset management plan are:

- Develop a process for community engagement on Levels of Service including a survey to determine community service level expectations delivered via Council's assets
- Implement a suitable system and process to record property utilisation and booking request levels
- Develop a hierarchy for all assets identifying parent/child relationships, and link to Levels of Service
- Develop a data collection procedure to ensure repeatability and on-going improvement of condition data collection and modelling processes
- Implement the condition inspection programme for all assets
- Greater degree of componentisation in the condition rating process
- Review the Shire's year acquired/constructed date for all assets
- Determine useful lives and remaining useful lives of Council's assets and adopt consistent unit rates

- Configure the Shire's corporate financial system to record asset expenditure at the individual asset level according to maintenance type and activity
- Identify and improve capture of operational expenditure in the organisation financial system to enable more accurate reporting of operational expenditure
- Develop and implement safety and maintenance inspection programmes and methodologies for all assets
- Identify and assess critical assets for failure modes e.g. backup power facilities in the event of prolonged power outages, etc.
- Identify assets for possible future disposal
- Develop staff AM performance measures and link KPI's to individual job descriptions
- Provide asset management training to relevant staff and Councillors
- Determine split in costs between renewal and upgrades for all future upgrades in Council's planning documents
- Develop a long term capital works programme after undertaking condition inspections
- Develop a ranking criteria for assessment and selection of new/upgrade assets in forward planning documents
- Identify drivers and analyse demand impacts that may impact on future asset management outcomes
- Create Sustainable Assets Policy and an associated action plan
- Investigate alternative power generation technologies to help reduce the Shire's carbon footprint and operating costs
- Investigate and implement a suitable asset management software program to consolidate all asset classes into one integrated database
- Develop long term financial projections for Operational, Maintenance and capital costs in line with the Long Term Financial Plan requirements

2. INTRODUCTION

2.1 Background

This asset management plan is to demonstrate responsive management of assets (and services provided from assets), compliance with regulatory requirements, and to communicate funding needed to provide the required levels of service over a 20 year planning period.

The asset management plan follows the format for AM Plans recommended in Section 4.2.6 of the International Infrastructure Management Manual¹.

The asset management plan is to be read with the organisation's Asset Management Policy, Asset Management Strategy and long term planning documents.

2.2 Goals and Objectives of Asset Management

The organisation exists to provide services to its community. These services are provided by infrastructure assets. We acquire assets by 'purchase', by contract, construction by our staff and by donation of assets constructed by others to meet increased levels of service.

Our goal in managing infrastructure assets is to meet the defined level of service (as amended from time to time) in the most cost effective manner for present and future consumers. The key elements of infrastructure asset management are:

Providing a defined level of service and monitoring performance,

- Managing the impact of growth through demand management and infrastructure investment,
- Taking a lifecycle approach to developing cost-effective management strategies for the long-term that meet the defined level of service,
- Identifying, assessing and appropriately controlling risks, and
- Having a long-term financial plan which identifies required, affordable expenditure and how it will be financed.²

2.3 Plan Framework

Key elements of the plan are

- Levels of service – specifies the services and levels of service to be provided by the organisation,
- Future demand – how this will impact on future service delivery and how this is to be met,
- Life cycle management – how Council will manage its existing and future assets to provide defined levels of service,
- Financial summary – what funds are required to provide the defined services,
- Asset management practices,
- Monitoring – how the plan will be monitored to ensure it is meeting organisation's objectives,
- Asset management improvement plan.

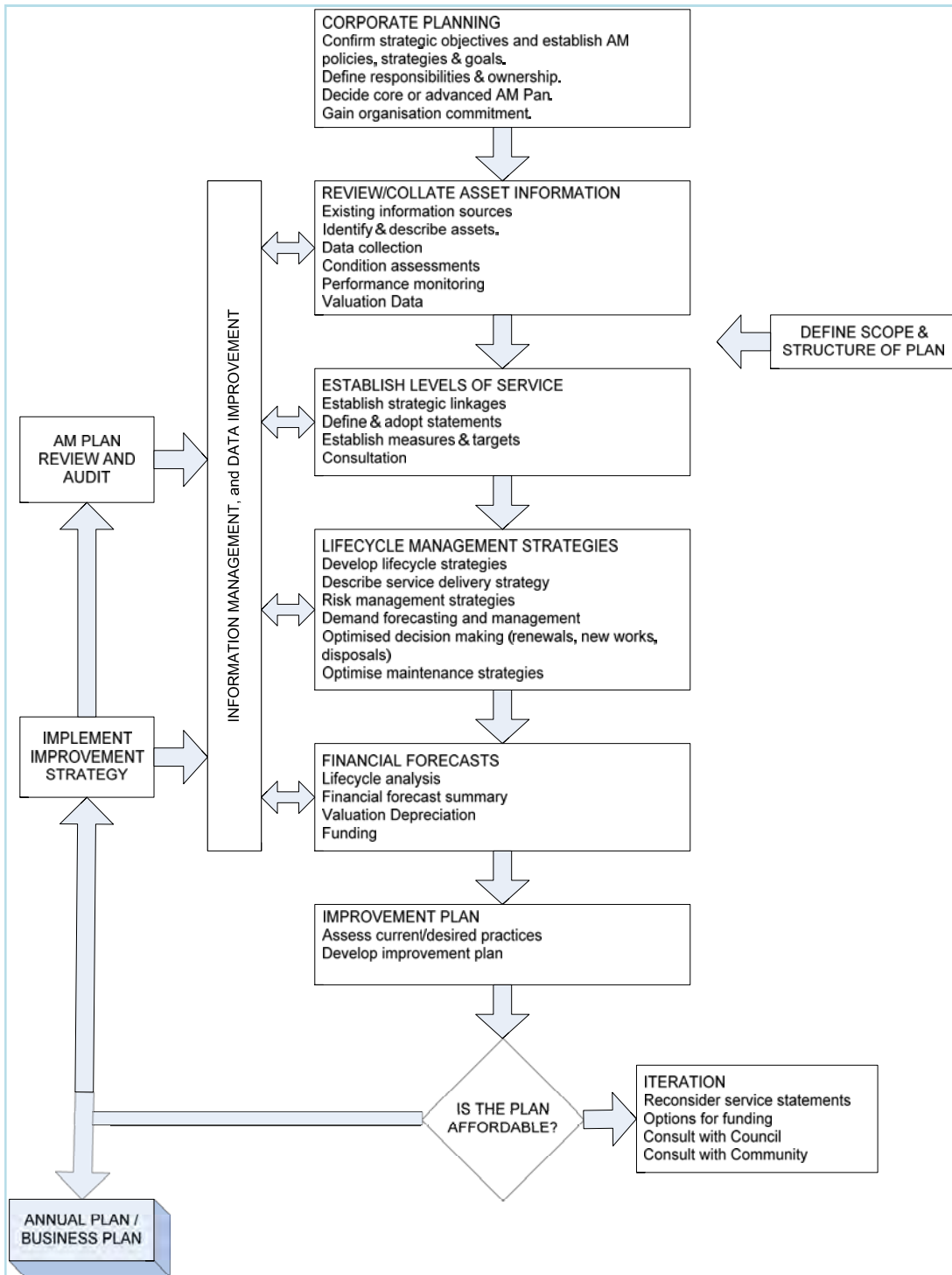
A road map for preparing an asset management plan is shown on the following page.

¹ IPWEA, 2011, Sec 4.2.6, *Example of an Asset Management Plan Structure*, pp 4|24 – 27.

² Based on IPWEA, 2011, IIMM, Sec 1.2 p 1|7.

Road Map for preparing an Asset Management Plan

Source: IPWEA, 2006, IIMM, Fig 1.5.1, p 1.11.



2.4 Community Consultation

Future revisions of the individual asset management plans will incorporate community consultation on service levels and costs of providing the service. This will assist the Council and the community in matching the level of service needed by the community, service risks and consequences with the community's ability and willingness to pay for the service.

3. LEVELS OF SERVICE

3.1 Customer Research and Expectations

The outcomes of the community consultation conducted as part of the development of the Strategic Community Plan have informed this 'core' asset management plan.

3.2 Strategic and Corporate Goals

This asset management plan is prepared under the direction of the organisation's vision, objectives and desired outcomes.

Our vision is:

"A wonderful place to live, work, invest and visit with the community working together to achieve shared objectives"

Relevant organisational objectives and how these are addressed in this asset management plan are included in the individual asset management plans for each class of asset.

3.3 Community Levels of Service

Service levels are defined service levels in two terms, customer levels of service and technical levels of service.

Community Levels of Service measure how the community receives the service and whether the organisation is providing community value.

Community levels of service measures used in the asset management plan are:

Quality	How good is the service?
Function	Does it meet users' needs?
Capacity/Utilisation	Is the service over or under used?

Note: The organisation's current and expected community & technical service levels are detailed in each asset management plan for each asset class.

3.4 Technical Levels of Service

Technical Levels of Service - Supporting the community service levels are operational or technical measures of performance. These technical measures relate to the allocation of resources to service activities that the organisation undertakes to best achieve the desired community outcomes and demonstrate effective organisational performance.

Technical service measures are linked to annual budgets covering:

- Operations – the regular activities to provide services such as opening hours, cleansing, mowing grass, energy, inspections, etc.
- Maintenance – the activities necessary to retain an asset as near as practicable to an appropriate service condition (e.g. road patching, unsealed road grading, building and structure repairs),
- Renewal – the activities that return the service capability of an asset up to that which it had originally (e.g. frequency and cost of road resurfacing and pavement reconstruction, pipeline replacement and building component replacement),

- Upgrade – the activities to provide a higher level of service (e.g. widening a road, sealing an unsealed road, replacing a pipeline with a larger size) or a new service that did not exist previously (e.g. a new library).

Service and asset managers plan, implement and control technical service levels to influence the customer service levels.³

4. FUTURE DEMAND

4.1 Demand Drivers

Drivers affecting demand include population change, changes in demographics, seasonal factors, vehicle ownership rates, consumer preferences and expectations, technological changes, economic factors, agricultural practices, environmental awareness, etc.

4.2 Demand Forecast

The present position and projections for demand drivers that may impact future service delivery and utilisation of assets were identified and are documented in Table 4.3.

4.3 Demand Impact on Assets

The impact of demand drivers that may affect future service delivery and utilisation of assets are shown in Table 4.3.

Table 4.3: Demand Drivers, Projections and Impact on Services

Demand Factor	Present Position		Projection		Impact on Services
Population	Present population estimated as at 2016 approx. 5940		Increase of 12.96% from 2016 (5,940) to 2026 (6,710) Projected increase of 1.3% per annum ⁴		Small increase in demand for all services - Neutral
Demographic	00-09	640	00-09	680	Increasing population in the 60+ age group (+132.9% over 10 years or +13.29% pa) will impact in the area of disability access and mobility for the aged – Increase . Increases in the 20-39 age group (+27.1% or +2.71% pa) will also impact on the provision of infrastructure services to meet increased demand from a younger more mobile population – Increase .
	10-19	850	10-19	840	
	20-39	1070	20-39	1360	
	40-59	1760	40-59	1710	
	60-79	1440	60-79	1740	
	80+	180	80+	380	
			Projected increase in the : 20-29 age group (27.1%), 60-79 age group (20.8%), 80+ age group (111.1%) and minor decreases in the 10-19 & 40-59 age groups (-1.2% & -2.8% respectively).		
Seasonal			The population increases during fruit harvesting season with transient workers. The size of the seasonal change is not currently known		Increased demand for short stay, camping and caravan facilities, however current facilities should be able to accommodate any slight increase – Neutral .
Tourism			The population Increases during peak tourist periods. The size is not known		Future possible increased demand for short stay, caravan and camping facilities and use of ablution facilities may occur, however current facilities should be able to

³ IPWEA, 2011, IIMM, p 2.22

⁴ ABS Population projection 2013

			accommodate any slight increase – Neutral.
Climate Change		<p>Temperatures: Based on the Bureau of Meteorology (BOM) climate change charts & graphs, it is predicted that maximum temperatures will increase at a similar rate as current trends indicate (since 1910 the annual temperature anomaly has increased by approximately 1.25°C to date. The minimum temperature anomaly over the same period has also increased by approximately 1.0°C. The trend in the number of colds days since 1970 indicates that days are generally getting warmer with warmer nights resulting in longer growing seasons in the south west.</p> <p>Rainfall: The number of consecutive wet days is also reducing as is the number of wet days. The intensity of low pressures systems is increasing since 1950. The overall annual rainfall has decreased on average by approximately 150mm since 1910.</p>	<p>Temperatures: With increasingly hotter days during the summer, warmer days and milder nights during winter, there may be an increased demand for more asset maintenance or upgrades. Drier & hotter conditions may contribute to faster than normal deterioration of asset infrastructure. Neutral.</p> <p>Rainfall: With rainfall decreasing by approximately 150mm over the past 115 years, and with the intensity of low pressure systems increasing, more extreme weather events will continue to occur with local governments in the south west having to adapt to manage possible increased damage to assets as result of more violent weather events - Increase.</p>

Note: Analysis of the demand drivers associated with an individual asset classes is included within each individual asset management plan as are associated graphs to support the analysis.

4.4 Demand Management Plan

Demand for new services will be managed through a combination of managing existing assets, upgrading of existing assets and providing new assets to meet demand and demand management. Demand management practices include non-asset solutions, insuring against risks and managing failures.

Note: Opportunities identified to date for demand management are shown in the individual Asset Management Plans for each asset class.

4.5 Asset Programs to meet Demand

New assets constructed/acquired by the organisation are discussed in Section 5.4.

Acquiring these new assets will commit the organisation to fund ongoing operations, maintenance and renewal costs for the period that the service provided from the assets is required. These future costs are identified and considered in developing forecasts of future operations, maintenance and renewal costs in Section 5.

5. LIFECYCLE MANAGEMENT PLAN

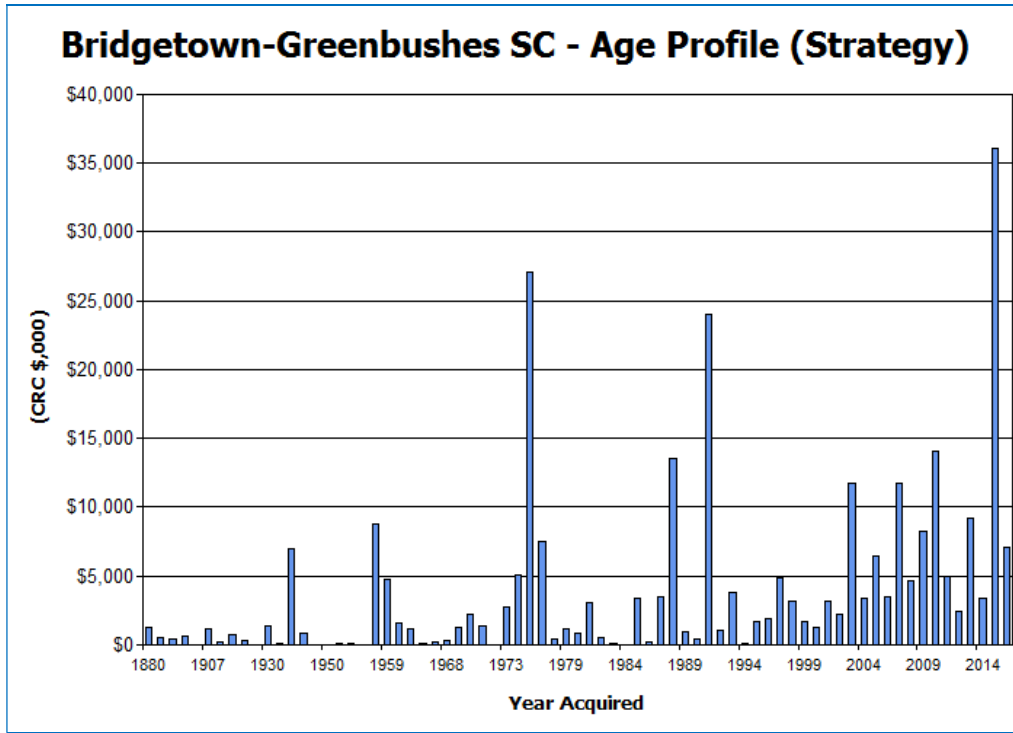
The lifecycle management plan details how the organisation plans to manage and operate the assets at the agreed levels of service (defined in Section 3) while optimising life cycle costs.

5.1 Background Data

5.1.1 Physical parameters

The age profile of the assets included in this AM Plan is shown in Figure 2.

Figure 2: Asset Age Profile



5.1.2 Asset condition

Condition is currently determined via ad hoc inspections by department staff. Condition data is also provided every three years during independent assessment for fair value accounting purposes. It is identified that a formal condition assessment process is required to be implemented for all Council assets.

Note: The condition profile of our assets are shown in each asset management plan for each asset class.

5.1.3 Asset valuations

The value of assets recorded in the asset register as at 30 June 2016 covered by this asset management plan is shown below. Assets are valued at current replacement cost.

Current Replacement Cost	\$283,368,000
Annual Depreciation Expense	\$ 3,613,000

Various ratios of asset consumption and expenditure have been prepared to help guide and gauge asset management performance and trends over time.

Rate of Annual Asset Consumption (Depreciation/Depreciable Amount)	1.6%
Rate of Annual Asset Renewal (Capital Renewal Expenditure/Depreciable amount)	0.9%

In 2017 the organisation plans to renew assets at 59.7% of the rate they are being consumed and will be increasing its asset stock by 0.3% in the year.

5.2 Infrastructure Risk Management Plan

An assessment of risks associated with service delivery from infrastructure assets has identified critical risks that will result in loss or reduction in service from infrastructure assets or a ‘financial shock’ to the organisation. The risk assessment process identifies credible risks, the likelihood of the risk event occurring, the consequences should the event occur, develops a risk rating, evaluates the risk and develops a risk treatment plan for non-acceptable risks.

Critical risks, being those assessed as ‘Very High’ - requiring immediate corrective action and ‘High’ – requiring prioritised corrective action identified in the Infrastructure Risk Management Plan, together with the estimated residual risk after the selected treatment plan is operational are summarised in Table 5.2. These risks are reported to management and Council.

Table 5.2: Critical Risks and Treatment Plans

Service or Asset at Risk	What can Happen	Risk Rating (VH, H)	Risk Treatment Plan	Residual Risk *	Treatment Costs
Asset management system	Inconsistent LOS delivery	High	Develop asset hierarchy	Low	Nil
Asset management - condition rating and inspections	Assets become unsafe, and/or are replaced at sub-optimum times	Very High	Develop and implement annual inspection program	Low	Nil
Levels of Service	Levels of service not acceptable to the community	High	Undertake community consultation to develop levels of service and incorporate into integrated planning documents	Low	\$TBC
Forward works planning and budgeting	Lack of funding, insufficient resources being available to deliver agreed service levels	High	Undertake annual community survey on levels of service, review resources available to meet expected LOS, provide additional resources or adjust levels of service in consultation with the community.	Low	\$TBC
Asset management - strategic	Asset management system breakdowns due to lack of focus by staff	Very High	Provide training to relevant staff and Councillors. Include KPI's in staff job descriptions and annual performance reviews	Low	\$TBC

Note * The residual risk is the risk remaining after the selected risk treatment plan is operational.

5.3 Renewal/Replacement Plan

Renewal and replacement expenditure is major work which does not increase the asset’s design capacity but restores, rehabilitates, replaces or renews an existing asset to its original or lesser required service potential. Work over and above restoring an asset to original service potential is upgrade/expansion or new works expenditure.

5.3.1 Renewal plan

Note: The useful lives of assets used to develop projected asset renewal expenditures are shown in the individual Asset Management Plans for each asset class.

5.3.2 Renewal and Replacement Strategies

The organisation will plan capital renewal and replacement projects to meet level of service objectives and minimise infrastructure service risks by:

- Planning and scheduling renewal projects to deliver the defined level of service in the most efficient manner,
- Undertaking project scoping for all capital renewal and replacement projects to identify:
 - the service delivery 'deficiency', present risk and optimum time for renewal/replacement,
 - the project objectives to rectify the deficiency,
 - the range of options, estimated capital and life cycle costs for each options that could address the service deficiency,
 - and evaluate the options against evaluation criteria adopted by the organisation, and
 - select the best option to be included in capital renewal programs,
- Using 'low cost' renewal methods (cost of renewal is less than replacement) wherever possible,
- Maintain a current infrastructure risk register for assets and service risks associated with providing services from infrastructure assets and reporting Very High and High risks and residual risks after treatment to management and Council,
- Review current and required skills base and implement workforce training and development to meet required construction and renewal needs,
- Maintain a current hierarchy of critical assets and capital renewal treatments and timings required ,
- Review management of capital renewal and replacement activities to ensure Council is obtaining best value for resources used.

Renewal ranking criteria

Asset renewal and replacement is typically undertaken to either:

- Ensure the reliability of the existing infrastructure to deliver the service it was constructed to facilitate (e.g. replacing a bridge that has a 5 t load limit), or
- To ensure the infrastructure is of sufficient quality to meet the service requirements (e.g. roughness of a road).⁵

It is possible to get some indication of capital renewal and replacement priorities by identifying assets or asset groups that:

- Have a high consequence of failure,
- Have a high utilisation and subsequent impact on users would be greatest,
- The total value represents the greatest net value to the organisation,
- Have the highest average age relative to their expected lives,
- Are identified in the AM Plan as key cost factors,
- Have high operational or maintenance costs, and
- Where replacement with modern equivalent assets would yield material savings.⁶

⁵ IPWEA, 2011, IIMM, Sec 3.4.4, p 3|60.

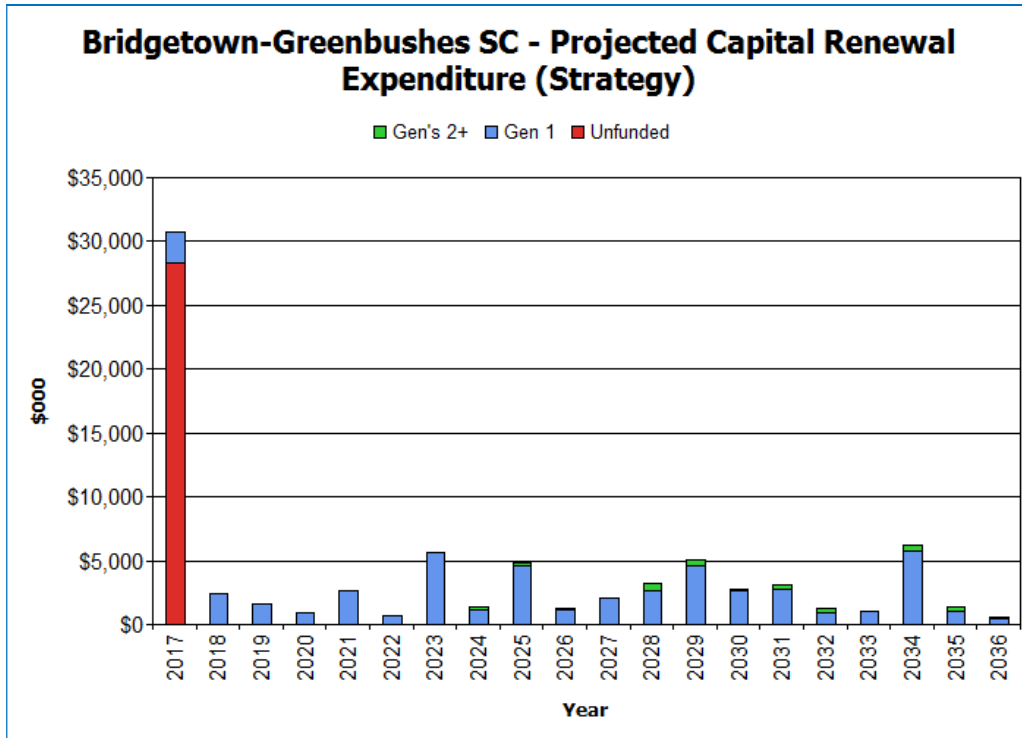
⁵ Based on IPWEA, 2011, IIMM, Sec 3.4.5, p 3|66.

⁶ Based on IPWEA, 2011, IIMM, Sec 3.4.5, p 3|66.

5.3.3 Summary of future renewal and replacement expenditure

Projected future renewal and replacement expenditures are forecast to increase over time as the asset stock increases from growth. The expenditure is summarised in Fig 5. Note that all amounts are shown in real values.

Fig 5: Projected Capital Renewal and Replacement Expenditure



Deferred renewal and replacement, i.e. those assets identified for renewal and/or replacement and not scheduled in capital works programs are to be included in the risk analysis process in the risk management plan.

Renewals and replacement expenditure in the organisation's capital works program will be accommodated in the long term financial plan.

5.4 Creation/Acquisition/Upgrade Plan

New works are those works that create a new asset that did not previously exist, or works which upgrade or improve an existing asset beyond its existing capacity. They may result from growth, social or environmental needs. Assets may also be acquired at no cost to the organisation from land development.

5.4.1 Capital Investment Strategies

The organisation will plan capital upgrade and new projects to meet level of service objectives by:

- Planning and scheduling capital upgrade and new projects to deliver the defined level of service in the most efficient manner,
- Undertake project scoping for all capital upgrade/new projects to identify:
 - the service delivery 'deficiency', present risk and required timeline for delivery of the upgrade/new asset,
 - the project objectives to rectify the deficiency including value management for major projects,
 - the range of options, estimated capital and life cycle costs for each options that could address the service deficiency,
 - management of risks associated with alternative options,
 - and evaluate the options against evaluation criteria adopted by Council, and
 - select the best option to be included in capital upgrade/new programs,

- Review current and required skills base and implement training and development to meet required construction and project management needs,
- Review management of capital project management activities to ensure Council is obtaining best value for resources used.

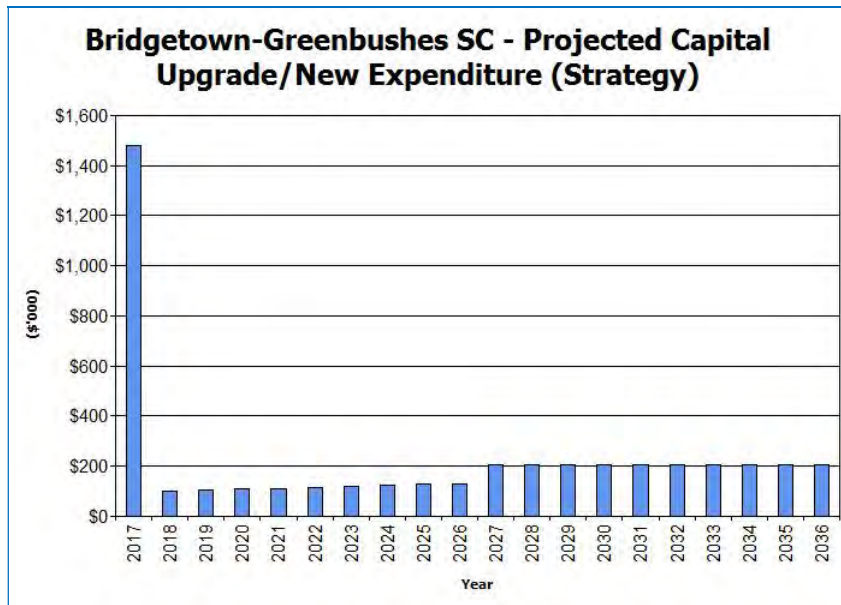
5.4.2 Summary of future upgrade/new assets expenditure

Projected upgrade/new asset expenditures are summarised in Fig 6.

Note: The projected upgrade/new capital works programs are shown in individual Asset Management Plans.

All amounts are shown in real values.

Fig 6: Projected Capital Upgrade/New Asset Expenditure



Expenditure on new assets and services in the organisation’s capital works program will be accommodated in the long term financial plan.

5.5 Disposal Plan

Disposal includes any activity associated with disposal of a decommissioned asset including sale, demolition or relocation.

At present no properties have been identified for future disposal during the term of the AMP. This has been listed as an improvement action.

6. FINANCIAL SUMMARY

This section contains the financial requirements resulting from all the information presented in the previous sections of this asset management plan. The financial projections will be improved as further information becomes available on asset condition, desired levels of service and current and projected future asset performance.

Long term - Life Cycle Cost

Life cycle costs (or whole of life costs) are the average costs that are required to sustain the service levels over the asset life cycle. Life cycle costs include operations and maintenance expenditure and asset consumption (depreciation expense). The life cycle cost for the services covered in this asset management plan is \$11,832,000 per year (average operations and maintenance expenditure plus depreciation expense projected over 10 years).

Life cycle costs can be compared to life cycle expenditure to give an initial indicator of affordability of projected service levels when considered with age profiles. Life cycle expenditure includes operations, maintenance and capital renewal expenditure. Life cycle expenditure will vary depending on the timing of asset renewals. The life cycle expenditure over the 10 year planning period is \$9,267,000 per year (average operations and maintenance plus capital renewal budgeted expenditure in LTFP over 10 years).

A shortfall between life cycle cost and life cycle expenditure is the life cycle gap. The life cycle gap for services covered by this asset management plan is **-\$2,565,000** per year (-ve = gap, +ve = surplus).

Life cycle expenditure is 78% of life cycle costs.

The life cycle costs and life cycle expenditure comparison highlights any difference between present outlays and the average cost of providing the service over the long term. If the life cycle expenditure is less than that life cycle cost, it is most likely that outlays will need to be increased or cuts in services made in the future.

Knowing the extent and timing of any required increase in outlays and the service consequences if funding is not available will assist organisations in providing services to their communities in a financially sustainable manner. This is the purpose of the asset management plans and long term financial plan.

Medium term – 10 year financial planning period

This asset management plan identifies the projected operations, maintenance and capital renewal expenditures required to provide an agreed level of service to the community over a 10 year period. This provides input into 10 year financial and funding plans aimed at providing the required services in a sustainable manner.

These projected expenditures may be compared to budgeted expenditures in the 10 year period to identify any funding shortfall. In a core asset management plan, a gap is generally due to increasing asset renewals for ageing assets.

The projected operations, maintenance and capital renewal expenditure required over the 10 year planning period is \$13,447,000 on average per year.

Estimated (budget) operations, maintenance and capital renewal funding is \$9,267,000 on average per year giving a 10 year funding shortfall of **-\$4,180,000** per year. This indicates that Council expects to have 69% of the projected expenditures needed to provide the services documented in the asset management plan.

Medium Term – 5 year financial planning period

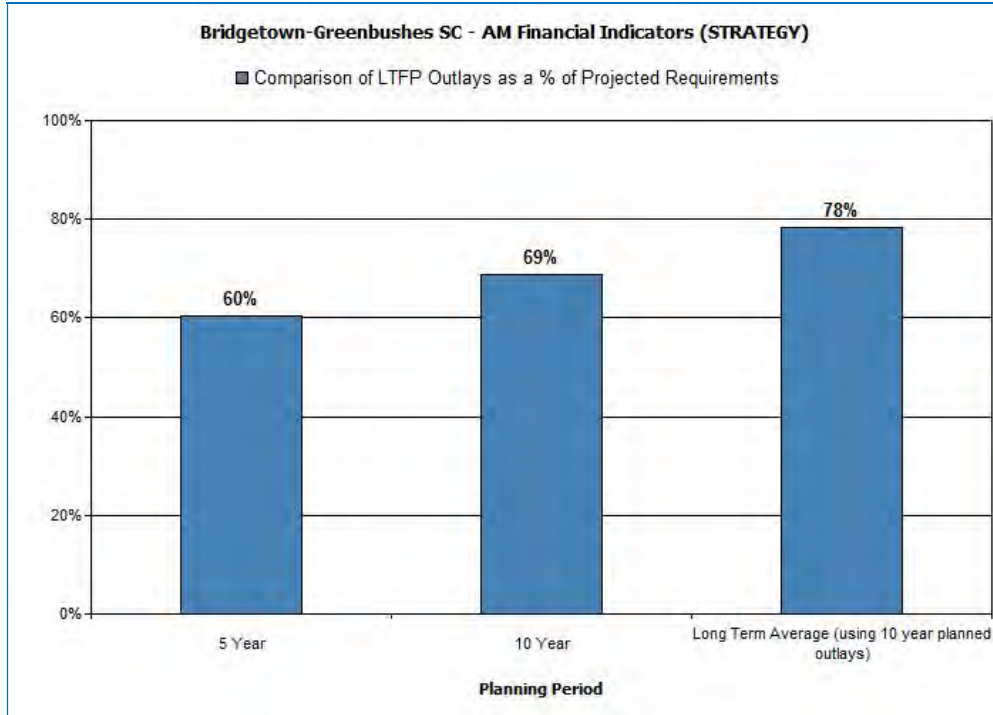
The projected operations, maintenance and capital renewal expenditure required over the first 5 years of the planning period is \$15,631,000 on average per year.

Estimated (budget) operations, maintenance and capital renewal funding is \$9,446,000 on average per year giving a 5 year funding shortfall of **-\$6,184,000** per year. This indicates that Council expects to have 60% of projected expenditures required to provide the services shown in this asset management plan.

Asset management financial indicators

Figure 7A shows the asset management financial indicators over the 10 year planning period and for the long term life cycle.

Figure 7A: Asset Management Financial Indicators



Providing services from infrastructure in a sustainable manner requires the matching and managing of service levels, risks, projected expenditures and financing to achieve a financial indicator of approximately 1.0 for the first years of the asset management plan and ideally over the 10 year life of the Long Term Financial Plan.

Table 6.1.1 shows the shortfall between projected renewal and replacement expenditures and expenditure accommodated in long term financial plan. Budget expenditures accommodated in the long term financial plan or extrapolated from current budgets.

Table 6.1.1: Projected and LTFP Budgeted Renewals and Financing Shortfall

Year End June 30	Projected Renewals (\$'000)	LTFP Renewal Budget (\$'000)	Renewal Financing Shortfall (- gap, + surplus) (\$'000)	Cumulative Shortfall (- gap, + surplus) (\$'000)
2017	\$30,723	\$2,158	\$-28,565	\$-28,565
2018	\$2,412	\$1,753	\$-659	\$-29,224
2019	\$1,650	\$1,332	\$-318	\$-29,542
2020	\$963	\$1,552	\$589	\$-28,952
2021	\$2,783	\$1,347	\$-1,436	\$-30,388
2022	\$868	\$1,251	\$383	\$-30,005
2023	\$5,758	\$1,619	\$-4,139	\$-34,144
2024	\$1,599	\$1,343	\$-256	\$-34,401
2025	\$5,028	\$1,069	\$-3,959	\$-38,360
2026	\$1,820	\$1,069	\$-751	\$-39,111
2027	\$2,340	\$1,407	\$-934	\$-40,044
2028	\$3,199	\$1,407	\$-1,792	\$-41,836

2029	\$5,290	\$1,407	\$-3,884	\$-45,720
2030	\$2,751	\$1,407	\$-1,344	\$-47,064
2031	\$3,353	\$1,407	\$-1,946	\$-49,010
2032	\$1,503	\$1,407	\$-96	\$-49,106
2033	\$1,235	\$1,407	\$172	\$-48,935
2034	\$6,185	\$1,407	\$-4,778	\$-53,712
2035	\$2,006	\$1,407	\$-599	\$-54,311
2036	\$626	\$1,407	\$781	\$-53,531

Note: A negative shortfall indicates a financing gap, a positive shortfall indicates a surplus for that year.

6.1.2 Projected expenditures for long term financial plan

Table 6.1.2 shows the projected expenditures for the 10 year long term financial plan.

Expenditure projections are in 2016/2017 real values.

Table 6.1.2: Projected Expenditures for Long Term Financial Plan (\$000)

Year	Operations	Maintenance	Projected Capital Renewal	Capital Upgrade/New	Disposals
2017	\$5,167	\$2,651	\$30,723	\$1,479	\$0
2018	\$5,210	\$2,694	\$2,412	\$102	\$0
2019	\$5,227	\$2,705	\$1,650	\$105	\$0
2020	\$5,248	\$2,717	\$963	\$108	\$0
2021	\$5,274	\$2,731	\$2,783	\$112	\$0
2022	\$5,305	\$2,747	\$868	\$115	\$0
2023	\$5,340	\$2,765	\$5,758	\$119	\$0
2024	\$5,425	\$2,801	\$1,599	\$123	\$0
2025	\$5,518	\$2,840	\$5,028	\$127	\$0
2026	\$5,619	\$2,882	\$1,820	\$131	\$0
2027	\$5,728	\$2,927	\$2,340	\$208	\$0
2028	\$5,784	\$2,955	\$3,199	\$208	\$0
2029	\$5,841	\$2,982	\$5,290	\$208	\$0
2030	\$5,897	\$3,010	\$2,751	\$208	\$0
2031	\$5,953	\$3,038	\$3,353	\$208	\$0
2032	\$6,009	\$3,065	\$1,503	\$208	\$0
2033	\$6,065	\$3,093	\$1,235	\$208	\$0
2034	\$6,121	\$3,121	\$6,185	\$208	\$0
2035	\$6,177	\$3,148	\$2,006	\$208	\$0
2036	\$6,233	\$3,176	\$626	\$208	\$0

All dollar values are in (\$'000)'s

6.2 Forecast Reliability and Confidence

The expenditure and valuations projections in this AM Plan are based on best available data. Currency and accuracy of data is critical to effective asset and financial management. Data confidence is classified on a 5 level scale⁹ in accordance with Table 6.2.

Table 6.2: Data Confidence Grading System

Confidence Grade	Description
A Highly reliable	Data based on sound records, procedures, investigations and analysis, documented properly and recognised as the best method of assessment. Dataset is complete and estimated to be accurate $\pm 2\%$
B Reliable	Data based on sound records, procedures, investigations and analysis, documented properly but has minor shortcomings, for example some of the data is old, some documentation is missing and/or reliance is placed on unconfirmed reports or some extrapolation. Dataset is complete and estimated to be accurate $\pm 10\%$
C Uncertain	Data based on sound records, procedures, investigations and analysis which is incomplete or unsupported, or extrapolated from a limited sample for which grade A or B data are available. Dataset is substantially complete but up to 50% is extrapolated data and accuracy estimated $\pm 25\%$
D Very Uncertain	Data is based on unconfirmed verbal reports and/or cursory inspections and analysis. Dataset may not be fully complete and most data is estimated or extrapolated. Accuracy $\pm 40\%$
E Unknown	None or very little data held.

The estimated confidence level for and reliability of data used in this AM Plan is shown in Table 6.2.1.

Table 6.2.1: Data Confidence Assessment for Data used in AM Plan

Data	Confidence Assessment	Comment
Demand drivers	Reliable	Main drivers currently influencing demand within Shire – reviewed at the time of reviewing AMP
Growth projections	Highly reliable	Based on ABS & Department of Planning projection
Operations expenditures	Reliable	Projections entirely based on historical levels of expenditure
Maintenance expenditures	Uncertain	Projections are based on preliminary assessment of asset conditions
Projected Renewal expenditures.	Uncertain	Projections are based on preliminary assessment of asset conditions
- Asset values		
- Asset residual values	Reliable	Residual values based on a high level assessment of the building
- Asset useful lives	Very uncertain	Useful lives and age of individual assets are to be reviewed and updated where necessary to better reflect actual condition of assets
- Condition modelling	Unknown	Condition modelling may be implemented once accurate condition data is known
- Network renewals	Very uncertain	Renewal expenditures not supported by data held - primarily re-active renewal process is utilised
- Defect repairs	Unknown	Not currently used
Upgrade/New expenditures	Very uncertain	Very little exists to support future requirements
Disposal expenditures	Unknown	No asset disposal identification process has been undertaken

Over all data sources the data confidence is assessed as medium confidence level for data used in the preparation of this AM Plan.

⁹ IPWEA, 2011, IIMM, Table 2.4.6, p 2|59.

7. PLAN IMPROVEMENT AND MONITORING

7.1 Improvement Plan

The asset management improvement plan generated from this asset management plan is shown in Table 7.1.

Table 7.1: Improvement Plan

Task No	Task	Responsibility	Resources Required
1	Develop a process for community engagement on Levels of Service including a survey to determine community service level expectations delivered via Council's assets	Senior Management Group (SMG)	Staff time/ Consultants
2	Implement a suitable system and process to record property utilisation and booking request levels	SMG	Staff time
3	Develop a hierarchy for all assets identifying parent/child relationships, and link to Levels of Service	SMG/Asset Management Team (AMT)	Staff time
4	Develop a data collection procedure to ensure repeatability and on-going improvement of condition data collection and modelling processes	AMT	Staff time
5	Implement the condition inspection programme for all assets	SMG/AMT	Staff time
6	Greater degree of componentisation in the condition rating process	SMG/AMT	Staff time
7	Review the Shire's year acquired date for all assets	SMG/AMT	Staff time
8	Determine useful lives and remaining useful lives of Council's assets and adopt consistent unit rates	SMG/AMT	Staff time
9	Configure the Shire's corporate financial system to record asset expenditure at the individual asset level according to maintenance type and activity	SMG/AMT	Staff time
10	Identify and improve capture of operational expenditure in the organisation financial system to enable more accurate reporting of operational expenditure	SMG/AMT	Staff time
11	Develop and implement safety and maintenance inspection programmes and methodologies for all assets	SMG/AMT	Staff time
12	Identify and assess critical assets for failure modes	SMG/AMT	Staff time
13	Identify assets for possible future disposal	SMG/AMT	Staff time
14	Develop staff AM performance measures and link KPI's to individual job descriptions	Human Resource Officer	Staff time
15	Provide asset management training to relevant staff and Councillors	Human Resource Officer	Training Course Fees (\$20,000)
16	Determine split in costs between renewal and upgrades for all future upgrades in Council's planning documents	SMG/AMT	Staff time
17	Develop a long term capital works programme after undertaking condition inspections	SMG/AMT	Staff time
18	Develop a ranking criteria for assessment and selection of new/upgrade assets in forward planning documents	AMT	Staff time
19	Analyse demand impacts as a result of increased tourism	SMG/AMT	Staff time
20	Analyse demand impacts as a result of age demographic changes	SMG/AMT	Staff time
21	Create Sustainable Assets Policy and an associated action plan	SMG/AMT	Staff time
22	Investigate alternative power generation technologies to help reduce the Shire's carbon footprint and operating costs	SMG/AMT	Staff time

23	Investigate and implement a suitable asset management software program to consolidate all asset classes into one integrated database	SMG/AMT	Staff time/ Consultants
24	Develop long term financial projections for Operational, Maintenance and capital costs in line with the Long Term Financial Plan requirements	SMG/AMT	Staff time

7.2 Monitoring and Review Procedures

The AM Plan has a life of 4 years (Council election cycle) and is due for complete revision and updating within 12 months of each Council election.

7.3 Performance Measures

The effectiveness of the asset management plan can be measured in the following ways:

- The degree to which the required projected expenditures identified in this asset management plan are incorporated into Council's long term financial plan,
- The degree to which 1-5 year detailed works programs, budgets, business plans and organisational structures take into account the 'global' works program trends provided by the asset management plan,
- The degree to which the existing and projected service levels and service consequences (what we cannot do), risks and residual risks are incorporated into the Council's Strategic Plan and associated plans,
- The Asset Renewal Funding Ratio achieving the target of 1.0.

8. REFERENCES

- IPWEA, 2006, 'International Infrastructure Management Manual', Institute of Public Works Engineering Australasia, Sydney, www.ipwea.org/IIMM
- IPWEA, 2008, 'NAMS.PLUS Asset Management', Institute of Public Works Engineering Australasia, Sydney, www.ipwea.org/namsplus.
- IPWEA, 2009, 'Australian Infrastructure Financial Management Guidelines', Institute of Public Works Engineering Australasia, Sydney, www.ipwea.org/AIFMG.
- IPWEA, 2011, 'International Infrastructure Management Manual', Institute of Public Works Engineering Australasia, Sydney, www.ipwea.org/IIMM

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2017/2018 Fees & Charges

Shire of Bridgetown-Greenbushes

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Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Shire of Bridgetown–Greenbushes

Many fees (e.g. – development application fees, building fees, swimming pool inspection fees, dog/cat fees, FOI fees, etc.) are regulatory and Council does not have the discretion to set fees higher than permitted by the applicable legislation. If these fees are changed during the year the revised fee automatically replaces the fee referenced in Council's schedule of fees & charges without the need for Council to formally modify the schedule.

General Financing Charges

Rate Enquiry Fee	\$47.05	\$48.65	3.40%	N	Council
Orders & Requisition Request	\$119.85	\$123.90	3.38%	N	Council
Enquiries not of a general nature requiring research per hour providing information is not of a regulatory nature	\$60.65	\$62.70	3.38%	Y	Council
Rate Instalment Fee – administration fee	\$32.10	\$25.35	-21.03%	N	Council
Payment of Rates by Direct Debit – administration fee	\$35.85	\$37.05	3.35%	N	Council
Payment of Rates by Direct Debit – debit return fee	\$6.90	\$7.15	3.62%	N	Council
Dishonoured Cheque Fee	\$18.60	\$19.25	3.49%	N	Council

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Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Governance Charges

Photocopying Per Page

Black & White

A4 Single Side	\$0.65	\$0.65	0.00%	Y	Council
A4 Double Side	\$0.90	\$0.90	0.00%	Y	Council
A3 Single Side	\$1.10	\$1.10	0.00%	Y	Council
A3 Double Side	\$1.65	\$1.65	0.00%	Y	Council

Colour

A4 Single Side	\$2.20	\$2.20	0.00%	Y	Council
A4 Double Side	\$3.35	\$3.35	0.00%	Y	Council
A3 Single Side	\$3.80	\$3.80	0.00%	Y	Council
A3 Double Side	\$5.00	\$5.00	0.00%	Y	Council

Maps

Cadastral A4	\$1.10	\$1.10	0.00%	Y	Council
Cadastral A3	\$1.90	\$1.90	0.00%	Y	Council
Topographic A4	\$2.50	\$2.50	0.00%	Y	Council
Topographic A3	\$4.65	\$4.65	0.00%	Y	Council

Other Governance Charges

CD Rom Council/Standing Committee Proceedings Audio Recording	\$6.30	\$6.30	0.00%	N	Council
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Freedom of Information Charges

Personal information or amendment of personal information about yourself			Free	N	Regulatory
Application for documents (which are non-personal in nature) – application fee	\$30.00	\$30.00	0.00%	N	Regulatory
Costs associated with dealing with an application – per hour	\$30.00	\$30.00	0.00%	N	Regulatory
Supervision by staff when access is given to view documents – per hour	\$30.00	\$30.00	0.00%	N	Regulatory
Charge for time taken by staff to prepare a transcript or make photocopies – per hour	\$30.00	\$30.00	0.00%	N	Regulatory
Photocopies in relation to a FOI request	\$0.20	\$0.20	0.00%	N	Regulatory
Preparing a copy of a tape, film or computerised information, or arranging delivery, packaging and postage of documents		Actual Cost Incurred		N	Regulatory

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Law, Order & Public Safety

Dog Registrations

Unsterilised Dog/Bitch 1 Year	\$50.00	\$50.00	0.00%	N	Regulatory
Unsterilised Dog/Bitch 3 Years	\$120.00	\$120.00	0.00%	N	Regulatory
Unsterilised Dog/Bitch Lifetime	\$250.00	\$250.00	0.00%	N	Regulatory
Unsterilised Dog/Bitch Working Dog 1 Year	\$12.50	\$12.50	0.00%	N	Regulatory
Unsterilised Dog/Bitch Working Dog 3 Years	\$30.00	\$30.00	0.00%	N	Regulatory
Unsterilised Dog/Bitch Working Dog Lifetime	\$62.50	\$62.50	0.00%	N	Regulatory
Unsterilised Dog/Bitch Pensioner Concession 1 Year	\$25.00	\$25.00	0.00%	N	Regulatory
Unsterilised Dog/Bitch Pensioner Concession 3 Years	\$60.00	\$60.00	0.00%	N	Regulatory
Unsterilised Dog/Bitch Pensioner Concession Lifetime	\$125.00	\$125.00	0.00%	N	Regulatory
Sterilised Dog/Bitch 1 Year	\$20.00	\$20.00	0.00%	N	Regulatory
Sterilised Dog/Bitch 3 Years	\$42.50	\$42.50	0.00%	N	Regulatory
Sterilised Dog/Bitch Lifetime	\$100.00	\$100.00	0.00%	N	Regulatory
Sterilised Dog/Bitch Working Dog 1 Year	\$5.00	\$5.00	0.00%	N	Regulatory
Sterilised Dog/Bitch Working Dog 3 Year	\$10.60	\$10.60	0.00%	N	Regulatory
Sterilised Dog/Bitch Working Dog Lifetime	\$25.00	\$25.00	0.00%	N	Regulatory
Sterilised Dog/Bitch Pensioner Concession 1 Year	\$10.00	\$10.00	0.00%	N	Regulatory
Sterilised Dog/Bitch Pensioner Concession 3 Years	\$21.25	\$21.25	0.00%	N	Regulatory
Sterilised Dog/Bitch Pensioner Concession Lifetime	\$50.00	\$50.00	0.00%	N	Regulatory
Dangerous Dog 1 Year	\$50.00	\$50.00	0.00%	N	Regulatory

Dog/Cat Pound Fees

Seizure & Impounding of Registered Dog/Cat	\$95.15	\$98.40	3.42%	N	Council
Seizure & Impounding of Unregistered Dog/Cat	\$146.10	\$151.05	3.39%	N	Council
Surrender/Destruction/Disposal of Dog/Cat	\$148.25	\$153.30	3.41%	Y	Council
Kennel Fee of Impounded Dog – per day	\$0.00	\$25.00	–	Y	Council
Kennel Fee of Impounded Cat – per day	\$0.00	\$15.00	–	Y	Council
Seizure and Vehicle Impound of Registered Dog/Cat	\$0.00	\$35.00	–	Y	Council
Seizure and Vehicle Impound of Unregistered Dog/Cat	\$0.00	\$50.00	–	Y	Council

Kennel Licence Fees

Kennel Licence (initial 12 months including application fee)	\$247.30	\$255.70	3.40%	N	Council
Kennel Licence Renewal	\$123.75	\$127.95	3.39%	N	Council
Kennel Licence Transfer	\$61.90	\$64.00	3.39%	N	Council

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Cat Registrations

Sterilised Microchipped 1 Year (50% reduction if paid between June and October)	\$20.00	\$20.00	0.00%	N	Regulatory
Sterilised Microchipped 3 Years	\$42.50	\$42.50	0.00%	N	Regulatory
Sterilised Microchipped Pensioner Concession 1 Year (50% if paid between June and October)	\$10.00	\$10.00	0.00%	N	Regulatory
Sterilised Microchipped Pensioner Concession 3 Years	\$21.25	\$21.25	0.00%	N	Regulatory
Lifetime Registration	\$100.00	\$100.00	0.00%	N	Regulatory
Lifetime Registration Pensioner Concession	\$50.00	\$50.00	0.00%	N	Regulatory
Cat Breeders Permit Annual Fee	\$100.00	\$100.00	0.00%	N	Regulatory

Cattery Fee

Cattery Permit (initial 12 months including application fee)	\$247.30	\$255.70	3.40%	N	Council
Cattery Permit Renewal	\$123.60	\$127.80	3.40%	N	Council
Cattery Permit Transfer	\$62.00	\$64.10	3.39%	N	Council

Other

Permit to Keep More Than 2 Dogs	\$110.65	\$55.00	-50.29%	N	Council
Permit to Keep More Than 3 Cats	\$110.65	\$55.00	-50.29%	N	Council
Hire of Animal Trap Bond	\$52.10	\$50.00	-4.03%	N	Trust
Private Hire Rate Animal Trap 1-7 Days	\$8.85	\$9.15	3.39%	Y	Council
Private Hire Rate Animal Trap 7+ Days (per day)	\$1.90	\$1.95	2.63%	Y	Council
Barking Dog Collar Bond	\$100.00	\$100.00	0.00%	N	Trust
Application to keep any animal other than a dog/cat	\$50.00	\$51.70	3.40%	N	Council
Microchipping of Dog/Cat	\$55.00 plus cost of sterilisation if required			Y	Council

Impounding Fees

Below fees include driving, leading transporting up to 3kms

Entire horses, mules, asses, camels, etc. impound after 6am before 6pm	\$49.50	\$51.20	3.43%	N	Council
Entire horses, mules, asses, camels, etc. impound after 6pm before 6am	\$99.05	\$102.40	3.38%	N	Council
Mares, geldings, colts etc. impound after 6am before 6pm	\$24.70	\$25.55	3.44%	N	Council
Mares, geldings, colts etc. impound after 6pm before 6am	\$49.50	\$51.20	3.43%	N	Council
Wethers, ewes, lambs, goats etc. after 6am before 6pm	\$24.70	\$25.55	3.44%	N	Council
Wethers, ewes, lambs, goats etc. after 6pm before 6am	\$49.50	\$51.20	3.43%	N	Council
Under 6mths running with mother no impounding charge			Free	N	Council
Over 3kms 11 cents per 1.5kms			0.11c per km	N	Council

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Sustenance Fees

Entire horses, mules, asses etc. above 2 years first 4 hours	\$13.05	\$13.50	3.45%	N	Council
Entire horses, mules, asses etc. above 2 years sub 24 hours	\$6.45	\$6.65	3.10%	N	Council
Entire horses, mules, asses etc. under 2 years first 4 hours	\$13.05	\$13.50	3.45%	N	Council
Entire horses, mules, asses etc. under 2 years sub 24 hours	\$3.45	\$3.55	2.90%	N	Council
Mares, geldings, colts, cows, etc. first 4 hours	\$6.45	\$6.65	3.10%	N	Council
Mares, geldings, colts, cows, etc. sub 24 hours	\$1.35	\$1.40	3.70%	N	Council
Wethers, ewes, lambs, goats first 4 hours	\$2.60	\$2.70	3.85%	N	Council
Wethers, ewes, lambs, goats sub 24 hours	\$1.35	\$1.40	3.70%	N	Council
Under 6 months running with mother no sustenance charge			Free	N	Council

Firebreaks Non-Compliant Land

Administration Fee	\$173.20	\$179.10	3.41%	N	Council
Contractors Fee – actual cost			At Cost	N	Council

Vehicle Impounding

Impounding Fee	\$77.45	\$100.00	29.12%	N	Council
Storage Fee – per day	\$2.70	\$2.80	3.70%	N	Council
Towing Fee			Cost + 20%	N	Council

Infringements

Enforcements Final Demand	\$16.40	\$18.20	10.98%	N	Regulatory
Enforcements Registry Certificate	\$13.95	\$15.50	11.11%	N	Regulatory
Enforcements Registry Registration Fee	\$52.00	\$58.00	11.54%	N	Regulatory

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Health

All fees are to be paid upon application

Registration Food Business (New)

Determination of low, medium or high risk will be made by the Manager Health & Building Assets using the Health Department classification chart.

High Risk Restaurants, Cafes etc.	\$370.75	\$383.35	3.40%	N	Council
Medium Risk Tearooms	\$185.90	\$192.20	3.39%	N	Council
Low Risk Stalls Home Producers etc.	\$62.00	\$64.10	3.39%	N	Council
Exempt – charitable or community groups			Exempt	N	Council
Exempt – River Markets			Exempt	N	Council

Annual Food Business Surveillance Fee

Determination of low, medium or high risk will be made by the Manager Health & Building Assets using the Health Department classification chart.

Exempt or Charitable or Community Groups			Exempt	N	Council
Low Risk Rating	\$62.00	\$64.10	3.39%	N	Council
Medium Risk Rating	\$123.65	\$127.85	3.40%	N	Council
High Risk Rating	\$185.50	\$191.80	3.40%	N	Council

Bed & Breakfast

New Bed & Breakfast accommodation establishments are required to pay the initial Medium Risk – Registration Food Business Fee.

Lodging Houses (Application/Renewal registration)

Short Term Hostel	\$118.70	\$122.75	3.41%	N	Council
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Serviced Apartments

Lodging Houses	\$192.55	\$199.10	3.40%	N	Council
Holiday Accommodation	\$192.55	\$199.10	3.40%	N	Council
Motel/Hotel	\$192.55	\$199.10	3.40%	N	Council

Recreation Campsite

Fee	\$118.70	\$122.75	3.41%	N	Council
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Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Stallholders/Traders (Thoroughfares & Public Places Local Law)

Community groups conducting street stalls will be exempted from fees at the discretion of the Chief Executive Officer.

Charitable or Community Nature Groups			Exempt	N	Council
Blackwood River Market Stallholders/Traders (Food stalls/traders require a food business registration)			Exempt	N	Council
Blues Festival Food Stallholder Event 2 Day Permit	\$136.15	\$140.80	3.42%	N	Council
Blues Festival Food Stallholder Single Day Permit	\$87.40	\$90.35	3.38%	N	Council
Blues Festival Stallholder (non-food) Event Permit	\$31.00	\$32.05	3.39%	N	Council
Traders Annual Permit (daily use)	\$389.50	\$402.75	3.40%	N	Council
Traders Weekly Permit (not exceeding once per week)	\$190.30	\$196.75	3.39%	N	Council
Traders Monthly Permit (not exceeding once per month)	\$127.30	\$131.65	3.42%	N	Council
Traders Single Day Permit	\$31.00	\$32.05	3.39%	N	Council
Traders (outdoor eating facilities) Annual Permit + \$10 per m2 of Public Area	\$123.95	\$128.15	3.39%	N	Council
Transfer of Traders Permit	\$12.35	\$12.75	3.24%	N	Council

Park Homes/Annexes

Application for Park Home	\$123.95	\$128.15	3.39%	N	Council
Annexe	\$62.00	\$64.10	3.39%	N	Council

Temporary Accommodation Approval/Renewal

Initial Approval (up to 12 months)	\$618.60	\$639.65	3.40%	N	Council
Quarterly Renewals (after initial 12 months)	\$185.90	\$192.20	3.39%	N	Council

Water Testing

Public Pool Water Testing	\$74.15	\$76.65	3.37%	N	Council
Business Water Testing	\$74.15	\$76.65	3.37%	N	Council

Certificates

Public Building Certificate of Approval – Licensed Premises	\$194.75	\$201.35	3.39%	N	Council
Public Building Certificate of Approval – Other Premises	\$129.90	\$134.30	3.39%	N	Council
Section 39 Liquor Licence Premises – Permanent Facilities	\$133.90	\$138.45	3.40%	N	Council
Section 39 Liquor Licence Premises – Temporary Facilities	\$27.10	\$28.00	3.32%	N	Council
Section 39 Liquor Licence Premises – Charitable Events			Exempt	N	Council

Septic Tanks

Septic Tank Application	\$118.00	\$118.00	0.00%	N	Regulatory
Septic Tank Permit to Use	\$118.00	\$118.00	0.00%	N	Regulatory

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Community Amenities

Rubbish Removal Charges

The following rubbish collection charge is to be applied to all occupied premises within the area prescribed under the provisions of the Waste Avoidance and Resource Recovery Act 2007 Section 66–68.

Pro-rata collection service charges apply from the 1st of the month following the delivery of the bin (occupiers requesting a new collection service where there was no previous service)

Kerbside Rubbish Collection – per 120/140 litre MGB collected once per week		Budget		N	Council
Kerbside Rubbish Collection – per 240 litre MGB collected once per week		Budget		N	Council
Kerbside Recycling collection – per 240 litre MGB collected once per fortnight		Budget		N	Council

Bridgetown Landfills Site & Greenbushes Transfer Station

Please note: Special conditions apply for the disposal of asbestos sheeting at the Bridgetown Waste Facility. Please contact the Waste Management Officer or Principal Environmental Health Officer for information regarding the disposal of asbestos and other hazardous waste products.

Domestic Loads of Green Waste < 50mm Stem Diameter (lawn clippings & small cuttings)		Free		N	Council
Domestic Loads of Green Waste > 50mm Stem Diameter		As per charge for size of vehicle/trailer load		Y	Council
1 x 120/140 litre Mobile Garbage Bin – 1 token	\$4.40	\$4.55	3.41%	Y	Council
1 x 240 litre Mobile Garbage Bin – 2 tokens	\$8.80	\$9.10	3.41%	Y	Council
Car/Station Wagon Boot Load – 2 tokens	\$8.80	\$9.10	3.41%	Y	Council
Van/Utility/Trailer Not Exceeding 1.8m x 1.2m – 5 tokens	\$22.00	\$22.75	3.41%	Y	Council
Truck – 8 tokens per cubic metre		\$36.40 per m3		Y	Council
		Last YR Fee \$35.20 per m3			
Bulk Bins – 8 tokens per cubic metre		\$36.40 per m3		Y	Council
		Last YR Fee \$35.20 per m3			
Truck Body/Large Equipment – 8 tokens per cubic metre		\$36.40 per m3		Y	Council
		Last YR Fee \$35.20 per m3			
White Goods – per item		Free		Y	Council
Degassing Fridges	\$29.85	\$31.85	6.70%	Y	Council
Car and Truck Tyres (maximum of 4 tyres per customer) – 1 token per tyre	\$4.40	\$4.55	3.41%	Y	Council
Tractor and Grader Tyres (maximum of 4 tyres per customer) < 1 metre – 6 tokens per tyre	\$0.00	\$27.30	–	Y	Council
Tractor and Grader Tyres (maximum of 4 tyres per customer) < 2 metre – 14 tokens per tyre	\$0.00	\$63.70	–	Y	Council
Disposal of Old Gas Bottles – 1 token per kg		\$4.55 per kg		Y	Council
		Last YR Fee \$4.25 per kg			
Asbestos Up To 0.2m3 Maximum – volumes in excess of 0.2m3 must be taken to Manjimup Waste Facility	\$62.00	\$64.10	3.39%	Y	Council

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Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Bridgetown Landfills Site & Greenbushes Transfer Station [continued]

Clean uncontaminated inert waste that is suitable for cover material eg soil, rubble – 8 tokens per cubic metre		\$36.40 per m3		Y	Council
		Last YR Fee Free			
Recyclable Materials eg glass, plastics, batteries, cardboard etc.		Free		N	Council
Car Bodies		Free		N	Council
Steel Suitable for Recycling		Free		N	Council
Liquid Waste Disposal Annual Charge	\$6,252.00	\$6,464.55	3.40%	Y	Council
Liquid Waste Disposal Casual Charge – per cubic metre	\$10.40	\$10.75	3.37%	Y	Council
Additional Tokens – 10 minimum	\$44.00	\$45.50	3.41%	Y	Council

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Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST Charge Type
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Town Planning

Pursuant to the Planning and Development (Local Government Planning Fees) Regulations 2000, fees are to be paid at the time of application and are non-refundable, unless stated below.

Part 1 – Development Applications

Notes:

- Applicants are to provide details of estimated cost of development (includes any earthworks, materials, labour, design, car parking, etc.)
- Delegated Authority has been provided to the Chief Executive Officer to estimate the value of proposed development. If applicants disagree with the estimate made by the Shire reconsideration can be requested if evidence of the cost of development can be provided. If applicants still dispute the estimated cost determined by the Shire the matter can be referred to the Fees Arbitration Panel (WAPC, WALGA) for determination.
- The setback and policy variation fees are in addition to base development application fee.
- The application fee for establishment of a Home Business may be waived for applicants registered on the New Enterprise Incentives Scheme.
- Council has resolved to waive development application fees associated with the development of fire bunkers in any of the rural parts of the Shire of Bridgetown–Greenbushes.
- If the development has commenced or is been carried out without approval, an additional amount will be charged by way of a penalty that is twice the amount of the maximum fee payable for determination of the application.
- The fee for assessment of reports related to Bushfire regulations is in an addition to the base development application fee.
- Determination of whether an application for amended plans is a “minor” or “major” will be made by the Manager Planning, dependent upon the complexity of the application. Applicants aggrieved by that determination can appeal to the Chief Executive Officer.

Determination of a development application (other than for an extractive industry) where the estimated cost of the development is

not more than \$50,000	\$147.00	\$147.00	0.00%	N	Regulatory
more than \$50,000 but not more than \$500,000	0.32% of the estimated cost of development			N	Regulatory
			Last YR Fee 0.32% of the estimated cost of development		
more than \$500,000 but not more than \$2.5 million	\$1,700 + 0.257% for every dollar in excess of \$500,000			N	Regulatory
more than \$2.5 million but not more than \$5 million	\$7,161 + 0.206% for every dollar in excess of \$2.5 million			N	Regulatory
more than \$5 million but not more than \$21.5 million	\$12,633 + 0.123% for every dollar in excess of \$5 million			N	Regulatory
more than \$21.5 million	\$34,196.00	\$34,196.00	0.00%	N	Regulatory
Single House/Grouped Dwelling/Ancillary Accommodation/Second Rural Dwelling	\$147.00	\$295.00	100.68%	N	Regulatory
Grouped Dwellings/Multiple Dwellings (two or more)	\$0.00	\$295.00	–	N	Regulatory
Additions to Single House/Grouped Dwelling including Outbuildings	\$73.00	\$147.00	101.37%	N	Regulatory
Bushfire Regulation Assessment	\$0.00	\$147.00	–	N	Regulatory
Advertising Signage/External Changes	\$73.00	\$147.00	101.37%	N	Regulatory
Afforestation (Plantations)	\$0.00	\$295.00	–	N	Regulatory

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Additional/Change of Use (including Change of Non-Conforming Use)

Change of Use/Additional Use/Change of Non-Conforming Use	\$295.00	\$295.00	0.00%	N	Regulatory
Home Based Business	\$222.00	\$222.00	0.00%	N	Regulatory
Bed & Breakfast Accommodation/Holiday Accommodation	\$295.00	\$295.00	0.00%	N	Regulatory
Consulting Rooms/Professional Office	\$295.00	\$295.00	0.00%	N	Regulatory
Light/General/Service/Rural Industry (Use Only)	\$295.00	\$295.00	0.00%	N	Regulatory

Extractive Industry

Onsite Works	\$185.00	\$382.00	106.49%	N	Council
Standard – Small Operation	\$451.00	\$492.00	9.09%	N	Regulatory
Standard – Medium and Large Operation	\$739.00	\$739.00	0.00%	N	Regulatory

Building Envelopes

Minor Extension, Major Modification or Relocation	\$147.00	\$295.00	100.68%	N	Regulatory
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Setback Variation

Residential Design Codes Variation / Setback Variation up to 75%	\$124.00	\$136.20	9.84%	N	Council
Residential Design Codes Variation / Setback Variation greater than 75% (Council determination required)	\$186.00	\$270.30	45.32%	N	Council

Policy Variation

Shire Policy Variation (Council determination required)	\$186.00	\$270.30	45.32%	N	Council
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Amended Plans/Approval Extension

Minor Applications	\$62.00	\$64.10	3.39%	N	Council
Major Applications	\$124.00	\$128.20	3.39%	N	Council
Development Approval Extension/Cancellation	\$62.00	\$64.10	3.39%	N	Council

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Part 2 – Scheme Amendments

Notes:

- Fee to be estimated (Officer time, overheads, external costs) in accordance with Part 2 (Schedule of Fees) of the Planning and Development (Local Government Planning Fees) Regulations 2015.
- Determination of whether an amendment is Basic, Standard or Complex is the responsibility of the Manager Planning, in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015.
- Details of the calculation used to derive the fee are to be made available to the applicant upon request.
- Any specialist external studies (soil reports, land capability analysis, engineering reports, etc.) are to be provided at the applicants cost. Such costs are separate to the fees stipulated in this schedule.
- Time sheets are to be kept by Shire officers showing all time expended on the processing of each scheme amendment.
- Any fees not expended are to be refunded when a scheme amendment is discontinued.
- At the conclusion of an amendment (final approval/refusal) the costs of processing a scheme amendment are to be calculated and any fees not expended are to be refunded. The overall cost (officer time and advertising) of the amendment is to be calculated and these areas should not be calculated and refunded separately.
- If the costing reveals that the Shire incurred expenses greater than that collected by the fee no additional fees are to be paid by the applicant to make up the difference.
- If an applicant is not satisfied that the fee calculated by the Shire is a reasonable estimate of the service, the matter may be referred to the Fees Arbitration Panel (WAPC, WALGA) for determination.

Basic Amendment			At Cost + 20%	N	Council
Standard Amendment	\$4,450.00	\$4,600.00	3.37%	N	Council
Complex Amendment	\$6,365.00	\$6,580.00	3.38%	N	Council

Part 3 – Structure Plans, Local/Detailed Area Plans

Notes:

- Fee to be estimated (Officer time, overheads, external costs) in accordance with Part 3 (Schedule of Fees) of the Planning and Development (Local Government Planning Fees) Regulations 2015.
- Details of the calculation used to derive the fee are to be made available to the applicant upon request.
- Any specialist external studies (soil reports, land capability analysis, engineering reports, etc.) are to be provided at the applicants cost. Such costs are separate to the fees stipulated in this schedule.
- Time sheets are to be kept by Shire officers showing all time expended on the processing of each application.
- Any fees not expended are to be refunded when an application is discontinued.
- At the conclusion of an application the costs of processing an application are to be calculated and any fees not expended are to be refunded. The overall cost (officer time and advertising) of the application is to be calculated and these areas should not be calculated and refunded separately.
- If the costing reveals that the Shire incurred expenses greater than that collected by the fee no additional fees are to be paid by the applicant to make up the difference.
- If an applicant is not satisfied that the fee calculated by the Shire is a reasonable estimate of the service, the matter may be referred to the Fees Arbitration Panel (WAPC, WALGA) for determination.

Structure Plan – Proposed		Estimate		N	Regulatory
Structure Plan – Revised		Estimate		N	Regulatory
Local/Detailed Area Plans		Estimate		N	Regulatory
Local/Detailed Area plans – Revised		Estimate		N	Regulatory

Part 4 – Subdivision Clearance

Notes:

- Staged clearances of subdivisions will be treated as separate subdivision clearances.
- Preparation of a necessary legal documentation is the responsibility of the applicant however such documents must be assessed by the Shire's Solicitor at the cost of the applicant.
- Any performance bonds will be subject to a 5% non-refundable administration fee plus 15% service fee refundable unless the Shire undertakes to complete outstanding works.

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Provision of Subdivision Clearance

not more than 5 lots		\$73 per lot		N	Regulatory
more than 5 lots but not more than 195 lots		\$73 per lot for the first 5 lots and then \$35 per lot		N	Regulatory
more than 195 lots	\$7,393.00	\$7,393.00	0.00%	N	Regulatory
Supporting Report Assessment		\$103.40 per hour plus 20%		N	Regulatory
Built Strata 1–5 allotments		\$656 plus \$65 per lot		N	Regulatory
Built Strata 6 or more allotments		\$981 plus \$43.50 per lot		N	Regulatory

Part 5 – Planning Advice/Research

Notes:

- A fee for written planning advice will generally only be required if specific research is required and the advice is determined to be greater than “normal” planning advice, of a general planning subject matter.

Issue of written planning advice (per hour)	\$73.00	\$73.00	0.00%	N	Regulatory
Zoning Certificate	\$73.00	\$73.00	0.00%	N	Regulatory
Replying to a Property Settlement Questionnaire	\$73.00	\$73.00	0.00%	N	Regulatory

Part 6 – Advertising/Notification of Proposals (Not Scheme Amendments/Structure Plans or Local/Detailed Area Plans)

Notes:

- Advertising fees are to be paid in addition to any development application fees (as set out in Part 1 of this Schedule)
- If newspaper advertising of proposals is required both of the above fees will be charged (in addition to development application fee)
- Advertising may be required to comply with the Shire's Town Planning Scheme(s), Policies or may be determined as being a requirement of the development assessment process by Shire officers.

Local Newspaper Advertising			Cost + 20%	Y	Council
Landowner Referral (Letters only)	\$0.00	\$51.00	–	Y	Council

Part 7 – Other Fees and Bonds

Road/Pedestrian Access Way Closure Application (Fee covers assessment and reporting to Council. An additional fee is payable to cover costs of advertising)	\$376.00	\$388.80	3.40%	N	Council
Road/Pedestrian Access Way Closure Finalisation (Costs for liaison with Department of Lands – All other costs will be the responsibility of the applicant)	\$247.00	\$255.40	3.40%	N	Council
Directional Sign (Assessment Fee Only – other costs for ordering, manufacturing and erection listed under Works & Services fees)	\$89.00	\$92.05	3.43%	N	Council
Section 40 Certificate (Liquor Licenses)	\$89.00	\$92.05	3.43%	N	Council
Application for Recreational Use/Hire Site	\$315.00	\$325.70	3.40%	N	Council
Legal Fees (including preparation of notifications charged at 0.5 hours only)		\$103.40 per hour plus legal costs		Y	Council
		Last YR Fee \$160 plus additional legal costs			

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Inspection Fees

Note:

- The initial inspection fee is included in the base development application fee (excluding relocated dwellings).

Relocated Dwelling Inspection Fee		\$103.40 per hour		N	Council
Development Condition Inspection Fee	\$0.00	\$50.00	–	N	Council

Bonds

Notes:

- Should legal advice be required, fees for the Shire's solicitor may be at the cost of the applicant. This fee is to cover costs of having the Shire's solicitor assess legal documents submitted by an applicant in order to satisfy a condition of development approval or subdivision approval.
- All bonds will be subject to a 5% non-refundable administration fee plus 15% service fee refundable unless the Shire undertakes to complete outstanding works.

Earthworks (Cut and Fill Policy)	\$500.00	\$500.00	0.00%	N	Trust
Relocated Dwellings	\$4,000.00	\$4,000.00	0.00%	N	Trust
Relocated Outbuildings	\$500.00	\$500.00	0.00%	N	Trust
Re-vegetation Works (Subdivisions)		Agreement of Quotation		N	Trust
Extractive Industry Rehabilitation Bond (Clay, sand or similar grained material)		\$1,500.00 per ha		N	Trust
		Last YR Fee \$1,168.00 per ha			
Extractive Industry Rehabilitation Bond (Stone, gravel or other aggregate)		\$2,000 per ha		N	Trust
		Last YR Fee \$1,699.00 per ha			

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Cemeteries

Grant of Right of Burial

Grave in Lawn Section	\$260.05	\$268.90	3.40%	Y	Council
Grave in Traditional Section	\$260.05	\$268.90	3.40%	Y	Council
Copy of Grant of Right of Burial	\$38.70	\$40.00	3.36%	Y	Council
Renewal of Grant of Right of Burial	\$83.00	\$85.80	3.37%	Y	Council
Transfer of Grant of Right of Burial	\$38.70	\$40.00	3.36%	Y	Council

Burials (Add Grant of Right of Burial if Required)

Interment in Traditional section	\$995.95	\$1,029.80	3.40%	Y	Council
Interment in Traditional Section including Grant of Right of Burial	\$1,240.50	\$1,298.70	4.69%	Y	Council
Interment of Stillborn child	\$531.15	\$549.20	3.40%	Y	Council
Interment in Lawn Section	\$1,584.65	\$1,638.55	3.40%	Y	Council
Interment in Lawn Section including Grant of Right of Burial	\$1,862.40	\$1,907.45	2.42%	Y	Council

Extra Charges for Burials

Additional fee for Interment on a Saturday, Sunday, Public Holiday or without due notice	\$494.65	\$511.45	3.40%	Y	Council
Reservation of specific site including Grant of Right of Burial	\$260.05	\$268.90	3.40%	Y	Council
Administration fee for registration of exhumation of grave	\$83.00	\$85.80	3.37%	Y	Council
Administration fee for registration of re-opening of grave	\$83.00	\$85.80	3.37%	Y	Council

Placement of Ashes

Single Niche	\$228.80 + actual cost of plaque			Y	Council
		Last YR Fee \$221.30 + actual cost of plaque			
Double Niche	\$228.80 + actual cost of plaque			Y	Council
		Last YR Fee \$221.30 + actual cost of plaque			
Second Ashes in Double Niche	\$228.80 + actual cost of plaque			Y	Council
		Last YR Fee \$221.30 + actual cost of plaque			
Existing Gravesite	\$265.60	\$274.65	3.41%	Y	Council
New Gravesite (including Grant)	\$525.75	\$543.60	3.40%	Y	Council
Boronia Memorial Wall Bridgetown	\$228.80 + actual cost of plaque			Y	
Memorial Wall Greenbushes	\$228.80 + actual cost of plaque			Y	
Remembrance Wall Greenbushes	\$102.25 + actual cost of plaque			Y	
Special location within cemetery other than niche wall plus cost of plaque/tree/rose/seat etc.		\$228.80 + actual cost		Y	Council
		Last YR Fee \$221.30 + actual cost			
Registration of Ashes Placed by Family	\$83.00	\$85.80	3.37%	Y	Council

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Extra Charges for Ashes

Additional Fee for Placement of Ashes on a Saturday, Sunday or Public Holiday	\$112.00	\$115.80	3.39%	Y	Council
Reservation of Specific Site in Niche Wall	\$83.00	\$85.80	3.37%	Y	Council
Transfer of ashes to a new position in Cemetery plus any associated costs		\$258.50 + actual cost		Y	Council
			Last YR Fee \$250.00 + actual cost		
Removal of Ashes from Cemetery to Authorised Person	\$138.35	\$143.05	3.40%	Y	Council
Vase or Flower Attachment for Niche Wall (at time of original placement)		Actual cost of attachment		Y	Council

Miscellaneous Fees

Funeral Directors Annual Licence Fee	\$135.80	\$140.40	3.39%	N	Council
Funeral Directors Single Funeral Permit	\$95.20	\$98.45	3.41%	N	Council
Monumental Masons Annual Licence Fee	\$135.80	\$140.40	3.39%	N	Council
Monumental Masons Single Monument Permit	\$95.20	\$98.45	3.41%	N	Council
Single Permit to Erect Headstone or Memorial (non-monumental mason)	\$143.85	\$148.75	3.41%	N	Council
Placement and Registration of Memorial (No ashes)		\$102.25 + actual cost		Y	Council

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Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Recreation & Culture

Hire of Community Bus

Stakeholder Groups per km	\$1.10	\$1.10	0.00%	Y	Council
All other community groups per km	\$1.65	\$1.65	0.00%	Y	Council
Private Groups/Individuals/Businesses per km	\$2.20	\$2.20	0.00%	Y	Council
Minimum Bus Hire	\$0.00	\$50.00	–	Y	Council
Community Bus Bond	\$300.00	\$300.00	0.00%	N	Trust

Greenbushes Community Bus Service

Fee per passenger	\$8.00	\$8.00	0.00%	Y	Council
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Bridgetown Main Hall Hire

Notes:

- Half day hire is only applicable if the function (including setting up) is either completed by 2pm of the said day or commences (including setting up) after 2pm.
- Sporting Clubs who do not have Public Liability Insurance cannot use the halls, but can apply to the Bridgetown Recreation Centre Manager to operate under a Recreation Centre managed program. Where a sporting club applies to hire the Recreation Centre, the final decision will be at the discretion of the CEO as per Council Policy O.2
- The Bridgetown Town & Lesser Halls will not be made available for hire of sport or recreational pursuits where these can occur in the Recreation Centre.
- Incorporated bodies, schools and commercial operators who cannot provide proof of Public Liability Insurance may not use the Shire Halls (as per Council Policy O.2)

Full Day Hire	\$0.00	\$160.60	–	Y	Council
Half Day Hire	\$0.00	\$87.80	–	Y	Council
Recreation Activities – per hour	\$0.00	\$21.30	–	Y	Council

Bridgetown Lesser Hall Hire

Full Day Hire	\$0.00	\$133.90	–	Y	Council
Half Day Hire	\$0.00	\$73.20	–	Y	Council

Bridgetown Both Halls Hire

Full Day Hire	\$0.00	\$235.60	–	Y	Council
Half Day Hire	\$0.00	\$128.80	–	Y	Council

Greenbushes Hall & Other Halls Hire

Full Day Hire	\$0.00	\$133.90	–	Y	Council
Half Day Hire	\$0.00	\$73.20	–	Y	Council
Recreation Activities – per hour	\$0.00	\$21.30	–	Y	Council

Miscellaneous Fees

Alcohol Surcharge	\$50.00	\$50.00	0.00%	Y	Council
Bond	\$100.00	\$100.00	0.00%	N	Trust

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Facility Hire

Greenbushes Court House – Greenbushes Playgroup	\$14.40	\$14.90	3.47%	Y	Council
Community Street Stall Hire			Free	N	Council
Community Street Stall Bond	\$50.00	\$50.00	0.00%	N	Trust

Sporting Venues

Football Club Seniors (Bridgetown Oval)	\$1,709.70	\$1,767.85	3.40%	Y	Council
Football Club Juniors (Bridgetown Oval)	\$299.90	\$310.10	3.40%	Y	Council
Hockey Club	\$257.85	\$266.60	3.39%	Y	Council
Soccer Club Seniors (Greenbushes Oval)	\$874.25	\$903.95	3.40%	Y	Council
Soccer Club Juniors (Greenbushes Oval)	\$298.80	\$308.95	3.40%	Y	Council
Cricket Club Seniors (Bridgetown Oval)	\$177.05	\$183.05	3.39%	Y	Council
Cricket Club Juniors (Bridgetown Oval)	\$143.85	\$148.75	3.41%	Y	Council
Trotting Club	\$646.25	\$668.25	3.40%	Y	Council
Greenbushes Hard Courts	\$61.95	\$64.05	3.39%	Y	Council
School Sports Carnival			Free	N	Council
Miscellaneous Daily Hire of Sporting Facilities	\$78.55	\$81.20	3.37%	Y	Council

Exclusive Hire of Public Reserves

If connection to Council power supplies required, a separate charge for this use will be calculated

Less than 250 m2 One Day Hire	\$156.00	\$161.30	3.40%	Y	Council
Greater than 250 m2 One Day Hire	\$316.50	\$327.25	3.40%	Y	Council
Less than 250 m2 Between Two and Seven Days (consecutive) – rate per day	\$104.20	\$107.75	3.41%	Y	Council
Greater than 250 m2 Between Two and Seven Days (consecutive) – rate per day	\$208.40	\$215.50	3.41%	Y	Council
Less than 250 m2 Seven or More Days (consecutive) – rate per day	\$78.15	\$80.80	3.39%	Y	Council
Greater than 250 m2 Seven or More Days (consecutive) – rate per day	\$156.30	\$161.60	3.39%	Y	Council

Bridgetown Leisure Centre

Leisure Centre Memberships

Concession on all Leisure Centre fees and charges for Pensioner Concession Card and Veterans' Affairs Pensioner Concession Card. Note: Does not include Health Card Cards.

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Health & Fitness/Gym

Membership includes Les Mills, Group Fitness Classes & Gym
Free Gym Appraisal with every 6 or 12 month membership

Health & Fitness/Gym – 1 Month	\$55.20	\$57.10	3.44%	Y	Council
Health & Fitness/Gym – 3 Month	\$149.00	\$154.05	3.39%	Y	Council
Health & Fitness/Gym – 6 Month	\$263.65	\$272.60	3.39%	Y	Council
Health & Fitness/Gym – 12 Month	\$458.50	\$474.10	3.40%	Y	Council
Health & Fitness/Gym – 1 Month Concession	\$49.70	\$51.40	3.42%	Y	Council
Health & Fitness/Gym – 3 Month Concession	\$134.10	\$138.65	3.39%	Y	Council
Health & Fitness/Gym – 6 Month Concession	\$237.25	\$245.30	3.39%	Y	Council
Health & Fitness/Gym – 12 Month Concession	\$412.65	\$426.70	3.40%	Y	Council
Health & Fitness/Gym – 1 Month Youth 14–17 years	\$0.00	\$45.70	–	Y	Council
Health & Fitness/Gym – 3 Month Youth 14–17 years	\$0.00	\$123.30	–	Y	Council
Health & Fitness/Gym – 6 Month Youth 14–17 years	\$0.00	\$218.10	–	Y	Council
Health & Fitness/Gym – 12 Month Youth 14 – 17 years	\$0.00	\$379.30	–	Y	Council

Gym Only

Free Gym Appraisal

Annual Gym – Adult	\$229.25	\$237.05	3.40%	Y	Council
Annual Gym – Youth 14–17 years	\$206.30	\$213.30	3.39%	Y	Council
Annual Gym – Emergency Services Personnel	\$114.60	\$118.50	3.40%	Y	Council
Annual Gym – Adult Concession	\$206.30	\$213.30	3.39%	Y	Council
Annual Gym – Youth Concession 14–17 years	\$185.70	\$192.00	3.39%	Y	Council
Annual Gym – Emergency Services Personnel Concession	\$102.10	\$105.55	3.38%	Y	Council

Gym Only & Pool

Free Gym Appraisal

Annual Gym & Pool Only – Adult	\$362.60	\$374.90	3.39%	Y	Council
Annual Gym & Pool Only – Youth 14–17 years	\$296.80	\$306.90	3.40%	Y	Council
Annual Gym & Pool Only – Adult Concession	\$326.35	\$337.45	3.40%	Y	Council
Annual Gym & Pool Only – Youth Concession 14–17 years	\$267.15	\$276.25	3.41%	Y	Council

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Pool

Under 2 years free entry

Annual Family Pass – 2 adults & 2 children or 1 adult & 3 children	\$350.00	\$350.00	0.00%	Y	Council
Annual Family Pass – Extra Child 2–17 years	\$0.00	\$50.00	–	Y	Council
Annual Adult Pass	\$175.00	\$175.00	0.00%	Y	Council
Annual Child Pass 2–17 years	\$125.00	\$125.00	0.00%	Y	Council
Annual Family Pass – Concession	\$315.00	\$315.00	0.00%	Y	Council
Annual Family Pass – Concession Extra Child 2–17 years	\$0.00	\$45.00	–	Y	Council
Annual Adult Pass – Concession	\$157.50	\$157.50	0.00%	Y	Council
Annual Child Pass – Concession 2 – 17 years	\$112.50	\$112.50	0.00%	Y	Council

Whole of Leisure Centre

Membership includes Les Mills, Group Fitness Classes & Gym
No Child Fee due to need for supervision in gym/pool

Whole Leisure Centre – 12 Month Adult	\$566.10	\$585.35	3.40%	Y	Council
Whole Leisure Centre – 12 Month Youth 14–17 years	\$478.40	\$494.65	3.40%	Y	Council
Whole Leisure Centre – 12 Month Adult Concession	\$509.50	\$526.80	3.40%	Y	Council
Whole Leisure Centre – 12 Month Youth Concession 14–17 years	\$430.55	\$445.20	3.40%	Y	Council
Whole Leisure Centre – 6 Month Adult	\$304.30	\$314.65	3.40%	Y	Council
Whole Leisure Centre – 6 Month Youth 14–17 years	\$257.10	\$265.85	3.40%	Y	Council
Whole Leisure Centre – 6 Month Adult Concession	\$273.85	\$283.15	3.40%	Y	Council
Whole Leisure Centre – 6 Month Youth Concession 14–17 years	\$231.45	\$239.30	3.39%	Y	Council

Recreation

Group Fitness Room

Per Hour after 8.30pm	\$61.95	\$64.05	3.39%	Y	Council
Per Hour before 8.30pm	\$30.95	\$32.00	3.39%	Y	
Private after 8.30pm	\$61.95	\$64.05	3.39%	Y	Trust
Private before 8.30pm	\$30.95	\$32.00	3.39%	Y	Council

Sports Court – Permanent Bookings

Groups before 8.30pm per hour	\$30.95	\$32.00	3.39%	Y	Council
Groups after 8.30pm per hour	\$61.95	\$64.05	3.39%	Y	Council
Training before 8.30pm	\$24.80	\$25.65	3.43%	Y	Council
Training after 8.30pm	\$61.95	\$64.05	3.39%	Y	Council
Training Half Court before 8.30pm	\$12.40	\$12.80	3.23%	Y	Council

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Sports Court – Casual Bookings

Groups Casual before 8.30pm per hour	\$39.60	\$40.95	3.41%	Y	Council
Training 1/2 Court before 8.30pm	\$30.95	\$32.00	3.39%	Y	Council
Casual Court Use (per person)	\$3.80	\$3.95	3.95%	Y	Council
Single Court Full Day	\$175.00	\$180.95	3.40%	Y	Council

Programs

Camp School Fee Per Person	\$6.35	\$6.55	3.15%	Y	Council
Term Programs (leisure per class)			Cost + 20%	Y	Council
Term Programs (leisure 10 class pass)			Cost + 20%	Y	Council
Sports Competitions Registration	\$12.20	\$12.60	3.28%	Y	Council
Sports Competitions Per Game	\$43.15	\$44.60	3.36%	Y	Council
Living Longer Living Stronger – casual per session	\$6.40	\$7.80	21.88%	Y	Council
Living Longer Living Stronger – 10 Class Pass	\$64.00	\$70.20	9.69%	Y	Council
Living Longer Living Stronger Appraisal	\$60.50	\$60.50	0.00%	Y	Council
BLC Seniors Program – Casual per session	\$0.00	\$6.50	–	Y	Council
BLC Seniors Program – 10 Class pass	\$0.00	\$58.50	–	Y	Council
Specialised Children's programs	\$10.60	\$10.95	3.30%	Y	Council
School Holiday Programmes			Cost + 20%	Y	Council

Gymnasium

Gym Appraisal	\$46.90	\$48.50	3.41%	Y	Council
Gym Appraisal – Concession	\$42.20	\$43.65	3.44%	Y	Council
Gym Casual Entry	\$14.00	\$14.50	3.57%	Y	Council
Gym Casual Entry – Concession	\$12.50	\$12.95	3.60%	Y	Council
Gym 10 Class Entry	\$126.00	\$130.30	3.41%	Y	Council
Gym 10 Class Entry – Concession	\$112.50	\$116.35	3.42%	Y	Council
Gym Casual Entry – Youth 14–17 years	\$0.00	\$10.00	–	Y	Council
Gym 10 Class Entry – Youth 14–17 years	\$0.00	\$90.00	–	Y	Council
Personal Training Casual Visit (30 minutes)	\$45.00	\$45.00	0.00%	Y	Council
Personal Training Casual Visit (60 minutes)	\$70.00	\$70.00	0.00%	Y	Council
Personal Training 10 Pass Entry (30 minutes)	\$405.00	\$405.00	0.00%	Y	Council
Personal Training 10 Pass Entry (60 minutes)	\$630.00	\$630.00	0.00%	Y	Council
Personal Training Casual Visit (30 minutes) – Concession	\$40.50	\$40.50	0.00%	Y	Council
Personal Training Casual Visit (60 minutes) – Concession	\$63.00	\$63.00	0.00%	Y	Council
Personal Training 10 Pass Entry (30 minutes) – Concession	\$364.50	\$364.50	0.00%	Y	Council
Personal Training 10 Pass Entry (60 minutes) – Concession	\$567.00	\$567.00	0.00%	Y	Council

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Group Fitness

Health & Fitness Casual Class	\$14.00	\$14.50	3.57%	Y	Council
Health & Fitness Casual Class – Concession	\$12.50	\$12.95	3.60%	Y	Council
Express Fitness Casual Class (30 minutes)	\$10.00	\$10.00	0.00%	Y	Council
Express Fitness Casual Class (30 minutes) – Concession	\$9.00	\$9.00	0.00%	Y	Council
Health & Fitness 10 Class Pass	\$126.00	\$130.30	3.41%	Y	Council
Health & Fitness 10 Class Entry– Concession	\$112.50	\$116.35	3.42%	Y	Council
Health & Fitness Casual Class – Youth 14–17 years	\$0.00	\$10.00	–	Y	Council
Health & Fitness 10 Class Pass – Youth 14–17 years	\$0.00	\$90.00	–	Y	Council

Other Recreation Charges

Replacement Membership Card	\$25.00	\$25.00	0.00%	Y	Council
Direct Debit Cancellation Fee	\$100.00	\$100.00	0.00%	Y	Council
Hire of sound system equipment for delivery of fitness classes	\$12.20	\$12.60	3.28%	Y	Council
Bib Hire (Netball/Basketball) – per game	\$3.80	\$3.95	3.95%	Y	Council
Skate Entry	\$5.00	\$5.15	3.00%	Y	Council
Skate Equipment Hire	\$5.00	\$5.15	3.00%	Y	Council
Table Tennis	\$5.20	\$5.40	3.85%	Y	Council
Casual Social Sports Entry Fee	\$5.00	\$5.00	0.00%	Y	Council
Nordic Walking Pole Hire	\$3.50	\$3.50	0.00%	Y	Council

Aquatic

Aquatic Fees

Under 2 year free entry

Adult Entry	\$6.00	\$6.00	0.00%	Y	Council
Spectator (inc Vac swim)	\$2.00	\$2.00	0.00%	Y	Council
Child Entry 2–17 years	\$3.50	\$3.50	0.00%	Y	Council
Adult Entry – Concession	\$5.40	\$5.40	0.00%	Y	Council
Spectator – Concession	\$1.80	\$1.80	0.00%	Y	Council
Child Entry – Concession 2–17 years	\$3.15	\$3.15	0.00%	Y	Council
Aqua Aerobics Casual	\$13.50	\$13.50	0.00%	Y	Council
Aqua Aerobics Casual – Concession	\$12.15	\$12.15	0.00%	Y	Council
Aqua Aerobics 10 Class Entry	\$121.50	\$121.50	0.00%	Y	Council
10 Entry Pass – Adult	\$54.00	\$54.00	0.00%	Y	Council
10 Entry Pass – Child	\$31.50	\$31.50	0.00%	Y	Council
10 Entry Pass – Adult Concession	\$48.60	\$48.60	0.00%	Y	Council
10 Entry Pass – Child Concession 2–17 years	\$28.35	\$28.35	0.00%	Y	Council
Lil Fishes – 1 parent + 1 child per class	\$11.50	\$8.50	–26.09%	Y	Council
Learn 2 Swim – 1 parent + 1 child per class	\$11.50	\$8.50	–26.09%	Y	Council
Individual 1 on 1 Swimming Lesson – 30 mins	\$0.00	\$35.00	–	Y	Council
Individual 1 on 1 Swimming Lesson – 30 mins Concession	\$0.00	\$31.50	–	Y	Council

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Carnivals

Daily Hire Carnivals/Events – Full Day Entry & Venue Hire	\$350.00	\$350.00	0.00%	Y	Council
Daily Hire Carnivals/Events – Half Day Entry & Venue Hire	\$210.00	\$210.00	0.00%	Y	Council

Other Aquatic Charges

Inflatable Hire + Life Guard Supervision Per Hour	\$111.50	\$111.50	0.00%	Y	Council
Inflatable Entry Per Child Per 2 Hours Plus Entry	\$5.50	\$5.50	0.00%	Y	Council
Lane Hire Per Hour	\$17.00	\$17.00	0.00%	Y	Council

Bridgetown Regional Library

Temporary Membership Fees

Single Membership	\$35.45	\$36.65	3.39%	Y	Council
Family Membership	\$70.80	\$73.20	3.39%	Y	Council

Library Fees

Library Programs			Cost + 20%	Y	Council
Administration Fee Lost/Damaged Book	\$9.95	\$10.30	3.52%	Y	Council
Administration Fee Over Due Book (6 weeks)	\$9.95	\$10.30	3.52%	Y	Council
Replacement of Lost Book – as per SLWA depreciated value table		As per value SLWA table		Y	Regulatory
Exhibition or Book Launch			10% Comm	Y	Council
Book Club – per month	\$9.95	\$10.30	3.52%	Y	Council
CD/DVD Cleaning	\$5.00	\$5.15	3.00%	Y	Council

Photocopying B&W

Single Side A4	\$0.65	\$0.65	0.00%	Y	Council
Double Side A4	\$0.90	\$0.90	0.00%	Y	Council
Single Side A3	\$1.10	\$1.10	0.00%	Y	Council
Double Side A3	\$1.65	\$1.65	0.00%	Y	Council

Photocopying Colour

Single Side A4	\$2.20	\$2.20	0.00%	Y	Council
Double Side A4	\$3.35	\$3.35	0.00%	Y	Council
Single Side A3	\$3.80	\$3.80	0.00%	Y	Council
Double Side A3	\$5.00	\$5.00	0.00%	Y	Council

Meeting Room

Commerical Hire – Full Day	\$110.00	\$110.00	0.00%	Y	Council
Commerical Hire – Half Day	\$55.00	\$55.00	0.00%	Y	Council
Bond	\$50.00	\$50.00	0.00%	N	Trust

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee Increase (incl. GST) %	GST Charge Type
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Summer Outdoor Film Festival

Adults	\$6.00	\$6.00 0.00%	Y Council
Child – under 16 years	\$3.00	\$3.00 0.00%	Y Council
Family Pass – 2 adults + 2 under 16	\$11.00	\$11.00 0.00%	Y Council

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Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Tourism

Bridgetown Greenbushes Visitor Information Centre

Display/Advertising Fees

Trade Show Brochure Display	\$49.80	\$51.50	3.41%	Y	Council
1m2 Window Display Monthly Rental	\$60.85	\$62.90	3.37%	Y	Council
1m2 Window Display Quarterly Rental	\$154.95	\$160.20	3.39%	Y	Council
1m2 Floor Display Monthly Rental	\$55.35	\$57.25	3.43%	Y	Council
1m2 Floor Display Quarterly Rental	\$132.80	\$137.30	3.39%	Y	Council
Brochure Racking	\$67.50	\$69.80	3.41%	Y	Council

Peak Window Display Fees 31/10–14/11 (Inc. Festival of Country Gardens and Blues Festival)

Whole Window	\$354.10	\$366.15	3.40%	Y	Council
Half Window (minimum of 2 businesses to participate, price per business)	\$221.30	\$228.80	3.39%	Y	Council
Quarter Window (minimum of 4 businesses to participate, price per business)	\$148.25	\$153.30	3.41%	Y	Council

Commission Rates

Online event ticket sales where cost of ticket => \$50.00 each		\$4.00 + 1%		Y	Council
Online event ticket sales where cost of ticket < \$50.00 each		5% Comm		Y	Council
Merchandise items on consignment		25%		Y	Council
Accommodation/Tour Bookings		12.5%		Y	Council

Membership Fees Accommodation Providers

Small 1–4 units	\$340.25	\$351.80	3.39%	Y	Council
Medium 5–10 units	\$407.80	\$421.65	3.40%	Y	Council
Large >10 units	\$475.85	\$492.05	3.40%	Y	Council

Food Outlets/Wineries attractions

Small – seating < 30	\$340.25	\$351.80	3.39%	Y	Council
Medium – seating 30–59	\$407.80	\$421.65	3.40%	Y	Council
Large – seating >60	\$475.85	\$492.05	3.40%	Y	Council

Retail & Main Street Traders

Small < 3 staff	\$340.25	\$351.80	3.39%	Y	Council
Medium < 8 staff	\$407.80	\$421.65	3.40%	Y	Council
Large > 8 staff	\$475.85	\$492.05	3.40%	Y	Council

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Members from Another Shire

Small	\$237.95	\$246.05	3.40%	Y	Council
Medium	\$272.25	\$281.50	3.40%	Y	Council
Large	\$340.25	\$351.80	3.39%	Y	Council

Other Charges

Associate membership or not for profit organisations	\$237.95	\$246.05	3.40%	Y	Council
Advertising Signs at Information bays (display only, sign to be purchased by applicant) – Annual Fee	\$370.70	\$383.30	3.40%	Y	Council

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Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Building Control

All fees as per Building Regulations 2012

Application Building Permit – Class 1 and 10 building

Uncertified Application	0.32% of est. value (Inc. GST) of the Building work as determined by the permit authority but not less than \$97.70			N	Regulatory
		Last YR Fee 0.32% of est. value (Inc. GST) of the Building work but not less than \$96			
Certified Application	0.19% of est. value (Inc. GST) of the Building work as determined by the permit authority but not less than \$97.70			N	Regulatory
		Last YR Fee 0.19% of est. value (Inc. GST) of the Building work but not less than \$96			

Application Building Permit – Class 2–9

Certified Application – Class 2–9	0.09% of est. value (Inc. GST) of the Building work as determined by the permit authority but not less than \$97.70			N	Regulatory
		Last YR Fee 0.09% of est. value (Inc. GST) of the Building work but not less than \$96			

Application Demolition Permit

Demolition of Class 1 and 10 Building	\$96.00	\$97.70	1.77%	N	Regulatory
Demolition of Class 2–9 Building		\$97.90 per storey		N	Regulatory
		Last YR Fee \$96 per storey			

Other Application Permits

Application to extend the time during which a building or demolition permit has effect	\$96.00	\$97.70	1.77%	N	Regulatory
Application to amend a building permit – all classes		Same calculation as for application for building permit based on change to contract value but not less than \$97.90		N	Regulatory
		Last YR Fee Same calculation as for application for building permit based on change to contract value but not less than \$96			
Application for an occupancy permit for a completed Building Class 2–9 Building	\$96.00	\$97.70	1.77%	N	Regulatory
Application for a temporary occupancy permit for an incomplete building	\$96.00	\$97.70	1.77%	N	Regulatory
Application for modification of an occupancy permit for additional use of a building on a temporary basis	\$96.00	\$97.70	1.77%	N	Regulatory
Application for a replacement occupancy permit for permanent change of building's use classification	\$96.00	\$97.70	1.77%	N	Regulatory

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Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Other Application Permits [continued]

Application for an occupancy permit or building approval certificate for registration of strata scheme, plan of re-subdivision	\$107.70 or \$10.80 per strata which ever is greater			N	Regulatory
		Last YR Fee \$105.8 or \$10.60 per strata which ever is greater			
Application for an occupancy permit for unauthorised Class 2–9 (Certified)	0.18% of the est. value (Inc. GST) of the unauthorised work, but not less than \$97.70			N	Regulatory
		Last YR Fee 0.18% of the est. value (Inc. GST) of the unauthorised work, but not less than \$96			
Application for a building approval certificate for unauthorised Class 1 and 10	0.38% of the est. value (Inc. GST) of the unauthorised work, but not less than \$97.70			N	Regulatory
		Last YR Fee 0.38% of the est. value (Inc. GST) of the unauthorised work, but not less than \$96			
Application to replace an occupancy permit for an existing building	\$96.00	\$97.70	1.77%	N	Regulatory
Application for a building approval certificate for building with existing authorisation Class 1 and 10	\$96.00	\$97.70	1.77%	N	Regulatory
Application to extend the time during which an occupancy permit or building approval certificate has effect	\$96.00	\$97.70	1.77%	N	Regulatory
Swimming Pool Inspection Fee (annual)	\$57.30	\$57.30	0.00%	N	Regulatory
Unscheduled Pool Inspection	\$100 per hour but not less than \$150			N	Council

Shire Building Services

Building Services Certification Service

Request for Certificate of Design Compliance – Class 1 and 10 building (within Shire district)	0.13% of est. value but not less than \$500			Y	Council
Request for Certificate of Design Compliance – Class 2–9 buildings (within Shire District)	0.11% of the est. value (Inc. GST) of the Building work, but not less than \$1,000			Y	Council
Request for Certificate of Construction Compliance, Building Compliance, or Other Compliance (within Shire district)	\$100 per hour but not less than \$500.00			Y	Council
Request for Certificate of Construction Compliance, Building Compliance, Design Compliance or Other Compliance (outside Shire district)	\$150 per hour (including travel) but not less than \$500			Y	Council
Request for seeking confirmation Planning, Environmental Health, Infrastructure requirements have been met	\$100 per hour but not less than \$100			Y	Council

Copy of Building and/or Septic Tank Plans

Copy of Building and/or Septic Tank Plans	\$71.90	\$74.35	3.41%	Y	Council
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Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Works & Services

Residential Crossovers

A minimum standard crossover (for the purposes of the Local Government Act 1995) has the following dimensions:

- Length (verge width) = 7m Width at boundary line = 3m Width at edge of road = 6m Area = 31.5m²
- Thickness for concrete = 100mm Thickness for Asphalt = 25mm
- Thickness of base course for Asphalt/Spray Seal = 100mm Thickness of sub base course for Asphalt/Spray seal = 100mm

Shire contribution to a concrete crossover is half the cost of the crossover to a maximum of	\$817.75	\$845.55	3.40%	N	Council
Shire contribution to a brick paved crossover is half the cost of the crossover to a maximum of	\$817.75	\$845.55	3.40%	N	Council
Shire contribution to an asphalt crossover is half the cost of the crossover to a maximum of	\$690.30	\$713.75	3.40%	N	Council
Shire contribution to a 2 coat, 5mm stone, spray seal crossover is half the cost to a maximum of	\$647.80	\$669.85	3.40%	N	Council
Shire contribution to a gravel crossover is half the cost to a maximum of	\$424.80	\$439.25	3.40%	N	Council

Culverts

In addition to the above construction costs, a Shire contribution is available if a culvert is required

Shire Contribution – Two Pipes/Headwalls 300mm	\$318.60	\$329.45	3.41%	N	Council
Shire Contribution – Two Pipes/Headwalls 375mm	\$435.40	\$450.20	3.40%	N	Council
Shire Contribution – Three Pipes/Headwalls 300mm	\$361.10	\$373.40	3.41%	N	Council
Shire Contribution – Three Pipes/Headwalls 375mm	\$435.40	\$450.20	3.40%	N	Council
Shire Contribution – Two Pipes Only 300mm	\$159.30	\$164.70	3.39%	N	Council
Shire Contribution – Three Pipes Only 300mm	\$180.55	\$186.70	3.41%	N	Council
Shire Contribution – Three Pipes Only 375mm	\$217.70	\$225.10	3.40%	N	Council

Accessing Water from Shire Standpipes

Standpipe Water – per kilolitre	\$3.55	\$3.65	2.82%	N	Council
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Evaluation of Traffic Management Plans

Plans submitted more than fourteen days prior	\$38.30	\$39.60	3.39%	N	Council
Plans submitted more than seven days prior	\$88.50	\$91.50	3.39%	N	Council

Directional Signs

Ordering and Erection (fingerboards signs only)	\$370.70	\$383.30	3.40%	Y	Council
Ordering and Erection (other than fingerboard & larger signs cost + 30% administration charge)			Cost + 30%	Y	Council

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Increase %	GST	Charge Type
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Other Fees & Charges

Charge for quotation to set up physical road closure	\$142.20	\$147.05	3.41%	Y	Council
Temporary Heavy Haulage Approvals	\$181.25	\$187.40	3.39%	N	Council
Private Works Jobs Wet Hire of Machinery & Materials			Cost + 30%	Y	Council
Bridgetown Greenbushes Local Authority Plate Fee	\$29.85	\$30.85	3.35%	Y	Council
Replacement Rural Street Numbering Sign	\$58.65	\$60.65	3.41%	Y	Council
Pesticide Notification Register Signs	\$58.65	\$60.65	3.41%	Y	Council
Non-Pesticide Use of Section of Road Adjacent to Private Property Signs	\$58.65	\$60.65	3.41%	Y	Council
Electric Vehicle Recharge Station		0.45 cents per kWh		Y	Council

DRAFT



ROLLING ACTION SHEET

ROLLING ACTION SHEET
June 2017 (encompassing Council Resolutions up to Council Meeting held 27 April 2017)

Comments in bold represent updated information from the last edition of the Rolling Action Sheet

Where a tick is indicated this Item will be deleted in the next update

Council Decision No.	Wording of Decision	Responsible Officer	Comments	√
<p>C.28/1108 Public Access to Rear of Shops on Western Side of Hampton Street</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse in-principle the proposal to obtain an easement in gross over private land at the rear of shops west of Hampton Street between Henry Street and the existing public accessway opposite the public car park in Hampton Street. 2. That the CEO obtain the necessary legal advice to enable correspondence to be sent to affected property owners seeking their in-principle consent for the creation of an easement in gross for public access to the rear of their premises. 3. That upon receipt of responses from affected property owners the matter be brought back to Council for final determination, including consideration of how the proposed public accessway could be designed to take into account risk management of flooding. 	<p>T Clynch</p>	<p>Work on developing a draft easement document has been delayed.</p> <p>A request was to be prepared to a local solicitor requesting preparation of a draft/template easement document. This will be funded from general legal expenses account. Since then the CEO has made the decision to defer the preparation of the document pending completion of the Geegelup Brook Flood Study in case there are implications regarding land acquisition/tenure/use arising from that Study. The Flood Study was endorsed by Council at its November 2014 meeting so the easement proposal will be re-actioned (February 2015).</p> <p>Discussions held with solicitor on best process to progress this matter. Property ownership details currently being compiled for forwarding to solicitor (September 2015)</p> <p>This matter was discussed at quarterly briefing session held on 4 February 2016 where it was agreed that the proposal should be extended to include the car parking areas within the proposed easement. This can happen under the current resolution C.28/1108. A plan of the proposed easement will be prepared and correspondence forwarded to affected property owners</p>	

			(March 2016). Progress of this matter has been deferred pending finalisation of the proposed land exchange and creation of easement for the property at 145 Hampton Street (corner Henry Street).
C.14/0209 Termination of Lease – Former Rubbish Disposal Site, Spring Gully Road, Greenbushes	That Council commence proceedings for termination of its lease of State Forest formerly used as the Greenbushes Rubbish Tip and assist Talison Minerals Pty Ltd in any rehabilitation requirements imposed by the Department of Environment and Conservation.	T Clynch	A meeting was held with DEC in February 2010 at which some minor rehabilitation requirements were identified – these are being undertaken by Talison. Email from DEC 15/3/2013 (I-EML201229622)- Further weed removal, rubbish removal and reinstatement of active planting required before lease can be terminated. Ongoing discussions being held with the Department of Parks and Wildlife regarding this (November 2013). A further meeting was held in January 2016 and some additional works identified (March 2016). In 2016/2017 Talison Lithium placed gravel/Soft rock on various problem areas combined with ripping, planting of seedlings and seeding the area. The consequential weed generation will now be managed this winter (2017) while determining future works for 2017/2018. (March 2017).
C.16/0809a Development of Car Parking and Proposed Town Square in Railway Reserve	That Council formally request the Public Transport Authority to initiate the process to gazette the land known as Railway Parade to a public road.	T Clynch S Gannaway	A written request has been forwarded to PTA and Heritage Council of WA, with favourable support received. Formal gazettal process by State Land Services commenced. Final plan agreed to by PTA and Brookfield Rail, pending finalisation of survey plans and land transfer. This process is still ongoing. Pending 'in-principle' support from Landgate as Railway Parade not formally named and initial response unfavourable. Response pending. At its February 2014 meeting Council resolved to rename the road as an extension of Stewart Street and correspondence seeking approval for this has been forwarded to the Geographic Names Committee. Renaming as Stewart Street approved by Landgate in March 2014.

			Deposited Plan lodged with Landgate (March 2016).
C.13/0909 Interim Report - Municipal Inventory Review	<p>That Council:</p> <ol style="list-style-type: none"> 1. Notes that advertising of the Municipal Inventory Review commenced on Wednesday 9 September 2009 for a six week period with submissions invited by Thursday 22 October 2009. 2. Notes the content of the 'Municipal Inventory Review – Information Sheet' as per Attachment 19. 3. Request the Chief Executive Officer provide a report back to Council by no later than February 2010 on the Municipal Inventory Review, including feedback following public consultation as per Point 1. above, along with the merits of developing a Heritage Conservation Incentives Scheme, reviewing the current Bridgetown Special Heritage Design Policy and preparing a broader Heritage Conservation Policy for the Shire. 	S Donaldson	<ol style="list-style-type: none"> 1. Noted. Advertising period closed on 22 October 2009. Additional nominations and comments still being received. Research ongoing. 2. Noted. 3. Heritage Policy and Development Guidelines adopted by Council in December 2010. Numerous site inspections undertaken in October and November 2010 with Regional Heritage Advisor to consider new and additional nominations. Work continuing on inventory review and to be presented to Council by mid 2012 depending upon workload. Advisor unable to progress matter, with current RHA service to end on 30 June 2013. Internal or external appointment to be made to progress matter, pending budget considerations. Liaison with Office of Heritage continuing with a view to trialling a new online database. Investigation into Heritage Conservation Incentives Scheme not yet commenced. Council resolved in November 2011 not to adopt the Bridgetown Residential Character Area Policy in its current form. Review recommenced with preliminary report expected to be presented to Council late 2015. Update report and draft policy adopted by Council in April 2016. Draft policy being advertised with the submission period to end on 30 June 2016. Final report to be presented to Council in August 2016. Assessment of Cultural Heritage Significance Policy adopted by Council on 25 August 2016. Review progressing with report to be presented to Council in July 2017.

<p>C.14/0310 Preliminary Report – Plantation Exclusion Zones</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Agrees that any consideration of plantation exclusion zones should also address the Greenbushes, North Greenbushes and Hester townsites, the Yornup township and existing or proposed local development areas throughout the Shire municipality. 2. Directs the Chief Executive Officer to prepare preliminary documentation and present a report to a future meeting of Council to initiate a scheme amendment to Town Planning Scheme No. 3 seeking to modify Table I to prohibit 'Afforestation' within the Rural zone of the scheme area. 3. Directs the Chief Executive Officer to present all planning applications for 'Afforestation' for land within Town Planning Scheme No. 3 to Council for determination, until such time as the scheme amendment required by Point 2 above has been finalised. 4. Directs the Chief Executive Officer to engage a suitably qualified consultant to undertake a Bush Fire Hazard Assessment of the Shire municipality, in consultation with FESA, and in accordance with the Planning for Bush Fire Protection document. 5. Directs the Chief Executive Officer to commence a comprehensive review of the Shire's Plantation Applications Policy to address the following issues: <ol style="list-style-type: none"> a) Definition of woodlots and shelter belts and list of acceptable locally native tree species. b) Location of surrounding development and adequate bush fire risk assessment and management, with reference to FESA Guidelines for Plantation Fire Protection. c) Other natural resource management issues 	<p>S Donaldson</p>	<ol style="list-style-type: none"> 1. Noted. 2. Presented to Council in August 2011 for initial adoption. Advertising period closed on 8 December 2011. Amendment adopted by Council on 25 January 2012 and forwarded to WAPC for final approval. Amendment gazetted 8 June 2012. 3. Noted. 4. Funding application was successful – Council accepted funds at March 2011 meeting. Bushfire Hazard Strategy Consultant Brief finalised and tenders called for by 14 September 2011. Final report received and adopted by Council in August 2012 for purpose of future public consultation. 5. Commenced but little progress to date, pending adoption of Bushfire Hazard Strategy. No further action progressed.
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	<p>identified in the Shire's Managing the Natural Environment Policy and Natural Environment Strategy.</p> <p>6. Following completion of Points 4 and 5 above, the Chief Executive Officer is to present a report to a future meeting of Council for further consideration.</p>		<p>6. Noted. Draft Bush Fire Hazard Strategy adopted by Council in August 2012 for the purpose of future public consultation along with scheme amendments. See Item C.19/0812 below. No further action to be taken with strategy as per C.18/0216. No further action on policy review (May 2016).</p>	
<p>C.02/0611 Planning for Possible Road Link Between Forest Park Road and Maranup Ford Road</p>	<p>That a report be submitted to Council investigating the pros and cons of planning and creation of a link road between Forest Park Road and Maranup Ford Road, the creation of which would provide for an approximate 10km saving in travel distance for emergency services.</p>	<p>T Clynch</p>	<p>Correspondence sent to the Department of Environment and Conservation on 25 August 2011 as any road link will have to be through State Forest. Response received from DEC on 3 October 2011 suggesting alternative route. Further investigation has commenced and preliminary view is that the DEC proposal is more difficult to achieve.</p> <p>This road proposal was raised at a fire brigades debrief and it was agreed by those in attendance that a road would greatly assist in fire response to the Maranup locality.</p> <p>No action has occurred on this item for a considerable time so the matter will be reactivated with DPAW (February 2015).</p> <p>After discussion of this resolution at the March Standing Committee a report will be presented to the next meeting of the Bush Fire Advisory Committee seeking feedback on the proposal (April 2017).</p>	
<p>C.16/0812 Pedestrian Crossing on Hampton Street</p>	<p>That the Shire seek the views of Main Roads for the creation of a 40km p/h speed limit on Hampton Street between Stewart Street and Lockley Avenue.</p>	<p>L Crooks</p>	<p>Letter sent to Main Roads Western Australia. MRWA contacted again 18/4/2013 and 23/4/2013 – they are still looking at options.</p> <p>Verbal advice received recently from MRWA is that this is an issue being raised throughout the Region and</p>	

			<p>they are considering the matter at a regional level and not at an individual town level (June 2014). No further progress as yet.</p> <p>Reminder correspondence forwarded to MRWA on 2 February 2017.</p>
<p>C.09/1112 Draft Shire of Bridgetown- Greenbushes Local Planning Strategy and Technical Appendix</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Adopts the draft Shire of Bridgetown-Greenbushes Local Planning Strategy and Technical Appendix, as per Attachments 5 and 7, pursuant to regulation 12A(1)(a) of the Town Planning Regulations 1967. 2. Directs the Chief Executive Officer to forward the draft Shire of Bridgetown-Greenbushes Local Planning Strategy and Technical Appendix to the Western Australian Planning Commission for consent to commence formal public advertising, pursuant to regulation 12A(1)(b) of the Town Planning Regulations 1967. 3. Directs the Chief Executive Officer to forward the draft Shire of Bridgetown-Greenbushes Local Planning Strategy and Technical Appendix to the Environmental Protection Authority for comment prior to commencement of formal public advertising. 4. Notes that should the Western Australian Planning Commission and/or Environmental Protection Authority require modification(s) to the draft Shire of Bridgetown-Greenbushes Local Planning Strategy and Technical Appendix, such modification(s) be presented to Council for consideration prior to commencement of formal public advertising, unless considered minor in the opinion of the Chief Executive Officer. 	<p>S Donaldson</p>	<ol style="list-style-type: none"> 1. Noted. 2. Final Strategy and Technical Appendix forwarded to the Department of Planning, feedback pending. 3. Final Strategy and Technical Appendix forwarded to the Environmental Protection Authority for comment. Response received authorising consultation subject to further information to be provided during preparation of the Local Planning Scheme with regard to priority agriculture and rural living areas. <p>Preliminary feedback received from Department of Planning on 29 February 2013 requiring significant and minor modifications to Strategy and Plans. Modified LPS to be presented to Council in April or May 2013 for consideration of required modifications. DoP staff prepared replacement strategy plans. Meeting held with Department staff on Friday 7 June 2013 to work through required modifications to strategy and plans. Modified Strategy Plans now finalised, work progressing on strategy text document for consideration by WAPC by March 2014. WAPC has provided</p>

			<p>feedback and requested some modifications be done. Review of Bridgetown Town Centre Strategy component of the LPS to be discussed at councillor workshop in light of potential rezoning of P & Co Packing Shed site. Workshop held on 19 March 2015 with further work and liaison with Department of Planning continuing. Updated draft to be presented to Council for consideration by July or August (April 2015). Meeting with DoP staff held in Bridgetown on 30 April 2015 for further discussion. Further discussion with DoP staff on 24 June 2015, work progressing (July 2015).</p>
<p>C.16/0513 Greenbushes Overnight Stay Facility</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the proposal to establish a short term caravan and camping transit park (6 sites) at the Greenbushes Sportsground, adjacent to the old cricket pavilion. 2. Endorse the proposal to redevelop the old cricket pavilion to a “camper’s bunkhouse” with 4 bunks being provided. 3. Seek the approval of the Minister for Local Government for approval of the transit park and bunkhouse 4. Consider allocation of a sum of \$6,000 in the 2013/14 budget for development of the transit park and hikers bunkhouse. 	<p>T Clynch</p>	<p>An application has been submitted to the Department of Local Government (October 2013).</p> <p>Approval for the use of the land as a transient caravan park has been granted (subject to conditions) by the Department of Lands. The approval of the Minister for Local Government is now required and an application is being submitted (September 2014).</p> <p>Concerns have been raised by Water Corporation due to proximity to Greenbushes water supply and it appears that until such time as the water supply dam is discontinued (as proposed under new integrated water supply project) the transit caravan park will be deferred (May 2015).</p> <p>Progression of this proposal can be seen as a linkage to Council’s request for acquisition of the Dumping Gully Precinct – Resolution C.02/1216 (April 2017)</p>
<p>C.10/0315 Investigating the provision of an Organic Waste Collection Service</p>	<p>That Council investigate the possibility of introducing “Organic Waste” kerb side collection for the Shire.</p>	<p>L Crooks</p>	<p>A meeting has been held with the relevant officer at the Shire of Donnybrook-Balingup to discuss various aspects of its organic waste collection service. This will assist in preparing a report to Council (February 2016).</p> <p>Processing of organic waste will be a consideration in</p>

			the planning and eventual design of any regional waste site (March 2017).
C.15/0415a Proposed Land Purchase – Western Portions of Lot 20 (81) and Lot 21 (87) Hampton Street, Bridgetown	That Council: 1. Resolves to purchase the western portion of Lot 20 (81) Hampton Street, Bridgetown (currently on Diagram 14110 Volume/Folio 1130/54) for the sum of \$18,000 plus subdivision and legal costs. 2. Resolves to purchase the western portion of Lot 21 (87) Hampton Street, Bridgetown (currently on Diagram 14110 Volume/Folio 1550/177) for the sum of \$8,750 plus subdivision and legal costs. 3. That the unbudgeted expenditure of \$26,750 purchase price and estimated \$8000 subdivision and legal (transfer of land) costs be funded by withdrawal of an amount of up to \$34,750 from the Land & Buildings Reserve. 4. That the CEO be authorised to submit an application for to the Western Australian Planning Commission for the subdivision/amalgamation of the land, and amalgamation with adjacent land if required when acquirable by the Shire of Bridgetown-Greenbushes.	S Donaldson	1. Noted. 2. Noted. 3. Noted. 4. Noted. Subdivision plan prepared, pending finalisation of purchase of 97 and 99 Hampton Street, Bridgetown, before application is lodged with WAPC (August 2016). Plan of subdivision being finalised to be lodged with WAPC (November 2016). Application lodged with WAPC in December 2016. Approval granted 21 February 2017. Deposited Plan finalised and lodged with Department of Planning for endorsement. With Landgate pending new titles (May 2017).
C.02/1215 Annual Report & Annual Financial Report 2014/15	That Council: 1. Accepts the Annual Report including the Annual Financial Report and Audit Report for the 2014/2015 financial year and gives local public notice of its availability. 2. Schedules the Annual General meeting of Electors to be held on Thursday, 4 February 2016 in the Council Chambers, commencing at 5.30pm.	T Clynch	AGM held 4 February. Report on ratios not commenced (February 2016).

	<ol style="list-style-type: none"> 3. Note Administration's comments in relation to the matters raised in Appendix 1 of the Auditor's Management Report. 4. That a report be presented to Council on the effect of fair value and depreciation on the operating surplus ratio and asset sustainability ratio and meeting the current benchmark. 			
C.03/0116 Request for Installation of Street Lighting – Pioneer Road	<ol style="list-style-type: none"> 1. That Council requests Western Power to prepare a design plan and estimate for lighting Pioneer Street between Nelson Street and Peninsula Road and that the costs of this be funded by council as unbudgeted expenditure. 2. Prior to any action being taken at dot point 1, financial support be sought from the Bridgetown Agricultural Society and the Blues at Bridgetown to meet one third each of the cost of installation. 3. That the Shire's portion of this cost be funded in the 2016/17 budget. 4. That the project be abandoned should the support funding from both Bridgetown Agricultural Society and Blues at Bridgetown be refused. 5. That Council also investigate the option of installation of pedestrian solar lighting. 	T Clynch	<p>Application being prepared for Western Power.</p> <p>Design and cost estimate obtained – correspondence to be forwarded to Blues at Bridgetown and Bridgetown Agricultural society enquiring about contributions to the project once a cost estimate for alternative solar lighting is obtained (June 2016).</p>	
C.06/0116 Proposed Closure of Rights-of-Way for Partial Dedication as Public Roads and Amalgamation – Adjoining Barlee Street, Bridgetown	<p>That Council, in relation to the proposed closure of the two Rights-of-Way adjoining Barlee Street, Bridgetown, as per Attachment 6:</p> <ol style="list-style-type: none"> 1. Notes the public submissions received, as per Attachment 8, and the Shire staff responses in the Schedule of Submissions, as per Attachment 9. 2. Supports the proposed closure of ROW West (being Lot 66 on Diagram 4315) for ceding to the Crown for action as follows: 	S Donaldson	<ol style="list-style-type: none"> 1. Noted. 2. Noted. 	

	<p>a) Dedication of the 65 metre east-west portion of ROW West as a public road pursuant to s.52 and s.58 of the Land Administration Act 1997; and</p> <p>b) Amalgamation of the 82 metre north-south portion of ROW West with adjoining properties where practical.</p> <p>3. Supports the proposed closure of 150 metre length of ROW East (being Lot 67 on Diagram 5653) for ceding to the Crown for dedication as a public road pursuant to s.52 and s.58 of the Land Administration Act 1997.</p> <p>4. Directs the Chief Executive Officer to forward relevant information to the Department of Planning and Department of Lands requesting approval in relation to Points 3. and 4. above.</p>		<p>3. Noted.</p> <p>4. Correspondence sent to DoP and DoL on 4 February 2016. Responses pending (March 2016).</p>	
C.06/0416 Bridgetown Railside Landscaping Project	That Council seek a review of the decision by Brookfield Rail regarding the proposed Bridgetown Railside Landscaping Project and seeks the assistance of the Minister for Transport and Minister for Regional Development in facilitating this review.	T Clynch	<p>Discussions being held with Terry Redman's office on best way to progress this matter (June 2016).</p> <p>Brookfield Rail has recently appointed a community liaison officer and it is intended to meet that person soon to discuss various issues, including this issue (September 2016).</p> <p>A meeting was held with Brookfield Rail on 29 November 2016 and this issue was raised. Brookfield indicated it would reconsider its position on the landscaping and requested that a formal request be submitted based on the landscaping being groundcover only. That application is currently being prepared (February 2017)</p>	
C.04/0516 Proposed Investigation of Strategic Purchase for Somme Creek Improvements	That Council considers investigating the potential strategic purchase of Lot 84 (42) Forrest Street with the possibility of purchasing a part thereof, which encompasses the Somme Creek creek line and associated riparian edges, to be incorporated into the Somme Creek Parklands project.	T Clynch S Donaldson	Correspondence sent to landowner on 22 August 2016. Meeting arranged for mid September 2016. Waiting for further contact from landowner (October 2016). Letter sent to Valuer General's Office on 17 November 2016, feedback pending (February 2017).	

<p>SpC01/0516 Cost Overruns at Bridgetown Sportsground Change Rooms</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Amend its 2015/16 budget as follows: <ol style="list-style-type: none"> (i) Increase the 'materials & contracts' allocation for Job No. 17BU 'Bridgetown Sportsground Change Rooms' from \$316,864 to \$401,000. (ii) Decrease the 'materials & contracts' allocation for Job No. 08BU Shire Depot Building Renewals from \$48,735 to \$32,735. (iii) Decrease the 'materials & contracts' allocation for Job No 28BU '32 Gifford Road' from \$8,700 to \$3,500. (iv) Transfer an amount of \$62,936 from the Building Maintenance Reserve to Job No. 17BU 'Bridgetown Sportsground Change Rooms' 2. Request the CEO prepare a 'Major Projects Evaluation' Policy for consideration by Council. 	<p>T Clynch</p>	<p>'Major Projects Evaluation' Policy yet to be commenced (July 2016)</p>	
<p>C.08/0816a Draft Maintenance Guide for Bridgetown Walk Trails</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the changes made to the Maintenance Guidelines – Bridgetown Walk Trails - Encompassing Old Abattoir Trail and Wandoo Valley Walk 2. Adopt the revised Maintenance Guidelines – Bridgetown Walk Trails - Encompassing Old Abattoir Trail and Wandoo Valley Walk with the change from the term “DPaW” to “The Department”. 3. Direct the CEO to investigate the most efficient method/schedule for maintenance of plaques along the little schools trail 4. Direct the CEO to assess the resources required to incorporate the maintenance of the little school trail plaques into the 10 year works schedule and identify if/when the maintenance of the plaques can be included. 	<p>M Richards</p>	<ol style="list-style-type: none"> 1. Completed 2. Completed 3. Executive Manager Works & Services has reviewed options and included maintenance of plaques along the trail in the annual maintenance schedule. 4. Executive Manager Works & Services has reviewed options and included maintenance of plaques along the trail in the annual maintenance schedule. 	<p>√</p>

<p>C.12/0816 Statutory Review of Local Laws</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Resolves to amend the following Local Laws and request the CEO to provide a report and draft amendment local law for each proposed amendment to the October 2016 meeting of the Standing Committee: <ul style="list-style-type: none"> • Cemeteries • Keeping & Welfare of Cats • Parking and Parking Facilities 2. Resolves to remake the Health Local Law and that the CEO be requested to provide a report and draft new local law to the Standing Committee no later than March 2017. 3. Resolves to make no amendments and thus retains without modification the following current local laws: <ul style="list-style-type: none"> • Activities in Thoroughfares and Trading in Thoroughfares and Public Places • Bush Fire Brigades • Dogs • Fencing • Local Government Property • Pest Plants 	<p>G Norris</p>	<ol style="list-style-type: none"> 1. Superseded by comments on resolutions C.10/1016, C.11/1016 and C.12/1016 (May 2017) 2. With the resignation of the former Manager Health in December 2016 and the temporary appointment of a part-time replacement there haven't been the resources to progress this matter. Appointment of a permanent officer is expected in mid-2017 (April 2017) 3. Noted
<p>C.10/0916 Infirm Parking and Membership of Access and Inclusion Committee</p>	<ol style="list-style-type: none"> 1. That Council directs the CEO to investigate and negotiate a lease agreement with 'Australia Post' and 'TGC and KPC Pty Ltd' for the purpose of installing Australian Council for Rehabilitating of Disabled (ACROD) parking bays in the Bridgetown Post Office car park and on the southern side of Howard Evans Legal Office. 2. That Council directs the CEO to install an ACROD parking bay in the Shire Administration Building car park near the Lesser Hall external public toilet. 3. That Council directs the CEO to revert all Infirm Parking Bays in the town centre - outside the Bridgetown Bakery, IGA, the 	<p>M Richards</p>	<ol style="list-style-type: none"> 1. Australia Post have advised they are currently reviewing the parking and have suggested they would provide the space if the Shire provided signage and marking anticipated formal advice expected by May. Correspondence has also been received from a representative of the landowner of the car park on the southern side of Howard Evans Legal Office seeking to progress the proposed ACROD bay space as part of a (yet to be received) planning application (April 2017). A report to June Council meeting will occur (June 2017). 2. Pending approval at point 1 these works will be

	<p>Post Office - back to general use parking bays.</p> <p>4. That Council accepts the verbal resignation of Dyan Dent (Geegelup Village), Helen Gales (Red Cross) and Peter Seaward (Enable Representative).</p> <p>5. That Council endorses the appointment of Jesse Donovan (Community Member) to the Access and Inclusion Advisory Committee.</p>		<p>completed in conjunction with proposed works at point 1</p> <p>3. These bays will be phased out once the proposed new (3) ACROD bays are installed.</p> <p>4. Completed</p> <p>5. Completed</p>	
C.10/1016 Proposed Amendment to Keeping and Welfare of Cats Local Law	<p>That Council:</p> <p>1. In accordance with Section 3.12 of the Local Government Act 1995, gives notice that it proposes to adopt a Shire of Bridgetown-Greenbushes Keeping and Welfare of Cats Amendment Local Law, as per Attachment 3. The purpose and effect of the proposed Amendment Local Law is to remove clauses that are no longer relevant to the Principal Local Law and to amend a typographical error.</p> <p>2. Directs the CEO to undertake statutory public consultation in relation to Point 1 above, with a report to be presented to a future meeting of Council for further consideration.</p>	G Norris	<p>After concerns about the advertising and public notification process were raised by a member of the public the CEO had discussions with the Department of Local Government and Communities. Although the Department's position was that readvertising of the Local Laws wasn't necessary they raised no objection to a suggestion that the Shire reissues notices for the Amendment Local Laws with a new closing date of 13 June 2017. The notices are only being placed on Shire notice boards and on the Shire website and do not need to be subject to state-wide advertising. Copies of the Amendment Local Laws have once again been placed in the library and can also be accessed on the Shire website (May 2017)</p>	
C.11/1016 Proposed Amendment to Cemeteries Local Law	<p>That Council:</p> <p>1. In accordance with Section 3.12 of the Local Government Act 1995, gives notice that it proposes to adopt a Shire of Bridgetown-Greenbushes Cemeteries Amendment Local Law, as per Attachment 5. The purpose and effect of the proposed Amendment Local Law is to rename the title of clause 8.6 to a more appropriate title and to correct a grammatical error in clause 3.3.</p> <p>2. Directs the CEO to undertake statutory public consultation in relation to Point 1 above, with a report to be presented to a future meeting of Council for further consideration.</p>	G Norris	<p>After concerns about the advertising and public notification process were raised by a member of the public the CEO had discussions with the Department of Local Government and Communities. Although the Department's position was that readvertising of the Local Laws wasn't necessary they raised no objection to a suggestion that the Shire reissues notices for the Amendment Local Laws with a new closing date of 13 June 2017. The notices are only being placed on Shire notice boards and on the Shire website and do not need to be subject to state-wide advertising. Copies of the Amendment Local Laws have once again been placed in the library and can also be accessed on the Shire website (May 2017)</p>	

<p>C.12/1016 Proposed Amendment to Parking and Parking Facilities Local Law</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. In accordance with Section 3.12 of the Local Government Act 1995, gives notice that it proposes to adopt a Shire of Bridgetown-Greenbushes Parking and Parking Facilities Amendment Local Law, as per Attachment 7. The purpose and effect of the proposed Amendment Local Law is to provide further definition to clause 1.3(1) under “sign” interpretation. 2. Directs the CEO to undertake statutory public consultation in relation to Point 1 above, with a report to be presented to a future meeting of Council for further consideration. 	<p>G Norris</p>	<p>After concerns about the advertising and public notification process were raised by a member of the public the CEO had discussions with the Department of Local Government and Communities. Although the Department’s position was that readvertising of the Local Laws wasn’t necessary they raised no objection to a suggestion that the Shire reissues notices for the Amendment Local Laws with a new closing date of 13 June 2017. The notices are only being placed on Shire notice boards and on the Shire website and do not need to be subject to state-wide advertising. Copies of the Amendment Local Laws have once again been placed in the library and can also be accessed on the Shire website (May 2017)</p>	
<p>C.03/1116 RV Friendly Towns</p>	<p>That Council consider the registration and promotion of Bridgetown as an RV Friendly Town and Greenbushes as an RV Destination and request the CEO present a report back to Council on the requirements and implications of obtaining such registrations.</p>	<p>T Clynych</p>	<p>Assessment against guidelines of Campervan and Motorhome Club of Australia Limited (CMCA) has commenced (March 2017).</p> <p>The requirement for a dump point is a mandatory requirement for registration as a RV Friendly Town and assessment of options is currently occurring to enable a report back to Council (April 2017).</p> <p>A meeting has recently been held with representatives of the Bridgetown Agricultural Society regarding development of a dump point at the showgrounds (June 2017).</p>	
<p>C.02/1216 Acquisition of Dumpling Gully Precinct</p>	<p>That Council request the CEO to investigate the options of the Shire of Bridgetown-Greenbushes taking ownership of the Dumpling Gully Dams (and associated area) commonly called the Dumpling Gully Precinct to incorporate the area into a Shire Reserve which can be developed for both passive and active recreation activities for the community and to manage and protect the Wetlands and associated unique fauna and flora of the region.</p>	<p>T Clynych</p>	<p>Correspondence forwarded to Water Corporation on 23 December 2016. Response received 28 February 2017 indicating in-principle support to the proposal (April 2017).</p>	
<p>C.05/1216 Greenbushes</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Adopts in principle the proposed Greenbushes Town 	<p>T Clynych</p>	<p>Letters sent to affected property owners in order to commence consultation on possible ceding of private</p>	

Townsite Carpark	<p>Centre Carpark and Access Concept Plan.</p> <ol style="list-style-type: none"> 2. Authorises the CEO to progress discussion with the landholders to acquire private property adjacent to the laneway at the rear of the shopping area on the corner of Blackwood Road and Stanifer Streets in Greenbushes for the purposes of creating a formalised car parking area. 3. Requests the CEO to finalise the plan to include appropriate drainage, road access and parking and traffic ways. 4. Requests the CEO to identify suitable funding opportunities for the project. 		land for the project (March 2017).	
C.06/1216 Expanding the Gym Facilities at the Bridgetown Leisure Centre	<p>That Council:</p> <ol style="list-style-type: none"> 1. Commence the process of investigating the suitability and cost of extending the current gym facilities of the Bridgetown Leisure Centre. 2. Approves unbudgeted expenditure of \$8,000 to enable appointment of an architect to prepare a scope of works and concept plans for the possible extension of the gym at the Bridgetown Leisure Centre with this expenditure to be funded by the transfer of \$8,000 from the Strategic Projects Reserve. 3. That upon completion of the concept planning phase consider in its next review of the Corporate Business Plan the prioritisation and funding of proceeding to the detailed design phase of the project, including a review of the Bridgetown Leisure Centre Business Plan in order to fully cost the construction, fitout and operating costs of an enlarged gym facility. 	E Denniss	The architect is currently finalizing the design of the preferred concept and these are expected to be received (along with indicative costings) by 31 May. Indicative costings were assessed by Council at the Budget Workshop on 22 May where it was determined the concept be progressed without the inclusion of the change rooms due to project cost restraints. Staff have commenced the review of the BLC Business Plan with a time frame for completion of 31 July 2017 (June 2017)	
C.07/0117 Home Based Business Regulatory Review	<p>That Council:</p> <ol style="list-style-type: none"> 1. Pursuant to section 75 of the Planning and Development Act 2005 and regulation 35 of the Planning and Development (Local Planning Schemes) Regulations 2015 adopts Town Planning Scheme No.3 Amendment No. 72 as per Attachment 6 as a 'Standard' amendment, as the amendment will not result in any significant environmental, social, economic or governance impacts on land in the scheme area, and is not a complex or basic amendment. 	S Donaldson	1. Noted.	

	<p>2. Pursuant to section 75 of the Planning and Development Act 2005 and regulation 35 of the Planning and Development (Local Planning Schemes) Regulations 2015 adopts Town Planning Scheme No.4 Amendment No. 70 as per Attachment 7 as a 'Standard' amendment, as the amendment will not result in any significant environmental, social, economic or governance impacts on land in the scheme area, and is not a complex or basic amendment.</p> <p>3. Directs the Chief Executive Officer to concurrently commence advertising of Town Planning Scheme No. 3 - Amendment No. 72 and Town Planning Scheme No. 4 - Amendment No. 70, in accordance with regulation 47 of the Planning and Development (Local Planning Scheme) Regulations 2015, then presented to a future meeting of Council for consideration of any submissions received.</p> <p>4. Pursuant Schedule 2, Part 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 adopts the draft Home Based Business Policy, as per Attachment 8, to expressly supersede the current Home Occupation & Occupation Town Planning Scheme Policy TP.20, as per Attachment 9, and directs the Chief Executive Officer to commence advertising in accordance with Clause 6.7.2 of Town Planning Scheme No. 3 and Clause 7.6.2 of Town Planning Scheme No.4, in concurrence with Point 3 above, then presented to a future meeting of Council for consideration of any submissions received.</p>		<p>2. Noted.</p> <p>3. TPS3 Amendment No. 72 and TPS4 Amendment No. 70 forwarded to the Environmental Protection Authority on 20 February 2017 for assessment, prior to public advertising.</p> <p>4. Noted. Advertising of draft policy to be concurrent with amendments, pending EPA response. (March 2017). EPA response received, neither amendment to be assessed under EP Act. Amendments forward to WAPC for approval of advertising notice and form, prior to advertising (March 2017). Formal advertising commenced 3 May 2017, with submission period ending 15 June 2017.</p>	
C.03/0217 Potential Outsourcing of Selected Park Maintenance Functions	That the CEO report back to Council prior to or during the 2017/18 budget process on the implications and processes that would be required for Council to consider calling for expressions of interest from suitable contractors to take over maintenance of a number of Shire parks including but not limited to Memorial Park, Blackwood River Park, Geegelup Park and Thompson Park.	T Clynch	Compilation of existing maintenance functions and associated resources currently occurring which is required for report to Council. Report being prepared for June meeting.	
C.04/0217	That Council:	T Clynch	Report presented to April Council meeting.	√

Annual General Meeting of Electors	<ol style="list-style-type: none"> 1. Receives the Minutes of the Annual General Meeting of Electors held on 2 February 2017. 2. Seeks to obtain information from mobile phone providers and the Blackspot Programme with a view to determine the location of mobile phone towers used for voice telephony within the Shire and whether the antennas are 360 degree or beam directional, with a report back to Council. 			
C.05/0217 Registration as a "Waterwise Council"	That Council endorse the recommendation from its Sustainability Advisory Committee and direct the CEO to submit a request to the Water Corporation for commencement of the process to becoming a "Waterwise Council".	T Clynch	Request has been submitted (April 2017).	
C.14/0217 150 Year Anniversary Celebrations	<p>That Council:</p> <ol style="list-style-type: none"> 1. Establish a Bridgetown Sesquicentennial Working Group to recommend to Council proposals for celebration of the 150 year anniversary of settlement of Bridgetown Townsite on 4 June 2018. 2. Determine the membership of the Bridgetown Sesquicentennial Working Group to be three councillors, a representative from the Bridgetown Historical Society, a representative from the Bridgetown Greenbushes Business & Tourism Association and three other members of the public as selected by the Shire President. 3. Determined the three councillors for membership of the Working Group to be Crs Pratico, Wilson and Boyle. 	T Clynch	<p>A call for nominations for the three "public" memberships of the working group is being made in the April edition of the Insight Newsletter as well as Facebook, public notice, website and 'Shire Bytes' email service (April 2017).</p> <p>No public nominations were received therefore the Shire President will approach prospective members directly and appoint (June 2017)</p>	
C.10/0317 Youth Plan 2017-2021	<p>That Council:</p> <ol style="list-style-type: none"> 3. Adopts the Youth Advisory Committee Instrument of Appointment & Delegation as per Attachment 6, subject to the membership comprising: <ol style="list-style-type: none"> (i) A minimum of one elected members as Council 	M Richards	Nominations currently being sought (May 2017) with recommendations to be presented to Council in June 2017.	

	<p>representative(s)</p> <p>(ii) A maximum of 11 community/service agency representatives.</p> <p>Appointed members:</p> <ul style="list-style-type: none"> • One (1) representative from the Bridgetown High School • One (1) representative from Child Protection • One (1) representative from SW Mental Health • One (1) representative from Bridgetown Medical Centre/Health Professional • One (1) representative from Police • One (1) representative from Blackwood Youth Action Inc. • One (1) representative from Blackwood Parent Support • Three (3) representatives from youth community (preferably of different age ranges for example; 12-15, 16-18, 19-24 • One (1) participant at any one time from the Youth Leadership Programme <p>(iii) One CEO appointed Shire representative shall be an ex-officio member of the committee and will not be permitted to vote on matters considered by the Council.</p>			
C.03/0417 Green Roof at Library	That Council endorse the Sustainability Advisory Committee recommendation to remove the vegetation comprising the green roof and install roof matting.	L Crooks	The works will be programmed in 2017/18 (June 2017)	
C.09/0417 Minor Amendments to the Local	That the proposed amendments (as outlined in the Report) to the Shire of Bridgetown-Greenbushes Local Emergency Management Arrangements be adopted by Council and	G Norris	Completed	√

Emergency Management Arrangements (LEMA)	forwarded to the South West District Emergency Management Committee prior to 2 May 2017 for acceptance.			
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